

Compton Parish Council

Minutes of the Parish Council Meeting Held on Monday 1st July 2019 at 7:00pm in the Wilkins Centre, Compton

Councillors present: Councillors Mark Birtwistle (Chair), Peter McGeehin, Linda Moss, Michael Pinfold, Rebecca Pinfold, Alison Strong and Ian Tong.

Councillors not present: Councillors David Aldis and Patricia Burnett.

In attendance: Sarah Marshman (Clerk), Carolyne Culver (District Councillor).
2 members of the public.

- 19/20-053 To receive apologies for absence from members of the Council**
Apologies were received from Councillors David Aldis and Patricia Burnett.
- 19/20-054 To receive any declarations of disclosable pecuniary interests or non-registerable interests by members or the Clerk and to consider any requests for dispensation**
There were none.
- 19/20-055 To receive: Questions or comments from members of the public
Representations from any member who has declared a personal interest**
There were none.
- 19/20-056 To approve the minutes of the Parish Council Meeting held on 3rd June 2019**
It was resolved that the minutes be accepted as a true record. They were then signed by the Chairman.
- 19/20-057 To discuss any matters arising from the minutes of the Council Meeting on 3rd June 2019**
There were none.
- 19/20-058 To receive a report from our District Councillor, Carolyne Culver**
The Head of Countryside at West Berkshire Council (WBC) has viewed the area by Meadow Close regarding the question over ownership and has confirmed that WBC will maintain this area in future. WBC will write to the immediate neighbours of the site to advise them.
- WBC are currently reviewing the local plan and it is advised that Neighbourhood Development Plans (NDP) cannot be submitted until this plan has been agreed, which is expected in 2021. WBC have stated they will honour the number of houses suggested in the Pirbright Institute site, Compton Supplementary Planning Document (SPD) if they receive confirmation that this figure is still supported.
The Clerk was requested to write to WBC for confirmation of this position and the process required and of the legal position of the SPD.
- CC confirmed that at Western Area Planning Committee meetings she is able to speak on an application and vote on it, provided she has no pecuniary interest.

CC had received confirmation on the process for the 20mph speed limit and traffic calming. The report is expected later in July, the Parish Council and District Councillor will be consulted on the results and the Parish Council can withdraw its request should it agree to do so.

- 19/20-059 To receive the Clerk’s report**
 Confirmation has been received from the Village Hall Management Committee that they are not permitted to park vehicles on the land at Gordon Crescent during the fete. They have requested a reassessment of the decision; however, it was noted that this request was received after the agenda was issued.
 The audit has been submitted to the external auditors.
 The Clerk has attended the SLCC Berkshire Branch training day. A presentation was given by Berkshire Youth.
- 19/20-060 To consider a request for a donation from West Berkshire Council of £1,560 to the library service**
 It was resolved not to make a donation at this time, but to revisit the request in December when considering the budget for 2020/21.
 The Clerk was requested to write to WBC to advise that the budget for 2019/20 has already been agreed and the funds allocated and that this will be reviewed in December when considering the budget for 2020/21.
- 19/20-061 To consider the adoption of the Burial Ground Regulations**
 It was resolved to adopt the Burial Ground Regulations.
- 19/20-062 To consider approving funds to demolish the empty sheds and garages on the Recreation Ground**
 This item was deferred.
- 19/20-063 To consider approving funds to include grass cutting of the area in front of the garages on the Recreation Ground**
 It was resolved to instruct the Grounds Maintenance Contractors to cut back the area of scrub and to cut the grass area on the same schedule as the Recreation Ground.
- 19/20-064 Planning Applications**
a) To review the minutes of any planning committee meeting occurring since the previous Full Council Meeting
 There were none.
b) To consider the following new applications

App. Ref.	Location	Proposed Work	Recommendation
19/01252/ HOUSE	6 Westfields, Compton, RG20 6NX	Single storey garden summer house	No objections

Comments:
 Compton Parish Council has no objections; however, they do request conditions are included to ensure this cannot be converted to a separate dwelling in the future.

