

Compton Parish Council

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To: All Members of Compton Parish Council

All Councillors are hereby summoned to attend the following meeting.

NOTICE OF MEETING

MEETING: Full Council
DATE & TIME: Tuesday 20th October 2020 at 8.00pm
PLACE: Online via Zoom - Meeting ID: 869 9707 2710, Passcode: 541992
<https://us02web.zoom.us/j/86997072710?pwd=eEICUDJRTHpOU1h0M1pVdVU4cVRrQT09>

Please note, due to the current Covid-19 situation and as permitted by The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, this meeting will be conducted online via zoom.

S. Marshman

Dr. S. Marshman, CiLCA, Clerk to the Council

14th October 2020

Agenda

1. To receive, and consider for acceptance, apologies for absence from Members of the Council
2. To receive any declarations of disclosable pecuniary interests or non-registerable interests by members or the Clerk and to consider any requests for dispensation
3. To receive:
 - a) Questions or comments from members of the public regarding items on the agenda
 - b) Representations from any member who has declared a personal interest
4. To approve the minutes of the Parish Council Meeting held on 5th October 2020
5. To discuss any matters arising from the minutes of the Council Meeting on 5th October 2020
6. Planning Applications
 - a) To consider the following new planning applications:
 - [20/02195/HOUSE 3 Shepherds Rise, Compton, RG20 6RA](#) - Convert bungalow into house with first floor extension

- [20/02215/COMIND Mayfield Farm, Ilsley Road, Compton, RG20 7BR](#) - The change of use of land and agricultural buildings no longer needed for modern agriculture, to self-storage units (use class B8), with associated parking
 - [20/02293/FUL Nielia, Downs Road, Compton, RG20 6RE](#) - Demolition of existing dwelling, erection replacement dwelling and garage. (Resubmission 17/02914FULD)
- b) To consider whether to request the District Councillor calls in any planning applications to the Western Area Planning Committee
 - c) To consider whether to refer any planning applications for further response from the Council's planning consultants
 - d) To receive a report on recent planning decisions taken by West Berkshire Council
7. To review and consider approving the final pre-submission Draft Neighbourhood Development Plan
 8. To consider a response to West Berkshire Council's 'Draft Housing Strategy'
 9. Finance: To consider approving payments to be made or made between meetings
 10. To discuss matters for future consideration and for information

Date and time of next scheduled meeting:

