

To: All Members of Compton Parish Council
All Councillors are hereby summoned to attend the following meeting.
Please inform the Clerk if you are unable to attend.

NOTICE OF MEETING

MEETING: Full Council
DATE & TIME: Tuesday 21st March 2023 at 6:30 pm
PLACE: Wilkins Centre, Burrell Road, Compton, Newbury, RG20 6NP

S. Marshman

Dr S. Marshman, PSLCC, Clerk to the Council

15th March 2023

Agenda

1. To receive, and consider for acceptance, apologies for absence from Members of the Council
2. To receive any [declarations of Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests](#) and to consider any requests for dispensation from Members declaring a [Disclosable Pecuniary Interest](#)
Councillors should use the [flow-chart](#) below to identify which type of interest they have and what action should be taken. Please declare what type of interest you have in the meeting.
3. To receive:
 - 3.1 Questions or comments from members of the public regarding items on the agenda
 - 3.2 Representations from any member who has declared an [Other Registerable Interest or a Non-Registerable Interest](#)
4. To approve the [Minutes of the Full Council Meeting held on 6th March 2023](#)
5. To discuss any matters arising from the previous meeting
6. Finance:
 - 6.1 To consider approving the payments listed on the [Finance Report](#)
 - 6.2 To note the most recent [Bank Reconciliation](#)
 - 6.3 To receive any reports from the Internal Controller
7. To consider quotes to replace a tree in Gordon Crescent
8. To consider quotes to create a Memorial Garden in the Recreation Ground

9. To consider installing a flagpole in the Recreation Ground

Date and time of next scheduled meeting:

Full Council: Monday 17th April 2023 at 7pm

Supporting Documentation

4. To receive any declarations of Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests and to consider any requests for dispensation

Members are invited to declare Disclosable Pecuniary Interests, Other Registerable Interests and Non-Registerable Interests in items on the agenda as required by the Compton Parish Council [Code of Conduct](#) for Members, as adopted on 5th July 2021, Minute 21/22-087, and by the [Localism Act 2011 Chapter 7](#).

Please use the flow chart below to ascertain the type of interest you have and what action you are required to take.

