

Compton Parish Council

Minutes of the Parish Council Meeting

Held on Monday 2nd September 2019 at 7:00pm in the Wilkins Centre, Compton

Councillors present: Councillors David Aldis (Chair), Mark Birtwistle, Peter McGeehin, Linda Moss, Michael Pinfold, Alison Strong and Ian Tong.

Councillors not present: Councillors Patricia Burnett and Rebecca Pinfold.

In attendance: Sarah Marshman (Clerk).
District Councillor Carolyne Culver
30 members of the public.

- 19/20-093 To receive apologies for absence from members of the Council**
Apologies were received from Councillors Patricia Burnett and Rebecca Pinfold.
- 19/20-094 To receive any declarations of disclosable pecuniary interests or non-registerable interests by members or the Clerk and to consider any requests for dispensation**
It was resolved grant a dispensation to Councillors Mark Birtwistle, Peter McGeehin and Alison Strong to discuss and vote on items referring to salt bins and salt, including grant requests, for a period of one year until 2nd September 2020.
- 19/20-095 To receive: Questions or comments from members of the public**
Representations from any member who has declared a personal interest
Various residents made the following comments regarding the following items:
- 1) Salt bins;
 - i. A request was made for four additional salt bins on Shepherds Mount;
 - ii. It was highlighted that West Berkshire Council had removed funding for salt bins and salt and failed to ensure that all Parish Councils were able to find the funding for them instead.
 - iii. It was noted that all of Compton should therefore be eligible for salt bins and this potential need for funding throughout the parish should be taken into account when considering any requests.
 - iv. The model at Whitewalls Close where residents work together to fund the salt required works very well and costs around £10 per household.
 - 2) The proposed 20mph speed limit and associated traffic calming on School Road/High Street;
 - i. A public meeting with attendance from West Berkshire Council was requested.
 - ii. Whilst comments on social media were quite vocal, it was disappointing that so few residents turned up to speak to the Parish Council regarding their views.
 - iii. It was noted that West Berkshire Council are the experts and have advised that speed cushions are the most suitable form of traffic calming on School Road. The speed cushions will affect the traffic in both directions and would slow the vehicles having a significant effect on speed and a small increase in emissions whilst a chicane would ensure traffic travelling in one direction would stop whilst the other could

continue travelling at its original speed having a less significant effect on speed and a larger increase in emissions.

- 3) Football Pavilion.
 - i. Compton Football Club is not running this season as the Football Pavilion does not meet the specifications required by the league.
 - ii. The Council clarified that the condition of the Football Pavilion was very poor when they gained access to the facility and that the refurbishment job required was significantly larger than had been expected.
- 4) Meeting time.
 - i. Some residents complained they had received a communication stating the meeting was due to start at 7:30pm and had therefore missed the start of the meeting.
 - ii. The Council confirmed that the communication was not sent by the Council and that the agenda, as displayed on the noticeboard and the website, clearly stated the meeting time as 7pm.

19/20-096 To approve the minutes of the Parish Council Meeting held on 14th August 2019
It was resolved that the minutes be accepted as a true record. They were then signed by the Chairman.

19/20-097 To discuss any matters arising from the minutes of the Council Meeting on 14th August 2019
There were none.

19/20-098 To receive a report from the District Councillor, Carlyne Culver
CC has received complaints regarding unattended bonfires. She has passed on guidance from West Berkshire Council.
West Berkshire Council have declared a climate emergency and are drawing up a strategy.

19/20-099 To receive the Clerk's report
The external audit has now been completed and no comments were made by the external auditors, PKF Littlejohn. This completion of the audit will be advertised as required.
At the recent SLCC Berkshire Branch Meeting, Berkshire Youth presented a vision to provide county-wide youth provision to replace the diminished service. There is a meeting next week for the West Berks Clerks with a view to discussing this further.

19/20-100 Planning Applications

- a) To review the minutes of any planning committee meeting occurring since the previous Full Council Meeting**
There were none.
- b) To consider the following new applications**
It was resolved to defer the below application to either an additional meeting or the next scheduled meeting in order to allow time for comments from the relevant officers with regards to its effect on the National Trail.

App. Ref.	Location	Proposed Work
19/01918/ HOUSE	Crossing Cottage, Coombe Road, Compton, RG20 6RQ	Erection of garden studio

- c) **To consider whether to request our District Councillor call in any planning applications to the Western Area Planning Committee**
There were no applications requiring call in.
- d) **To consider whether to refer any planning applications for further response from our planning consultants**
There were no applications requiring referral.
- e) **To receive a report on West Berkshire Council recent planning decisions**
There were none.

19/20-101 To resolve from 2nd September 2019, until the next relevant Annual Meeting of the Council in May 2023, that the Council is eligible to use and adopt the General Power of Competence (Localism Act 2011 sections 1-8) as the number of members elected at the 2019 ordinary elections is equal to or greater than two thirds of the total number of seats on the Council and that the Council has a qualified Clerk, as defined in section 2 of The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 (Statutory Instrument 2012 No. 965).

