

Compton Parish Council

Minutes of the Parish Council Meeting Held on Monday 11th May 2020 at 7:00pm online using Zoom

Councillors present: Councillors David Aldis (Chair), Mark Birtwistle, Linda Moss, Dan Neate, Rebecca Pinfold, Keith Simms, Alison Strong and Ian Tong.

Councillors not present: Councillors Peter McGeehin.

In attendance: Sarah Marshman (Clerk).

- 20/21-029** | **To receive apologies for absence from members of the Council**
There were none.
- 20/21-030** | **To receive any declarations of disclosable pecuniary interests or non-registerable interests by members or the Clerk and to consider any requests for dispensation**
DA and MB declared an interest in 20/21-036(c) for planning application 20/01002/COMIND Ilsley Barn Farm. It was resolved to grant both members a dispensation to discuss this item.
RP declared an interest in 20/21-036(b) for planning application 20/01161/FUL.
- 20/21-031** | **To receive: Questions or comments from members of the public**
Representations from any member who has declared a personal interest
There were none.
- 20/21-032** | **To approve the minutes of the Parish Council Meeting held on 11th May 2020**
It was resolved that the minutes be accepted as a true record. The minutes will be signed by the Chairman at the next meeting held in person.
- 20/21-033** | **To discuss any matters arising from the minutes of the Council Meeting on 11th May 2020**
20/21-013 the resident does not want a long-term license for the allotment plot adjacent to Fairfield. The Clerk was requested to discuss the position of the fencing on this site with the allotment manager.
- 20/21-034** | **To receive a report from the District Councillor, Carolyne Culver**
CC sent her apologies and provided an email update to the Council.
It was noted the Council has received confirmation that Parish Council's from adjacent parishes are able to provide a statement to the Western Area Planning Committee meeting if required.
- 20/21-035** | **To receive the Clerk's report**
All Members have been requested to check and, if necessary, update their register of interests.
The Clerk will be attending webinars on the website accessibility guidelines and creating accessible documents.

20/21-036 | Planning Applications

a) To review the minutes of any planning committee meeting occurring since the previous Full Council Meeting

There were none.

b) To consider the following new planning applications

App. Ref.	Location	Proposed Work	Recommendation
20/01053/ HOUSE	4 Shepherds Rise, Compton, RG20 6RA	First floor extension	No objections
20/00956/ HOUSE	20 Manor Crescent, Compton, RG20 6NR	Rear single storey extension and ground and first floor side extension.	Object
Comments:			
Compton Parish Council objects to this planning application as the two-storey side extension creates a terracing effect and unbalances the property.			
The Compton Village Design Statement gives 19 design guidelines which are material considerations in the determination of planning applications. The design guidelines are the key issues which should be considered by developers in order to maintain and/or enhance the character of Compton. The guidelines are intended for use for all types of development - whether it is new build or extensions or alterations to existing properties.			
Design guideline 7 is particularly pertinent with regards to this planning application:			
"7. The pleasant visual character of the street scene should be maintained by new development by avoiding overbearing extensions and inappropriate in-filling which can have a terracing effect."			
It is noted that all the houses that have been extended in this crescent have had a one and a half storey extension, not a double storey extension, which has prevented the terracing effect from occurring around the crescent. It is suggested that a one and a half storey extension would be visually better and more in keeping with the street scene.			
20/01161/ FUL	Institute For Animal Health, High Street, Compton, RG20 7NN	To install a Portakabin to be used as offices for a temporary period of 104 weeks	No objections

c) To receive an update on planning applications responded to using the delegated powers granted in the High Consequence Infectious Diseases Policy

Using the delegated powers provided to the Clerk in point 8.1.1 in the above policy, the Clerk provided a response to object to planning application 20/01002/COMIND Ilsley Barn Farm, Sunrise Hill, East Ilsley, RG20 7LY - Change of use and redevelopment of agricultural research buildings to workspace units (Class B). The full response is at Attachment 1.

d) To consider whether to request our District Councillor call in any planning applications to the Western Area Planning Committee

There were no applications requiring call in.