Parish Council Meeting: Monday 2nd November 2020 at 7pm

Supporting Documentation

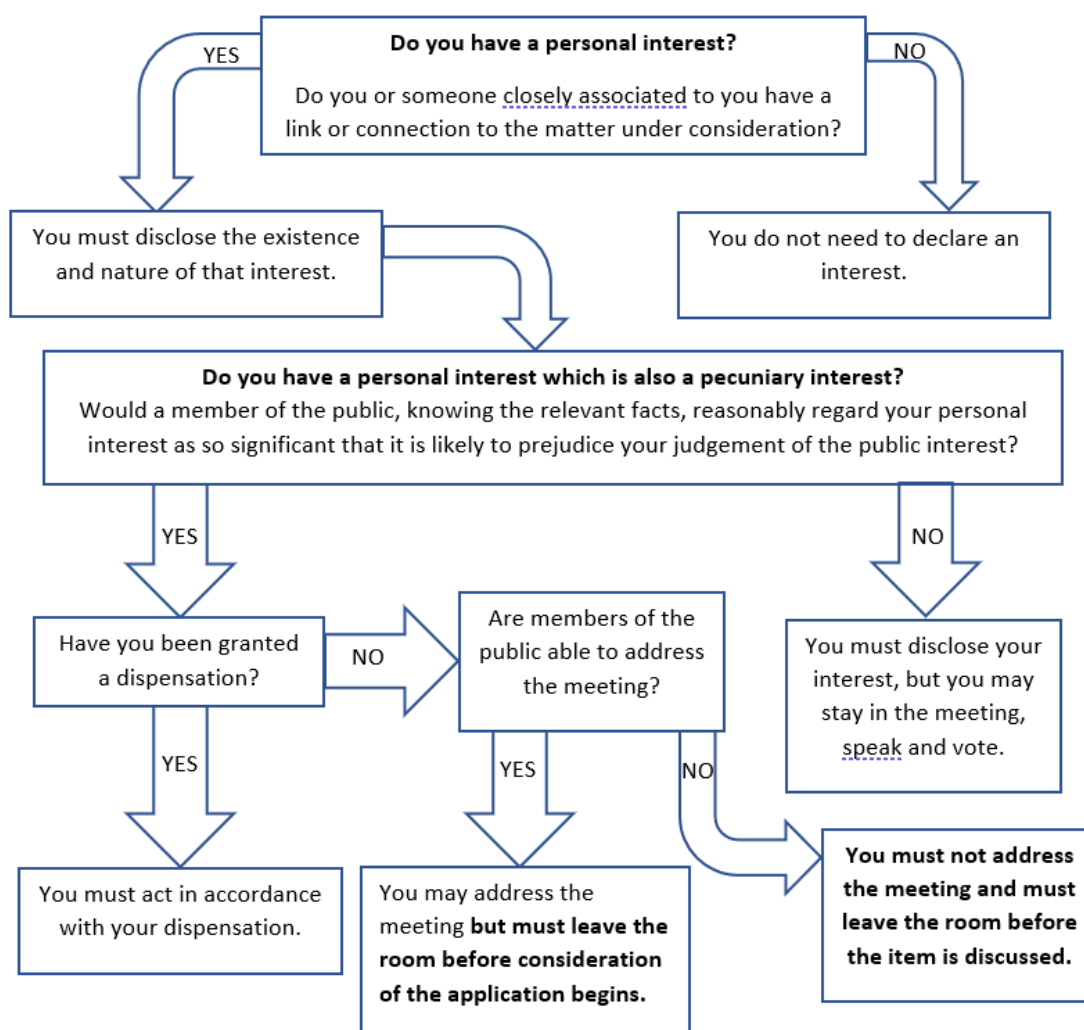
1. To receive, and consider for acceptance, apologies for absence from Members of the Council

The Council (including committees) should approve (or not) the reason for apologies given by absent councillors.

2. To receive any declarations of disclosable pecuniary interests or non-registerable interests by members or the Clerk and to consider any requests for dispensation

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Compton Parish Council [Code of Conduct for Members](#), as adopted on 4th June 2018, minute 18/19-404, and by the [Localism Act 2011 Chapter 7](#).

The following is provided for guidance:



3. To receive:

- a) Questions or comments from members of the public regarding items on the agenda
 - b) Representations from any member who has declared a personal interest
-

This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 12 minutes (3 minutes per person). [Public Bodies \(Admission to Meetings\) Act 1960 s1](#) extended by the [Local Government Act 1972 s 100](#).

4. To approve the minutes of the Parish Council Meeting held on 5th October 2020

LGA 1972 Sch 12 para 41(1) Minutes of the proceedings of a meeting of a local authority shall be signed at the next meeting of the Council by the person presiding.

Members are asked to consider the Minutes of the Full Council Meeting held on 7th September 2020 (below).

Compton Parish Council

FULL COUNCIL MINUTES

Minutes of the Full Council meeting held Online via Zoom on Monday 5th October 2020 commencing at 7:00pm.

Members Present: Mark Birtwistle, Chairman Dan Neate Rebecca Pinfold
Keith Simms Alison Strong Ian Tong

Members Absent: Dave Aldis Linda Moss

Officers Present: Sarah Marshman, Clerk/RFO

In Attendance: 1 member of the public

Minutes

20/21-100 To receive, and consider for acceptance, apologies for absence from Members of the Council

Apologies for absence were accepted from Dave Aldis and Linda Moss.

20/21-101 To receive any declarations of disclosable pecuniary interests or non-registerable interests by members or the Clerk and to consider any requests for dispensation

MB and IT declared a personal interest in 20/21-123 application 20/01106/FULD.

KS declared a personal interest in 20/21-124.

