

# Compton Parish Council

---

## Minutes of the Parish Council Meeting

Held on Monday 3<sup>rd</sup> December 2018 at 7:00pm in the Wilkins Centre, Compton

Councillors present: Councillors David Aldis (Chair), Mark Birtwistle, Patricia Burnett, Linda Moss, Michael Pinfold and Keith Simms.

Councillors not present: Councillors Rebecca Pinfold, Alison Strong and Ian Tong.

In attendance: Sarah Marshman (Clerk).

- 18/19-147** | **To receive apologies for absence**  
Apologies were received from Councillors Rebecca Pinfold, Alison Strong and Ian Tong.
- 18/19-148** | **To receive any declarations of pecuniary interests by members or the Clerk and to consider any requests for dispensation**  
LM declared an interest in item 18/19-154c.
- 18/19-149** | **To receive: Questions or comments from members of the public**  
**Representations from any member who has declared a pecuniary interest**  
There were none.
- 18/19-150** | **To approve the minutes of the Parish Council Meeting held on 5<sup>th</sup> November 2018**  
It was resolved that the minutes be accepted as a true record. They were then signed by the Chairman.
- 18/19-151** | **To discuss any matters arising from the minutes of the Council Meeting on 5<sup>th</sup> November 2018**  
The tap at School Road allotments needs fixing by a plumber.  
MB had provided a suggested schedule of works to the architect for the burial ground and is awaiting a response.
- 18/19-152** | **To receive a report from our District Councillor**  
District Councillor Virginia von Celsing sent her apologies.
- 18/19-153** | **To receive the Clerk's report**  
The installation of the memorial bench to commemorate the centenary of the end of WW1 is complete.
- 18/19-154** | **Planning Applications**  
a) **To review the minutes of any planning committee meeting occurring since the previous Full Council Meeting**  
There were none.  
b) **To consider the following new applications**

App. Ref.	Location	Proposed Work	Recommendation
18/02989/ HOUSE	12 Shepherds Mount, Compton, RG20 6QZ	2 storey side extension	No objections

- c) **To consider a response to information from West Berkshire Council regarding the possible tarmacking of a section of verge outside 46 Burrell Road**  
It was resolved that the Council had no objections but that a comment should be submitted to stipulate that the section should only be used for access and not for parking.
- d) **To consider whether to request our District Councillor call in any planning applications to the Western Area Planning Committee**  
There were no applications requiring call in.
- e) **To consider whether to refer any planning applications for further response from our planning consultants**  
There were no applications requiring referral.
- f) **To receive a report on West Berkshire Council recent planning decisions**  
There were none.
- 18/19-155 To consider appointing an internal auditor for the 2018/19 audit and to agree the scope for audit**  
It was resolved to appoint Heelis and Lodge to carry out the internal audit, following the scope of audit as suggested.
- 18/19-156 To consider quotes for an annual maintenance plan for the play area**  
It was resolved to accept a quote from CJM Services to carry out an annual inspection as soon as possible and to carry out future yearly inspections in September each year.
- 18/19-157 To consider installing a plaque on the Railway Bridge to recognise the significance of Churn Camp**  
This item was deferred.
- 18/19-158 To consider quotes for printing Compilations**  
The Clerk was requested to ask WBC if reducing the quality of the paper or card or the design of Compilations would help reduce costs further.
- 18/19-159 To review the draft budget for 2019/20**  
Some alterations to the draft budget were suggested. The draft budget will be revised and formally considered at the next meeting.
- 18/19-160 To receive an update on vandalism and anti-social behaviour (ASB) in the village**  
No reports had been received.
- 18/19-161 To receive reports on the following:**
- f) **Patient Representation**  
AS will speak with VvC regarding possible funding to improve the entrance access at the Compton surgery.
- g) **Communications**  
The Parish Council mobile phone has now been ordered.
- j) **Neighbourhood Development Plan**

The first meeting was held with approximately 30 volunteers for the working groups. All but one working group are now up and running.

**k) Burial Ground**

A response is still awaited from the architects regarding the next steps to be taken.

**18/19-162 To receive the finance report and approve payments made/due**

It was resolved to approve the payments listed on the Finance Report, which is at Attachment 1.