App. Ref.	Location	Proposed Work	Recommendation
19/01528/ FUL	Former Kemtronix Building, Churn Road, Compton, RG20 6PP	Change of Use of an existing redundant building which was formerly used by the Institute for Animal Health for research and development purposes in connection with agriculture (Class B1 (b)) to an indoor leisure facility/yoga studio (Class D2) including modifications to the existing access, car parking and pedestrian walkways.	No objections

c) **To consider whether to request our District Councillor call in any planning applications to the Western Area Planning Committee**

There were no applications requiring call in.

d) **To consider whether to refer any planning applications for further response from our planning consultants**

There were no applications requiring referral.

e) **To receive a report on West Berkshire Council recent planning decisions**

App. Ref.	Location	Proposed Work	Response from CPC	Decision
19/00586/ HOUSE	7 School Road, Compton, RG20 6QU	Two storey side extension with porch. New fence to South West boundary	No objections	Approved
19/00626/ REM	1 Mayfield Villas, Warnham Lane, Compton, RG20 7PN	Reserved matters application following approval of outline planning permission 18/00956/OUTD (Outline application for construction of a four bedroom detached dwellinghouse on part of the garden of The Hatchery, 1 Mayfield Villas. Matters to be considered: Access and Layout). Matters to be considered: Appearance, Landscaping and Scale.	No objections	Approved
19/01094/ NONMAT	29 Shepherds Mount Compton Newbury Berkshire RG20 6QY	Non-material amendment to application 18/00288/HOUSE - Replacement garage to side of property. Proposed single storey rear extension aligned to western boundary but set back into the property to minimise impact to neighbours. Internal and external alterations. Amendment: Change outer skin of building extension to brick.	Not consulted	Approved

19/01140/ HOUSE	Crossing Cottage, Coombe Road, Compton, RG20 6RQ	Erection of shed, garden studio and greenhouse and construction of small garden pond	No objections	Approved
19/01545/ NONMAT	The Laurels, Ilsley Road, Compton, RG20 7PG	Non Material amendment to planning permission 17/03156/HOUSE: Two single storey extensions to rear of existing house with pitched/flat roofs. Amendment: Change to roofline only; removal of fascia and soffit and introduction of parapet wall with grey slate coping; flat roof to stay as submission.	Not consulted	Approved

- 19/20-065** The suggestion of installing a commemorative information board/plaque by the Church Railway Bridge to recognise the significance of Churn Camp was discussed with a representative of Beeswax Dyson, who suggested this would likely be allowed. The Council also discussed the possibility of contacting Blewbury Parish Council to see if they would also like to install an identical information sign at their end of the site whilst Compton Parish Council would install one at the Ridgeway end of the site.
- 19/20-066** **To consider whether the Parish Council representative for the Village Hall should apply to become a trustee for the charity**
IT will be attending a training course regarding village halls shortly. This item was deferred.
- 19/20-067** **To consider whether to request funding from West Berkshire Council for the planting of wildflower verges and, if agreed, at what locations within Compton Parish**
It was resolved to request WBC review the strip of land behind Burrell Road along the path that runs to the school with a view to plant wildflowers on it.
The Council will seek additional areas within the village for future consideration.
- 19/20-068** **To consider whether to approach Sovereign with regards to residents driving on the grass at Gordon Crescent and possible parking solutions**
It was resolved to request a meeting with Sovereign to discuss parking in this area.
- 19/20-069** **To consider quotes for an arboricultural consultant to meet the conditions required by the planning permission for the burial ground**
It was resolved to accept a quote from ArbTech to meet conditions 8, 10, 11 and 12 and to budget a total of £2,100 + VAT for the work in case any additional work is required during the process.
- 19/20-070** **If the report on the consultation for the proposed 20mph speed limit has been received, to consider whether to reaffirm the council's support for traffic calming measures proposed within the report to achieve the 20mph speed limit**
The report has not yet been received so this item was deferred.