- 20/21-102 To receive:**
Questions or comments from members of the public regarding items on the agenda
Representations from any member who has declared a personal interest
The member of the public spoke briefly about a report that they had provided to the Council on litter and dog waste bins in the Recreation Ground.
The Council agreed a small working group consisting of AS, RP and KS would look at the current situation and form a proposal to be considered at the next meeting.
- 20/21-103 To approve the minutes of the Parish Council Meeting held on 7th September 2020**
An amendment was made to 20/21-100 to change the wording from “Cleaning and line marking will be budgeted for in 2021/22.” to “Cleaning and line marking will be considered for inclusion in the budget for 2021/22.”
Resolved: Members agreed the minutes of the last meeting be accepted as a true record. The minutes will be signed at the first opportunity the Council has to meet face to face.
- 20/21-104 To discuss any matters arising from the minutes of the Council Meeting on 7th September 2020**
There were no matters arising.
- 20/21-105 To receive a report from the District Councillor**
CC sent her apologies.
- 20/21-106 To receive the Clerk’s report**
The Council is now able to co-opt to fill the vacancy on the Council. The Clerk will advertise this with a view to include co-option on the November agenda.
- 20/21-107 To note the Minutes and Recommendations from any Committees that have met since the last Full Council Meeting:**
a) Personnel Committee Minutes
b) Planning Committee Minutes
There have been no meetings of either committee since the last Full Council meeting.
- 20/21-108 Planning Applications**
a) To consider the following new planning applications:
[20/01106/FULD Land Adjacent Down Barn Road Known As Dennisford Road, East Ilsley](#) - Conversion of and extension of redundant agricultural building for use as a self-contained residential dwelling (Use Class C3)
Resolved: To submit a response of ‘no objections’ with the following comment:
The Council requests that the access track is dedicated as a public bridleway or restricted byway to improve the off-road connection between Compton and East Ilsley.

20/02199/HOUSE 1 Whitewalls Close, Compton, RG20 6QG - Construction of utility with opening through to new re-configured kitchen

Resolved: To submit a response of 'no objections'.

b) To consider whether to request the District Councillor call in any planning applications to the Western Area Planning Committee

No applications were requested to be referred to the Western Area Planning Committee.

c) To consider whether to refer any planning applications for further response from the Council's planning consultants

No applications were referred to the planning consultant.

d) To receive a report on recent planning decisions taken by West Berkshire Council

- 20/01768/HOUSE 1A Mayfield Villas, Warnham Lane, Compton, Newbury RG20 7PN - Attic conversion – Retrospective. The Parish Council submitted a response of 'no objections'. West Berkshire Council granted retrospective planning permission.

20/21-109 To consider employing a consultant to provide advice on planning applications 20/01226/FUL and 20/01658/FUL

Resolved: To accept a quote from Ian Sharland Ltd for £800 + VAT.

20/21-110 To consider the Council's response to the Government consultation on the White Paper 'Planning for the Future'

Resolved: To submit the following statement:

Compton Parish Council supports changes to the planning system to make planning accessible, but it is vitally important our green spaces are protected.

20/21-111 To consider adopting a Tree Management Policy

Resolved: To adopt the Tree Management Policy.

20/21-112 To consider grant funding requests

Resolved: To award the requested grants to the two applicant organisations as follows:

Compton Archery £285,

The Autumn Group £250.

The Council noted that there had been a lack of applicants and that the rest of the funding in the budget line should be ring-fenced in order to provide funding to support any group requiring assistance to re-start post-COVID, particularly with items required to meet COVID guidelines.

20/21-113 To consider quotes to replace the top of one of the table tennis tables

Resolved: To accept a quote from Concrete Sports for £400 + VAT to replace the top.