**18/19-163 To receive the correspondence report**

Notification of the West Berkshire Local Plan Review (LPR) to 2036 Regulation 18 Consultation had been received. Fowler Architecture and Planning, who are the consultants for the Parish Council on planning matters, will provide a response to the consultation on behalf of the Parish Council.

Notification of the consultation on the budget proposals for 2019/20 for West Berkshire Council had been received.

**18/19-164 To discuss matters for future consideration and for information**

The Clerk was requested to submit reports to West Berks Council to request the re-fixing of a speed limit sign and the filling of pot holes on Churn Road.

Greenhams Lane is overgrown and needs cutting back. Beeswax Dyson will be contacted regarding this.

The Council indicated they would like to cover the hire charges of the Wilkins Centre for the Christmas day lunch. This will be added to the next agenda and to the budget for 2019/20.

The mound of earth that was created during the installation of the zip wire in the recreation Ground will be removed shortly.

The standard of the plans provided with planning applications was discussed. It was suggested that West Berkshire Council should supply a guidance document specifying features that should be included, such as distances from boundaries, and ensuring location maps are clearer and properties are identifiable in the wider location.

The Parish Council Christmas card has been painted and will be displayed in the High Street.

The dog bag dispenser will be installed in the Recreation Ground by the MUGA.

Meeting closed 8:00pm.

Date and time of next scheduled meeting:

**Parish Council Meeting: Monday 7<sup>th</sup> January 2019 at 7pm in the Wilkins Centre**

Chairman: .....

Date: .....

## Attachment 1: Finance Report

### Status at bank as at 26th November 2018

Unity Trust	Current Account	£39,981.41
HSBC	Current Account	£9.00
Unity Trust	Deposit Account	£121,779.21
Pockit	Pre-paid Debit Card	£180.90
<b>Total</b>		<b>£161,950.52</b>

### Income received 29th October - 26th November 2018

Unity Trust	Current Account	Compilations advertising	£20.25
Unity Trust	Current Account	Members bid grant towards	£4,922.50
<b>Total</b>			<b>£4,942.75</b>

### Payments made on pre-paid debit card to be approved

Method	Payment Date	Voucher No	Payee	Payment Detail	Minute	Amount
POCKIT	08-Nov-18	093	Trophy Store	Xmas event - trophies	18/19-117	£19.52
POCKIT	20-Nov-18	094	Amazon	Xmas event - finger lights	18/19-117	£25.38
POCKIT	20-Nov-18	095	Amazon	Xmas event - raffle tickets	18/19-117	£2.25
POCKIT	24-Nov-18	096	Amazon	Key fobs		£0.55
<b>Total</b>						<b>£0.55</b>

### Payments to be approved

Method	Payment Date	Voucher No	Payee	Payment Detail	Minute	Amount
DD	07-Nov-18	097	Castle Water	Water School Rd allotments 25/9-22/10		£41.82
DD	21-Nov-18	098	Castle Water	Water Newbury Lane allotments 25/9-31/10		£20.68
BACS	03-Dec-18	099	Almond Arborists	Cut back beech hedging	4322	£450.00
BACS	03-Dec-18	100	SLCC	Regional training seminar	18/19-094	£45.00
BACS	03-Dec-18	101	Chairman	Chairman's allowance		£8.00
BACS	03-Dec-18	102	David Ogilvie Engineering	Purchase of Lest We Forget bench	4424	£992.40
BACS	03-Dec-18	103	Fenland Leisure Products Ltd	Cableway purchase and installation	4421	£11,814.00
BACS	03-Dec-18	104	AD Clark	Grounds maintenance Oct plus hedge reduction	4411	£1,088.58
BACS	03-Dec-18	105	AD Clark	Grounds maintenance Sep	4411	£538.57
DD	06-Dec-18	105	Castle Water	Water Newbury Lane Allotments 23/10-18/11		£40.32
BACS	06-Dec-18	107	Clerk	Salary/expenses Nov		£758.02
BACS	06-Dec-18	108	HMRC	PAYE		£45.28
BACS	19-Dec-18	109	LGPS	Pension contributions		£196.69
BACS	20-Nov-18	110	RBL Poppy Appeal	Donation/wreath		£104.00
<b>Total</b>						<b>£16,143.36</b>

### Transfers

Method	Payment Date	Voucher No	Payee	Payment Detail	Minute	Amount
-	-	-	-	-	-	-
<b>Total</b>						<b>£0.00</b>