

Compton Parish Council

Chairman: Dave Aldis

Clerk: Sarah Marshman

MINUTES of the PARISH COUNCIL MEETING

Held on Monday 4th July, 2016 at 7:00pm in the Wilkins Centre, Burrell Road.

Those present: Councillors D. Aldis (Chair), M. Birtwistle, P. Burnett, L. Moss, M. Pinfold, R. Pinfold, K. Simms, A. Strong.

In attendance: The Parish Clerk and 1 member of the public.

The meeting started at 7:30pm.

3904 Apologies for absence

Apologies were received from Cllr. I Tong and District Councillor Virginia von Celsing.

3905 Any declarations of pecuniary interests by members or the Clerk

There were none.

**3906 To receive: Questions or comments from members of the public
Representations from any member who has declared a pecuniary interest**

There were none.

3907 To approve the minutes of the Parish Council Meeting held on 21st June, 2016

It was resolved that the minutes be accepted as a true record and they were signed by the Chairman.

3908 Matters arising from the minutes of the Council Meeting on 21st June, 2016

The Clerk had contacted five companies to request quotes for work on the neighbourhood development plan, two of these responded. The Clerk and the Chairman had met with one of these companies and was meeting another later in the week. The Clerk will contact further companies in an attempt to obtain at least three quotes

3909 To receive a report from our District Councillor

VvC had sent her apologies.

3910 Clerk's report

The Clerk went through her report, which is at Attachment 1.

The prepaid debit card used by the Clerk is being withdrawn. The Clerk will research alternative options.

3911 Planning Applications

a) To consider the following new applications:

There were none.

b) To consider whether to request our District Councillor call in any planning applications to the Western Area Planning Committee

There were no planning applications required to be called in.

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Chairman

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Date

c) To receive a report on West Berkshire Council recent planning decisions

App. Ref.	Location	Proposed Work	Response from CPC	WBC Decision
15/03431/ FULD	Bray Cottage, Cheap Street, Compton, RG20 6QH	Construction of new dwelling with associated curtilage and car parking with modifications to boundary wall (dismantle and reconstruct) and removal of boundary outbuildings.	Object	Refused
16/00570/ HOUSE	6 Lowbury Gardens, Compton, RG20 6NN	New bathroom window.	No objections	Approved
16/01150/ FUL	Woodlea, Newbury Road, Compton, RG20 7RJ	Demolition of existing dwelling and outbuildings and replacement new dwelling, enhanced landscape and associated works.	No objections	Approved

3912 To consider quotes to carry out a Housing Needs Survey

A quote had been received from Arlene Kersley at CCB. One of the councillors offered to provide photocopying services for the surveys in order to reduce the costs. The final cost is variable as the cost for returning the pre-paid envelopes will be charged based on the quantity returned. It was resolved to allocate funding of up to £750 to carry out the Housing Needs Survey.

3913 To consider dissolving the planning committee

Recent advice showed that a meeting of all councillors should be termed a council meeting and not a planning committee meeting. It was suggested that the planning committee should be dissolved and that any meetings intended to cover only planning issues should be termed as a 'Parish Council Meeting – Planning'. It was therefore resolved to dissolve the planning committee.

3914 To review delegation arrangements to committees, sub-committees, staff and other local authorities

It was resolved to remove the references to the planning committee and to adopt the revised document.

3915 To review the terms of reference for committees

It was resolved to remove the references to the planning committee and to adopt the revised document.

3916 To consider adopting an investment policy

MB will circulate a draft policy by email for comments by the council.

3917 To consider providing an extended contract for the grazing land if new fencing is provided by the tenant

This was deferred to the next meeting.

3918 To consider creating a volunteer register for the village

This was deferred to the next meeting.

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Chairman

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Date

- 3919 **To consider setting a budget for the purchase of materials for the Christmas display**
It was resolved to allocate £1,000 for the Xmas display.
- 3920 **To consider activities to commemorate the Queen's 90th birthday**
More research on the idea of producing a village sign was required so this item was deferred.
- 3921 **To consider activities commemorating World War I**
The Remembrance Parade will be held in Compton this year. The Clerk will contact our contractor to ensure the war memorial is cleaned near to the date of the parade. The Clerk is to order two wreaths, one for the war memorial and a smaller one to be placed by the memorial plaque by the noticeboard before the parade starts.
- 3922 **To consider suggestions for the enhancement programme**
There were no suggestions.
- 3923 **To receive an update on the Cemetery**
The topographical survey has been completed and the architects are finalising two suggested layouts for the parish council to consider. They are aiming to provide these proposals to the council within the next two weeks.
- 3924 **To receive an update on vandalism and anti-social behaviour (ASB) in the village**
Older children have been seen on the small children's play equipment and at the lychgate at the church.
- 3925 **To receive reports on the following:**
- a) **Recreation Ground**
Fly tipping has been occurring at the back of the football pavilion.
 - c) **Rights of Way**
All the rights of way are heavily overgrown due to West Berkshire Council only having one member of staff to carry out this work. It was suggested that people need to keep using the rights of way to help. The hedge by the cricket ground is due to be cut soon.
 - d) **Village Hall**
The fete made over £2,500.
 - h) **Groundwater**
The following report was received from the Flood Warden:
The River Roden through Yew Tree Stables has been cleared of obstructions and now drains well. Further improvements are in hand for later in the season. The drainage arrangements of the Great Pond have been reviewed with WBC and possible minor alterations to improve its ecological impact are under consideration. The culvert works on Aldworth Road have been delayed by a delinquent culvert supplier and are now expected to commence at the beginning of September, when minor improvements to the watercourse in the vicinity of the former TWU abstraction site will also be undertaken. I have been working on the possible routine deployment of the West Berkshire Groundwater Scheme to moderate flood risk in Compton and throughout the Pang valley and will be making a presentation on this to the Technical Committee of the Pang Valley Flood Forum on July 4th.
- 3926 **To receive the finance report and approve payments due**
It was resolved to approve the payments listed on the finance report, which is at Attachment 2.

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Chairman

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Date

3927 **Correspondence**

An email had been received from a member of the parish regarding planning application 16/01332/FUL Hamilton Stables, Hockham Road, Compton, RG20 6QJ. This application is regarding the siting of a temporary mobile home on the site. The Clerk was requested to write back explaining the procedure for the parish council to comment on planning applications and highlight that the parish council is just a consultee and is not involved in the decision making process.

3928 **Matters for future consideration and information**

The Clerk was requested to report a bush in Horn Street that is growing out across the pavement to West Berkshire Council (WBC).

The Clerk was requested to contact Sovereign regarding cutting of hedges on School Road and along the footpath from the High Street to Burrell Road.

The Clerk was requested to report the tree surrounding a telegraph pole outside the Recreation Ground to WBC.

There is a new scam where people knock on doors claiming they are from West Berkshire Council, that they have found sewage in your garden and will clear it up for a cost.

Meeting closed 8:50pm.

Date and time of next scheduled meeting:

➤ **Parish Council Meeting:** **Monday 5th September, 2016 at 7pm** in the Wilkins Centre

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Chairman

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Date