e) To consider whether to refer any planning applications for further response from our planning consultants

It was resolved that, should planning application 20/01002/COMIND Ilsley Barn Farm, Sunrise Hill, East Ilsley, RG20 7LY be taken to the Western Area Planning Committee, the consultant should be engaged to prepare a statement on behalf of the Council.

f) To receive a report on West Berkshire Council's recent planning decisions

App. Ref.	Location	Proposed Work	Response from CPC	WBC Decision
20/00826/ COND2	Roden Farm, Compton, RG20 7PY	Application for approval of details reserved by condition (17) lighting strategy of approved 18/01293/FULMAJ - Demolition of existing house (retaining a small section to become a self contained annexe), demolish existing barn, stable block and various outbuildings, erect replacement dwelling with basement, erect stables and garage, provision of tennis court, new driveway.	Not consulted	Approved

- 20/21-037** To consider quotes to carry out weed control treatment in the Recreation Ground
It was resolved to accept the quote from AD Clark for a total of £744.
- 20/21-038** To consider quotes to repair the tap at School Road allotments
This item was deferred.
The suggestion of installing water troughs on both allotment sites was discussed.
- 20/21-039** To consider quotes to remove a tree at School Road allotments
This item was deferred in order to receive more quotes.
- 20/21-040** To receive an update on vandalism and anti-social behaviour (ASB) in the village
No reports had been received.
- 20/21-041** To receive reports on the following:
- b) Sports Pavilion**
Preliminary work is due to start next week with the main work on 20th June.
 - e) Allotments**
The grounds maintenance work at School Road was queried. The Clerk will discuss this with the grounds maintenance contractors.
 - i) Parish Assets and Management Working Party**
The working party recently met and have set a number of actions.
 - m) Personnel Committee**
The Personnel Committee will meet on the 15th June.
- 20/21-042** Finance:
- a) To receive the finance report and approve payments made/due**
It was resolved to approve the payments listed on the Finance Report, which is at Attachment 2.
 - b) To note the bank reconciliations to 30th April 2020**
The bank reconciliations were noted.
 - c) To receive any reports from the Internal Controller**
It is not possible for the internal controller to review the documents at this time, however, it was suggested it may be possible to pass paperwork over in July so this will be reviewed then.

20/21-043 | **To receive the correspondence report**
A request had been received to provide shielding on the streetlight outside the Wilkins Centre. This will be included on the next agenda.

20/21-044 | **To discuss matters for future consideration and for information**
There had been a few minor issues related in the delivery of Compilations. It was believed this was because some new volunteers had helped due to the current situation with Covid-19 and that this had now been resolved.

Meeting closed 8:52pm.

Date and time of next scheduled meeting:

Parish Council Meeting: Monday 1st June 2020 at 7pm
This meeting will be held online.

Chairman: Date:

Attachment 1:

App. Ref.	Location	Proposed Work	Recommendation
20/01002/ COMIND	Illesley Barn Farm, Sunrise Hill, East Illesley, RG20 7LY	Change of use and redevelopment of agricultural research buildings to workspace units (Class B1)	Object

Comments:

Due to the proximity of the proposed development and the existing access into Compton (as shown on the site plan), Compton Parish Council hereby submit the following statement for consideration during the planning process.

The development site sits on a rising elevation within the AONB (Figure 1). Historically consisting of two farmworker dwellings, open sided animal barns and a series of farm storage buildings.

While Compton Parish Council are keen to see sympathetic restoration of derelict agricultural buildings, there are a number of serious environmental concerns that lead the Council to **OBJECT** to the proposal.



Figure 1 The development site sits on a rising elevation within the AONB.

The proposal implies a substantial change of use with significant increase on the site of ‘humans’ and ‘vehicles’; consequently, any development will require specific design elements.

These elements are likely to be alien to, and potentially of negative impact to the sustainability of the AONB, the rural surroundings and natural wildlife.

The development site is accessed, via a track with existing entrance/exit points at both East Illesley and Compton. **Due to the site’s agricultural nature, there has, to date, been limited vehicular movement outside of the site boundary. The proposal indicates a substantial increase in traffic,** which is to manoeuvre, partly along the existing track and then via the development of a new access road.


