



MINUTES OF THE FULL COUNCIL MEETING

Minutes of the Full Council Meeting held in the Wilkins Centre, Compton, on Monday 4th July 2022.
Commencing at 7:01 pm.

Members Present: Councillor Dave Aldis, Chair
Councillor Rebecca Pinfold, Vice-Chair
Councillor Tracy Brown
Councillor Stephen Dearn
Councillor Linda Moss
Councillor Alison Strong
Councillor Sharon Tiller
Councillor Ian Tong

Members Absent: Councillor Jude Cunningham

Officers Present: Sarah Marshman, Clerk/RFO

In Attendance: Carolyne Culver, District Councillor

Minutes

22/23-059 To receive, and consider for acceptance, apologies for absence from Members of the Council
Apologies were received and accepted from Councillor Jude Cunningham.

22/23-060 To receive any declarations of Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests by Members or the Clerk and to consider any requests for dispensation
Councillor Aldis declared an interest in Minute 22/23-082.
Councillor Strong declared an interest in Minute 22/23-067, planning application 22/01427/TELE56.

22/23-061 To receive:
Questions or comments from members of the public regarding items on the agenda
Representations from any member who has declared a personal interest
There were no questions, comments or representations.

22/23-062 To approve the Minutes of the Full Council Meeting held on 6th June 2022
 Resolved: Members agreed the minutes of the last meeting be accepted as a true record. The Chair signed the minutes.

22/23-063 To discuss any matters arising from the previous meeting
 There were no matters arising.

22/23-064 To receive a report from the District Councillor
 In the recent Members Bid funding, Carolyne achieved the maximum £5,000 funding, which included £1,000 for The Downs School.
 Carolyne will be meeting with The Downs School to understand the parking issues on the verges by the school.

22/23-065 To review the minutes and recommendations from the following committees:
 The following minutes were reviewed:

Committee	Meeting Date	Minute Numbers	Recommendations
Planning	None		
Personnel	21/06/2022	PER22/23-001 to PER22/23-014	1. A budget of £200 should be set for the Clerk to purchase an office chair for home working. 2. Allotment inspections should be introduced and take place every 6 months.

22/23-066 To receive an update and review recommendations from the following working parties:
 There were no updates from the working parties.

22/23-067 Planning Applications :

22/23-067.1 To consider the following new planning applications:
[22/01158/MDOPO Greens Yard, High Street, Compton](#) - Modification of Planning Obligation of approved application 11/01159/XOUTMA: The Mortgage Exclusion Clause (MEC) in Paragraph (i) of the Fifth Schedule
 Relevant to shared ownership properties - removing this clause allows them to be valued at a higher rate (market rate).
 Resolved: To seek advice from the council’s planning consultant and to delegate the power to Clerk to respond on behalf of council in accordance with the advice.

[22/01413/LBC2 1 Horn Street, Compton, RG20 6QS](#) - Repointing of the principle elevation to the cottage and forge (former) and boundary wall to the road
 Resolved: To submit a response of ‘no objections’.

Councillor Strong left the room.

[22/01427/TELE56 Telecommunications Mast 2, Warnham Lane, Compton](#) -

Application to determine if prior approval is required for a proposed:

Development by or on behalf of an electronic communications code operator for the purpose of the operator's Electronic Communications Network in, on, over or under land controlled by that operator or in accordance with the electronic communications code - The replacement of the existing 22.4m mast and associated antennas with a new 23.5m mast, complete with 3 replacement antennas, associated supporting units 2 relocated 300mm dish antennas and ancillary development works thereto.

Resolved: To submit a response of 'no objections'.

Councillor Strong rejoined the meeting

[22/01359/FUL 1 - 2 Ilsley Gardens, Ilsley Road, Compton, RG20 7PF](#) - **Rear ground floor extension to No.1 and No.2 Ilsley Gardens. Rear first floor extension to No.2 Ilsley Gardens. General internal alterations to both.**

Resolved: To submit a response of 'no objections'.

22/23-067.2 To consider whether to request the District Councillor calls in any planning applications to the Western Area Planning Committee

No applications were requested to be referred to the Western Area Planning Committee.

22/23-067.3 To consider whether to refer any planning applications for further response from the Council's planning consultants

No applications were requested to be referred to the Council's planning consultants.
Resolved: To refer planning application 22/01158/MDOPO for advice from the planning consultants as noted above.

22/23-067.4 To receive a report on recent planning decisions taken by West Berkshire Council

The following decisions have been reported by West Berkshire Council since the last Parish Council meeting:

- 22/01131/COND2 Mayfield Farm, Ilsley Road, Compton - Application for approval of details reserved by condition 12 'construction method statement' of approved application 20/02215/COMIND: The change of use of land and agricultural buildings no longer needed for modern agriculture, to self-storage units (use class B8), with associated parking. Application approved.
- 22/01504/COND1 7 School Road, Compton, Newbury, RG20 6QU - Application for approval reserved by Condition 6 - Construction Method Statement, of planning permission 19/00586/HOUSE (Two storey side extension with porch). Application approved.

22/23-068 To receive the Clerk's report

The AGAR has been submitted and the notice of public rights, AGAR and relevant finance documents included on the website and noticeboard where required.

The Council confirmed it was happy for Play in the Park to take place on 29th July.

This is being run by the Central Family Hub in Thatcham.