- 20/21-114 To consider what action should be taken with regards to the border of the Newbury Lane allotments with Fairfield**
Resolved: To seek advice from Richard Wilson Long on what options the Council has.
- 20/21-115 To review the Youth Shelter**
Quotes to make the seating in the shelter more comfortable will be sought.
- 20/21-116 To consider if there are suitable Parish Council owned locations where electric car charging points could be provided and if any are identified, what funding sources should be considered**
Some suggested locations were discussed.
- 20/21-117 To consider advertising rates for Compilations for 2021**
Resolved: Not to increase the advertising rates for 2021.
- 20/21-118 To review the Training and Development Policy and Councillor training needs**
Resolved: That no alterations are needed to the policy.
- 20/21-119 To consider informal actions to be included in the NDP**
Resolved: To defer this item until more information has been received.
- 20/21-120 To receive an update on vandalism and anti-social behaviour (ASB) in the village**
There have been several reports of hare coursing taking place locally.
- 20/21-121 To receive reports on the following:**
Sports Pavilion: The works on the building are now complete and have been signed off, so the building will now be available when it is appropriate for it to be used.
- 20/21-122 Finance:**
- a) To consider approving payments to be made or made between meetings**
Payment 106 was added to the Finance Report.
Resolved: To approve payments to be made and payments made between meetings. The list of payments can be viewed on the Finance Report in Appendix 1.
- b) To note the bank reconciliations to 31st August 2020**
Resolved: To note the bank reconciliation figures as provided on the Finance Report.
- 20/21-123 To discuss matters for future consideration and for information**
West Berkshire Council has offered parish councils a banner relating to COVID awareness. The Council suggested this should be displayed on the MUGA.

There being no further business, the meeting was closed at 8:40pm.

Appendix 1: Finance Report

Status at bank at last bank reconciliation 31st August 2020

Account	Amount
Unity Trust Current Account	£58,617.52
Unity Trust Deposit Account	£122,634.57
Lloyds Multipay Corporate Card	-£25.67
Total	£181,226.42

Income received 1st September to 27th September 2020

Account	Income Detail	Amount
Unity Current	Precept (payment 2 of 2)	£24,525.00
Total		£24,525.00

Payments made on Lloyds Corporate Card to be approved

Method	Payment Date	Voucher No	Payee	Payment Detail	Amount
CC	02-Sep-20	85	Lloyds Bank	Monthly fee for corporate card	£3.00
CC	25-Sep-20	86	Microsoft	Microsoft Office Business subscription monthly	£11.28
CC	25-Sep-20	87	Reading Skips	Skip and gypsum bag for clearing Sports Pavilion	£354.00
Total					£365.28

Payments to be approved

Method	Payment Date	Voucher No	Payee	Payment Detail	Amount
DD	18-Sep-20	88	Vodafone	Mobile phone monthly charge	£15.75
BACS	24-Sep-20	89	Chris Bolt Property Maintenance	Balance of Sports Pavilion refurbishment	£2,808.50
BACS	24-Sep-20	90	Aquaheat	Balance of Sports Pavilion plumbing	£5,400.00
BACS	24-Sep-20	91	S Alexander Electrical	Electrical work on Sports Pavilion	£1,650.00
BACS	24-Sep-20	92	BHIB	Insurance 2020/21	£922.68
BACS	24-Sep-20	93	SSE Contracting Ltd	Street light maintenance Sep qtr	£682.69
BACS	24-Sep-20	94	Fowler Architecture and Planning	Planning advice fee	£1,890.00
DD	01-Oct-20	95	The Good Exchange	Platform service fee	£180.00
BACS	05-Oct-20	96	Resident of Compton	Gren bin minute 20/21-104	£67.00

BACS	05-Oct-20	97	Almond Arborists	Allotment tree work	£610.00
BACS	05-Oct-20	98	Member of NDP Steering Group	Reimburse printing costs	£226.50
BACS	05-Oct-20	99	SLCC Enterprises Ltd	Training fees	£12.00
BACS	05-Oct-20	100	Rialtas Business Solutions	Finance software 2020/21	£148.80
BACS	05-Oct-20	101	SLCC Enterprises Ltd	Virtual National Conference fee	£30.00
BACS	05-Oct-20	102	West Berkshire Council	Compilation June	£365.93
BACS	06-Oct-20	103	Staff Costs	Including salary, expenses, PAYE and pension contributions Sep	£1,606.21
DD	11-Oct-20	104	SSE	Electricity Q2	£1,166.98
BACS	05-Oct-20	106	AD Clark	Grounds maintenance Aug	£669.00
Total					£18,452.04

Transfers

Method	Payment Date	Voucher No	From Account	To Account	Amount
BACS	16-Sep-20	105	Unity Current	Lloyds Corporate Card	£28.67
Total					£28.67

5. To discuss any matters arising from the minutes of the Council Meeting on 5th October 2020

For information or inclusion on a future agenda only.