- PM circulated a restricted document from WBC containing detailed statistics for School Road and High Street. The Clerk was requested to write to WBC to request the document be made publicly shareable.
- 19/20-071 To consider installing a plaque on the Churn Railway Bridge to recognise the significance of Churn Camp**
This had been discussed in minute 19/20-065.
- 19/20-072 To receive an update on vandalism and anti-social behaviour (ASB) in the village**
The PCSO had been contacted regarding speeding on Horn Street.
- 19/20-073 To receive reports on the following:**
- b) Football Pavilion**
The Council is currently seeking quotes for the work required on the football pavilion
 - e) Allotments**
Complaints had been received regarding a bonfire in School Road allotments. A resident of Wilson Close had been observed stealing water from the allotment site in order to fill a large garden pool. It was noted that the hozelock attachments had been removed from most of the hosepipes on the site. Both these incidents will be reported to the Police.
The Council will investigate changing the method of water provision to water troughs.
 - f) Patient Representation**
The Downland Practice is changing the way it dispenses at Compton surgery. The hours are changing, some days are longer, some shorter, which will allow the dispensers to complete the blister packs without interruption.
 - h) Groundwater**
The aquifer is 28% full and falling.
 - i) Parish Assets & Management Working Party**
Enquiries have been made with Thames Water with regards to the old pumping station in the corner of the Recreation Ground.
- 19/20-074 Finance:**
- a) To receive the finance report and approve payments made/due**
It was resolved to approve the payments listed on the Finance Report, which is at Attachment 1.
 - b) To note the bank reconciliations to 31st May 2019**
The bank reconciliation to 31st May 2019 was noted.
 - c) To receive any reports from the Internal Controller**
The internal controller had completed the checks on the accounts for April 2019.
- 19/20-075 To receive the correspondence report**
Correspondence was received from the Village Hall Management Committee requesting the decision not to allow parking on the land at Gordon Crescent be reassessed. The Council confirmed that the request had been received after the issue of the agenda and that the decision cannot be revisited prior to the fete.
- 19/20-076 To discuss matters for future consideration and for information**
A request for a skate park in the Recreation Ground had been received from a resident. The Council noted this had been researched several years ago but had not

proceeded due to objections from nearby residents. Potential concerns were raised over the upkeep, the graffiti that is often attracted at these sites, the noise, cost and health and safety aspects. The Clerk has written to the resident for further information on the amount of interest in the village and more information on the design they would suggest.

A village walk-around for the Council was suggested. This will be included on the September agenda.

Meeting closed 9:22pm.

Date and time of next scheduled meeting:

Parish Council Meeting: Monday 2nd September 2019 at 7pm in the Wilkins Centre

Chairman:

Date:

Attachment 1: Finance Report

Status at bank at last bank reconciliation 31st May 2019

Unity Trust	Current Account	£40,856.75
Unity Trust	Deposit Account	£122,022.22
HSBC	Current Account	£748.50
Pockit	Pre-paid Debit Card	£31.69
Total		£163,659.16

Income received 27th May - 23rd June 2019

None		£0.00
Total		£0.00

Payments made on pre-paid debit card to be approved

Method	Payment Date	Voucher No	Payee	Payment Detail	Minute	Amount
Pockit	29-May-19	034	Fat Buddha Store	Chalk spray paint	4371	£20.89
Pockit	29-May-19	035	Amazon	Plastic wallets		£2.99
Total						£23.88

Payments to be approved

Method	Payment Date	Voucher No	Payee	Payment Detail	Minute	Amount
DD	17-Jun-19	036	Castle Water	Water at Newbury Lane allotments		£18.38
DD	19-Jun-19	037	Vodafone	Mobile phone charges		£15.37
DD	30-Jun-19	038	Unity Trust Bank	Service charges qtr 1		£18.00
BACS	01-Jul-19	039	AD Clark	Grounds maintenance April		£537.88
BACS	01-Jul-19	040	AD Clark	Grounds maintenance May		£537.88
BACS	08-Jul-19	041	Clerk	Salary/expenses June		£819.00
BACS	08-Jul-19	042	HMRC	PAYE		£72.45
BACS	19-Jun-19	043	Berks Pension Fund	Pension contributions		£234.76
Total						£2,253.72

Transfers

Method	Payment Date	Voucher No	From Account	To Account	Minute	Amount
BACS	29-May-19	044	Unity Current	Pockit		£50.00
Total						£50.00