The farmland allocated for this new access road, is within the **undulating fields historically and archeologically documented as the “Four Barrows”** (Figure 2).



Figure 2: Fields between East Illesley and Compton.

Such a road would not be enhancing to the surroundings and would in fact have an extremely negative visual impact.

Access to this new road will be **across a public right of way** (Figure 3). This RoW forms part of the circular walks for both Compton and East Illesley and at its easterly point, directly links to the Ridgeway National Trail.

App. Ref.	Location	Proposed Work	Recommendation
		<p>Similarly, the development sites easterly access point <u>adjoins byway 2 in Compton and not Churn Road</u> as detailed in the design and access statement (page 17). Byway 2 is a fundamental access route for the Ridgeway as it crosses Parish boundaries. This byway is well known to WBC Countryside Team, further to surface damage caused by previous development some years ago.</p> <p><u>The new road would be detrimental to the accessibility of these RoW and have a huge negative impact on the natural flora and fauna.</u></p> <p>The new road will, along with the existing access road, join the main highway at East Ilsley (Cow Lane), at its highest point. <u>The proposed development will bring increased traffic to this rural highway, which already suffers from congestion due to the buses servicing the Downs School, the water-board tankers accessing the site adjacent and the regular manoeuvres of large farm vehicles.</u></p> <p>Compton Parish Council formally request that the concerns detailed above, be given appropriate consideration before determining any planning decision.</p>	 <p><i>Figure 3: The Right of Way the new road will cross.</i></p>

Attachment 2:

Status at bank at last bank reconciliation 31st March 2020

Unity Trust Current Account	£55,281.39
Unity Trust Deposit Account	£122,512.39
HSBC Current Account	£748.50
Pockit Pre-paid Debit Card	£20.65
Lloyds Multipay Corporate Card	-£72.39
Total	£178,490.54

Income received 31st March - 3rd May 2020

Unity Trust	Current Account	Precept (First half)	£24,525.00
Unity Trust	Current Account	Allotment rent	£115.50
Total			£24,640.50

Payments made on pre-paid debit card to be approved

Method	Payment Date	Voucher No	Payee	Payment Detail	Minute	Amount
POCKIT	16-Apr-20	11	Pockit	Monthly fee		£0.99
POCKIT	29-Apr-20	12	Amazon	Stationery		£10.20
Total						£11.19

Payments made on Lloyds Corporate Card to be approved

Method	Payment Date	Voucher No	Payee	Payment Detail	Minute	Amount
CC	13-Apr-20	13	Microsoft	Monthly fee		£59.99
CC	24-Apr-20	14	Microsoft	Refund of 365 subscription		-£59.99
CC	01-May-20	15	Zoom	Monthly fee for video conferencing service		£14.39
Total						£14.39

Payments to be approved

Method	Payment Date	Voucher No	Payee	Payment Detail	Minute	Amount
DD	14-Apr-20	16	Southern Electric	Electricity Q4		£1,219.39
DD	20-Apr-20	17	Vodafone	Mobile phone monthly fee		£15.75
BACS	06-May-20	18	Clerk	Salary/expenses Apr		£1,063.23
BACS	11-May-20	19	HMRC	PAYE		£169.99
BACS	11-May-20	20	Berks Pension Fund	Pension contributions Apr		£321.22
BACS	11-May-20	21	West Berkshire Council	Compilations Dec/Jan		£501.84
BACS	11-May-20	22	AD Clark	Grounds maintenance April		£669.00
BACS	11-May-20	23	West Berkshire Council	Compilations Apr/May		£365.93
BACS	11-May-20	24	West Berkshire Council	Uncontested election fee from 2019 elections		£75.00
Total						£4,401.35

Transfers

Method	Payment Date	Voucher No	From Account	To Account	Minute	Amount
-	11-May-20	25	HSBC (account closure)	Unity Current	-	£748.50
DD	11-May-20	26	Unity Current	Lloyds Multipay Corporate Card	-	£75.39
Total						£823.89