It was resolved, from 2nd September 2019 until the next relevant Annual Meeting of the Council in May 2023 to adopt the General Power of Competence (Localism Act 2011 sections 1-8) having met the criteria as defined in section 2 of The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 (Statutory Instrument 2012 No. 965).

19/20-102 If the General Power of Competence is adopted, to consider viring funds from 'Section 137' Grants and 'Other Grants' into 'Grants'

It was resolved to vire funds from 'Section 137' grants and 'Other Grants' into 'Grants'.

19/20-103 To consider quotes for insurance for 2019/20

The Council is currently in a three-year deal with Came and Company. A revised quote has been requested to meet the increased fidelity insurance that is required but has not yet been received. The Council resolved to set a maximum budget of £2000 to accept the quote from Came and Company, however, if the cost of insurance is greater than this, this will be considered at an additional meeting of the Council.

19/20-104 As a result of receiving the report from West Berkshire Council on the consultation regarding the 20mph speed limit and associated traffic calming consultation, to consider which of the three options given in the West Berkshire Council consultation report Compton Parish Council supports and whether any further comments should be submitted to West Berkshire Council. The three options are as follows:

- i. **Abandon the proposals and retain the current 30mph limit;**
- ii. **Continue with the proposal in its current state to formal statutory consultation;**
- iii. **Make amendments to the proposed traffic calming features.**

It was resolved to write to Councillor Richard Somner, the portfolio holder for Transport and Countryside, to state the following:

- i. The Parish Council's dissatisfaction with the timescales involved in the receipt of the report from West Berkshire Council and for comments from the Parish Council;
- ii. The Parish Council requests a public meeting for Compton with the relevant West Berkshire Council Officers present.

It was suggested the Parish Council should engage a consultant to advise on the proposed scheme and possible alternatives. Quotes will be sought for the next meeting.

19/20-105

To reaffirm:

- a) **the Council's commitment to purchasing salt bins as appropriate at the request of either a Councillor request or a public request;**
- b) **the Council will consider providing grants for salt from user groups maintaining salt bins through the Council's grants policy.**

It was resolved to reaffirm the Council's commitment to purchasing salt bins at the request of either a Councillor or member of the public and that the Council will consider providing grants for salt from user groups maintaining salt bins through the Council's grants policy.

The Clerk was requested to contact Highways to request permission for the placement of four salt bins on Shepherds Mount prior to consideration of the request at the next meeting.

It was noted that, as part of West Berkshire Council's Winter Highways Maintenance Consultation, the Parish Council has requested that West Berkshire Council add Shepherds Mount and the stretch of Burrell Road from School Road to the furthest entrance to Shepherds Mount to the Secondary Treatment Plan.

19/20-106

To consider what action to take regarding the use of the Speed Indicator Device (SID) as a result of information received from the SID training course

PM is now an approved SID operator. There are currently only two approved locations for the SID to be used within Compton.

It was resolved to request West Berkshire Council carry out the necessary assessment for additional SID locations to include: the bus stop at Church Road/Newbury Lane; adjacent to the Doctors' surgery; the Primary School; the Secondary School; Burrell Road; Manor Crescent.

19/20-107

To consider quotes for refurbishment of the Football Pavilion

The Council has approached several companies for quotes for the Football Pavilion work but is yet to receive any.

A license was put in place some years ago for the Football Club to use the Pavilion at a rent of £1 per year that required the Football Club to maintain the inside and outside of the building. The Council noted that they have funded two refurbishments of the Football Pavilion in the past, with labour donated by Baxters, had funded the materials for a Councillor to replace around half the roof tiles and had provided funding in 2015/16 for the Football Club to carry out some work on the Pavilion.

The Council wishes to ensure the building is brought up to a good enough standard that other members of the parish are able to hire out the facility, making it a community facility.

The Council apologised to the Football Club that they had been unable to deliver the refurbishment in time for the new season.

19/20-108

To consider purchasing poppy wreaths for the remembrance parade and to consider whether to make a donation to the Royal British Legion

It was resolved to make a total donation of £110 to cover three wreaths and a donation.