- 22/23-069 Finance:**
- 22/23-069.1 To consider approving the payments listed on the Finance Report**
Resolved: To approve the payments listed in the Finance Report in Appendix 1.
- 22/23-069.2 To note the most recent bank reconciliations**
Resolved: To note the bank reconciliation figures as provided in the Finance Report in Appendix 1.
- 22/23-070 To consider the creation of an emergency plan**
Resolved: To create an emergency plan. AS will liaise with the Downland Practice.
- 22/23-071 To consider adopting an Internal Controls Policy and Procedure**
Resolved: To adopt the Internal Controls Policy and Procedure.
- 22/23-072 To consider quotes for the remaining street light replacements**
Resolved: To accept the quote of £21,605+VAT from Sparkx. This will be funded using the £7,749 earmarked funding for streetlights, with the remainder from CIL funding.
- 22/23-073 To consider setting a budget for the purchase of an office chair and laptop accessories**
Resolved: To set a budget of £500 for all the equipment.
- 22/23-074 To consider the purchase of a metal plaque to commemorate the Jubilee**
Resolved: Agreed to purchase at a cost of £69.95 with a small additional cost to get this fitted by the contractor to be agreed in Minute 22/23-076.
- 22/23-075 To review the hire charges for the Sports Pavilion**
Resolved: The hire charges should remain the same for the coming year.
- 22/23-076 To consider quotes to repaint the Sports Pavilion**
Resolved: To accept a quote of £864.72 from Chris Bolt Property Maintenance. The Council will also request that a tap is fixed and the plaque in Minute 22/23-074 is fixed whilst the contractor is on site.
- 22/23-077 To consider the cost of clearance work at Newbury Lane allotments**
Resolved: Need to know about insurance. If insurance covers it, agree to quote.
- 22/23-078 To receive an update on vandalism and anti-social behaviour (ASB) in the village**
There were no reports.
- 22/23-079 To receive reports on the following:**
Rights of Way – concerns on the width of byway 2 were raised with CPC as this has expanded, encroaching on the green verge. The Rights of Way representative will discuss this with West Berkshire Council’s Rights of Way Officer.

Communications – It was suggested a communications policy is required; the Clerk will draft a policy for the next meeting. The Clerk was requested to ensure that the council’s Facebook page clearly states the council has no responsibility for the content of any Facebook groups.

The Clerk was requested to seek costs for the purchase of hi-vis vests with the council logo printed on them.

22/23-080 To discuss matters for future consideration and for information

The Compton Greening Project will be launched in September.

The Clerk was requested to contact West Berkshire District Council regarding its decision to allow Thames Water to use the land at Gordon Crescent to site its vehicles during the recent works without requesting the permission of the Parish Council.

22/23-081 To resolve under Section 1(2) of the Public Bodies (Admission to Meetings Act 1960) that as publicity would be prejudicial to the public interest by reason of the Confidential nature of the business about to be transacted, it is advisable in the public interest that the Public and Press be temporarily excluded from this meeting and they are herewith instructed to withdraw

Resolved: To temporarily exclude the Public and Press from Minute 22/23-082 due to the confidential nature of the business to be transacted.

Councillor Aldis left the meeting. Councillor Pinfold chaired Minute 22/23-082.

22/23-082 To consider actions required relating to tenancies at Newbury Lane Allotments

The Council will review the allotment and grazing land contracts.

There being no further business, the meeting was closed at 8:50 pm.

Date and time of next scheduled Full Council Meeting: Monday 5th September 2022 at 7 pm.

Chairman: _____

Date: _____

Appendix 1: Finance Report

Status at last bank reconciliation 31st May 2022

	Amount
Unity Trust Current Account	£35,253.94
Unity Trust Deposit Account	£122,708.66
Lloyds Multipay Corporate Card	-£11.28
Total	£157,951.32

Income received

Account	Income Detail	Amount
Current	Grant from Carbosynth towards Jubilee event costs	£200.00
Current	Allotments rent	£126.50
Current	Compilations advertising	£135.00
Total		£461.50

Payments made on Lloyds Corporate Card to be approved

Method	Date	Payee	Payment Detail	Amount
CC	06-Jun-22	Lloyds	Monthly card fee	£3.00
CC	23-Jun-22	HP	Laptop and monitor	£1,185.40
CC	25-Jun-22	Microsoft	Software	£11.28
Total				£1,199.68

Payments to be approved

Method	Date	Payee	Payment Detail	Amount
DD	13-Jun-22	Southern Electric	Electricity at Sports Pavilion	£139.85
BACS	13-Jun-22	Ligna Consultancy	Tree condition survey	£610.80
BACS	13-Jun-22	Andrews Handyman Services	Tap repair at allotments	£60.00
BACS	13-Jun-22	AD Clark	Grounds maintenance April	£642.06
BACS	13-Jun-22	AD Clark	Grounds maintenance May	£642.06
BACS	20-Jun-22	Vodafone	Mobile phone	£23.03
BACS	22-Jun-22	Impact Design & Print	Banner for jubilee event	£54.00
BACS	22-Jun-22	ESP Music Disco	Equipment hire for jubilee event	£300.00
BACS	22-Jun-22	Greening Campaign	Registration fee	£25.00
BACS	22-Jun-22	ICCM	Corporate membership 22/23	£80.00
DD	29-Jun-22	Nexus	Software	£33.84
DD	30-Jun-22	Unity Trust	Bank Charges	£18.00
BACS	04-Jul-22	Compton Village Hall	Hall hire May 22	£50.00
BACS	04-Jul-22	AD Clark	Grounds Maintenance Aug 21	£679.00
BACS	04-Jul-22	Enerveo	Street light maintenance	£748.99
BACS	06-Jul-22	Staff Costs	Includes salaries, PAYE, pension contributions for Jun	£1,601.35
Total				£5,707.98

Transfers

Method	Date	From Account	To Account	Amount
DD	20-Jun-22	Unity Current	Lloyds	£14.28
			Total	£14.28