6. Planning Applications

a) To consider the following new planning applications:

- [20/02195/HOUSE 3 Shepherds Rise, Compton, RG20 6RA](#) - Convert bungalow into house with first floor extension
- [20/02215/COMIND Mayfield Farm, Ilsley Road, Compton, RG20 7BR](#) - The change of use of land and agricultural buildings no longer needed for modern agriculture, to self-storage units (use class B8), with associated parking
- [20/02293/FUL Nielia, Downs Road, Compton, RG20 6RE](#) - Demolition of existing dwelling, erection replacement dwelling and garage. (Resubmission 17/02914FULD)

b) To consider whether to request the District Councillor calls in any planning applications to the Western Area Planning Committee

c) To consider whether to refer any planning applications for further response from the Council's planning consultants

d) To receive a report on recent planning decisions taken by West Berkshire Council

- a) Members are requested to review the planning applications listed above and agree any comments to be forwarded to West Berkshire Council.
- b) Members are requested to consider whether any current planning applications within the Parish should be referred to the District Councillor for call in to the Western Area Planning Committee.
- c) Members are requested to consider whether any current planning applications within the Parish should be referred to the Council's Planning consultants.
- d) Members are requested to note the following planning decisions made by West Berkshire Council:
 - 20/01866/HOUSE 31 Horn Street, Compton, Newbury, RG20 6QS - Demolition of existing two storey side extension and front porch, erection of two and single storey side extensions with front canopy. The Parish Council submitted a response of 'no objections'. West Berkshire Council approved the application.

7. To review and consider approving the final pre-submission Draft Neighbourhood Development Plan

Members are requested to review and approve the final pre-submission Draft Neighbourhood Development Plan prior to its submission for the six-week Regulation 14 Consultation to begin.

The following documentation is available from the Compton Parish Council website:

[Compton Neighbourhood Development Plan Final Draft](#)

[Compton Neighbourhood Development Plan Evidence Report](#)

[Compton Neighbourhood Development Plan Green Space Topic Paper](#)

[Compton Neighbourhood Development Plan Executive Summary](#)

8. To consider a response to West Berkshire Council's 'Draft Housing Strategy'

Members are requested to consider submitting a response to the survey consultation on West Berkshire Council's [Draft Housing Strategy](#).

9. Finance: To consider approving payments to be made or made between meetings

Members are asked to agree the payments listed on the Finance Report below.

Finance Report October 2020 Additional Meeting

Payments made on Lloyds Corporate Card to be approved

Method	Payment Date	Voucher No	Payee	Payment Detail	Amount
CC	12-Sep-20	107	Amazon Marketplace	Laminating pouches	£8.99
CC	29-Sep-20	108	Zoom	Yearly subscription	£114.62
CC	02-Oct-20	109	Lloyds Bank	Monthly fee for corporate card	£3.00
Total					£126.61

Payments to be approved

Method	Payment Date	Voucher No	Payee	Payment Detail	Amount
DD	30-Sep-20	110	Unity Trust Bank	Service charge	£18.00
DD	12-Oct-20	111	Vodafone	Mobile phone monthly charge	£15.75
BACS	20-Oct-20	112	Autumn Group	Grant	£250.00
BACS	20-Oct-20	113	Compton Archery	Grant	£285.00
BACS	20-Oct-20	114	AD Clark	Grounds maintenance Sep and weed control	£1,318.00
BACS	20-Oct-20	115	IJ Agricultural and Equestrian	Supply and install wooden gate	£300.00
Total					£2,168.75

10. To discuss matters for future consideration and for information

For information or inclusion on a future agenda only.