19/20-109

To consider a request for grant funding under the grant policy from GreenFest

- It was resolved not to provide a grant to GreenFest.
- 19/20-110 To consider approving funds to demolish the empty sheds and garages on the Recreation Ground**
It was resolved to provide a budget of £2,000 to cover the costs to demolish the empty sheds and garages.
- 19/20-111 To consider approving funds to engage a solicitor to create a license for use of the remaining garages at the Recreation Ground**
It was resolved to set a budget of £1,000 to cover the costs of engaging a solicitor to create a license for use of the remaining garages at the Recreation Ground.
- 19/20-112 To consider whether the Parish Council representative for the Village Hall should apply to become a trustee for the charity**
It was resolved that IT should not become a trustee for the charity at this time.
- 19/20-113 To consider whether to request funding from West Berkshire Council for the planting of wildflower verges and, if agreed, at what locations within Compton Parish**
This item was deferred.
- 19/20-114 To consider the ‘treatment’ of the School Road verge running alongside the Pang ditch**
This item was deferred.
- 19/20-115 To consider installing an information display board/lectern on the Churn Railway Bridge to recognise the significance of Churn Camp**
This item was deferred.
- 19/20-116 To receive an update on vandalism and anti-social behaviour (ASB) in the village**
An increase in litter has been observed in the Recreation Ground. A car has been reported to the Police for speeding and performing doughnuts.
- 19/20-117 To receive reports on the following:**
- c) Rights of Way**
The footpaths reported to Beeswax Dyson have been cut.
 - d) Village Hall**
The AGM is scheduled for 16th September.
 - e) Allotments**
The Clerk was requested to contact Sovereign to request the hedges are cut back at Wilson Close.
 - g) Communications**
It was noted that communications with the Council should be through contact with the Clerk and not through social media. A statement will be included on the website and Facebook pages to confirm this.
It was resolved to release a statement regarding the Football Pavilion on the website with a link posted on the Council Facebook page.
 - j) Neighbourhood Development Plan**
A draft interim statement will be presented to the Council at the next meeting.

I) GDPR

It was noted that a resident had sent the Parish Council a list of information regarding residents of Shepherds Mount. The personal data has been removed from this information and all copies containing personal data have been deleted by the Council as it has not been given permission from the individual residents to hold this data.

19/20-118

Finance:

a) To receive the finance report and approve payments made/due

It was resolved to approve the payments listed on the Finance Report, which is at Attachment 1.

b) To note the bank reconciliations to 31st July 2019

The bank reconciliation to 31st July 2019 was noted.

c) To receive any reports from the Internal Controller

The internal controller had inspected the accounts up to 31st May 2019.

d) To note the quarterly budget report where applicable

The quarterly budget report to the end of June 2019 was noted.

19/20-119

To receive the correspondence report

Notification of the Oxfordshire Minerals and Waste Local Plan - Consultation on Revised Statement of Community Involvement had been received from Oxfordshire County Council

19/20-120

To discuss matters for future consideration and for information

A resident had spoken to a Councillor regarding the mobile library service. As the mobile library is scheduled on Mondays, Compton misses out on the service each time a bank holiday occurs. The Clerk was requested to contact West Berkshire Council.

The Councillors will carry out a village walkaround after the next litter pick – date to be scheduled.

There is an event being held by Sovereign for residents of Wilson Close and the Council has been asked if they wish to send a representative for the Council and for the School Road allotment site. LM and the allotment manager hope to attend.

The need to generate a 3-year financial forecast was discussed. This will require a 3-year plan from the Council on which to base it. It was suggested the plan should be discussed as part of a wider conversation regarding workload that the Council suggested was required, with a view to putting it on a future agenda.

Meeting closed 10:02pm.

Date and time of next scheduled meeting:

Parish Council Meeting: Monday 7th October 2019 at 7pm in the Wilkins Centre

Chairman:

Date:

Attachment 1: Finance Report

Status at bank at last bank reconciliation 31st July 2019

Unity Trust	Current Account	£39,237.57
Unity Trust	Deposit Account	£122,143.91
HSBC	Current Account	£748.50
Pockit	Pre-paid Debit Card	£31.69
Total		£162,161.67

Income received 24th June - 11th August 2019

Unity Trust	Current Account	Compilations advertising	£47.05
Unity Trust	Current Account	School Road allotment fees	£195.00
Unity Trust	Current Account	VAT 2018/19 refund	£3,467.49
Unity Trust	Deposit Account	Interest	£121.69
Total			£3,831.23

Payments made on pre-paid debit card to be approved

Method	Payment Date	Voucher No	Payee	Payment Detail	Minute	Amount
None						
Total						£0.00

Payments to be approved

Method	Payment Date	Voucher No	Payee	Payment Detail	Minute	Amount
DD	16-Aug-19	061	Castle Water	Water Newbury Lane allotments July		£18.38
DD	20-Aug-19	062	Castle Water	Water School Road allotments July		£47.42
DD	20-Aug-19	063	Vodafone	Mobile phone Aug		£15.37
BACS	02-Sep-19	064	West Berkshire Council	Compilations JunJul		£501.84
BACS	02-Sep-19	065	PKF Littlejohn	External Audit 2018/19		£360.00
BACS	06-Sep-19	066	Clerk	Salary/expenses June		£805.38
BACS	06-Sep-19	067	HMRC	PAYE		£68.28
BACS	19-Sep-19	068	Berks Pension Fund	Pension contributions		£232.19
Total						£2,048.86

Transfers

Method	Payment Date	Voucher No	From Account	To Account	Minute	Amount
BACS	02-Sep-19	069	Unity Current	Pockit		£100.00
Total						£100.00