DPI = Disclosable Pecuniary Interest

ORI = Other Registerable Interest

-NRI = Non-Registerable Interest

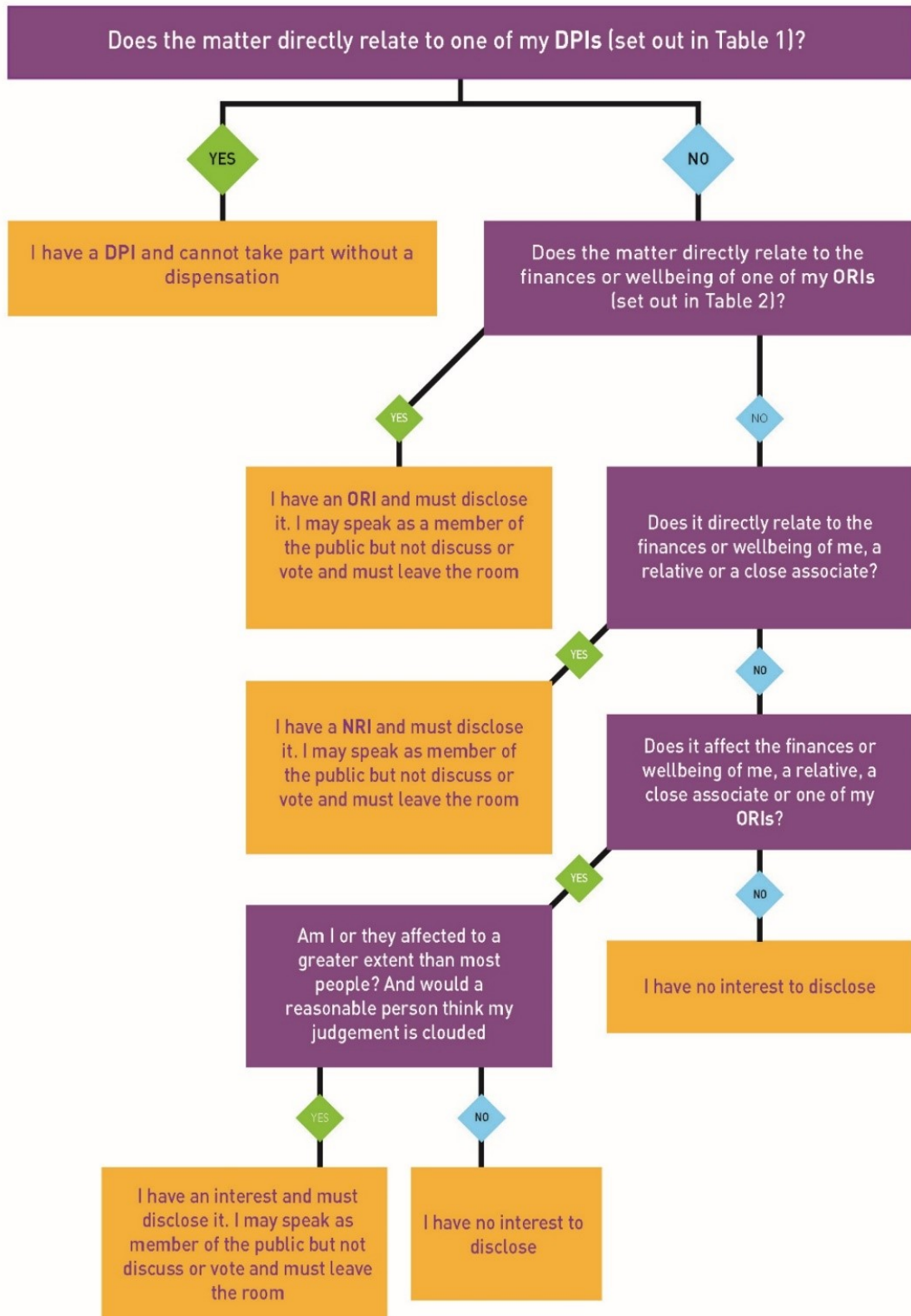


Table 1: Disclosable Pecuniary Interests

Subject	Description
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	<p>Any payment or provision of any other financial benefit (other than from the council) made to the councillor during the previous 12-month period for expenses incurred by him/her in carrying out his/her duties as a councillor, or towards his/her election expenses.</p> <p>This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.</p>
Contracts	<p>Any contract made between the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners (or a firm in which such person is a partner, or an incorporated body of which such person is a director* or a body that such person has a beneficial interest in the securities of*) and the council —</p> <p>(a) under which goods or services are to be provided or works are to be executed; and</p> <p>(b) which has not been fully discharged.</p>
Land and property	Any beneficial interest in land which is within the area of the council. 'Land' excludes an easement, servitude, interest or right in or over land which does not give the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners (alone or jointly with another) a right to occupy or to receive income.
Licenses	Any licence (alone or jointly with others) to occupy land in the area of the council for a month or longer
Corporate tenancies	<p>Any tenancy where (to the councillor's knowledge)—</p> <p>(a) the landlord is the council; and</p> <p>(b) the tenant is a body that the councillor, or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners is a partner of or a director* of or has a beneficial interest in the securities* of.</p>
Securities	<p>Any beneficial interest in securities* of a body where—</p> <p>(a) that body (to the councillor's knowledge) has a place of business or land in the area of the council; and</p> <p>(b) either—</p> <p>(i) the total nominal value of the securities* exceeds £25,000 or one hundredth of the total issued share</p>

	<p>capital of that body; or</p> <p>(ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the councillor, or his/ her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners have a beneficial interest exceeds one hundredth of the total issued share capital of that class.</p>
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* 'director' includes a member of the committee of management of an industrial and provident society.

* 'securities' means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

Table 2: Other Registerable Interest

<p>You must register as an Other Registerable Interest :</p> <ol style="list-style-type: none"> 1. any unpaid directorships 2. any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority 3. any body <ol style="list-style-type: none"> (i) exercising functions of a public nature (ii) directed to charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management

10. Finance:

Finance Report

Status at last bank reconciliation 28th February 2023

Account	Amount
Unity Trust Current Account	£18,676.57
Unity Trust Savings Account	£123,398.96
Lloyds Multipay Corporate Card	-£261.27
Total	£141,814.26

Income received until 30th January 2023

Account	Income Detail	Amount
Current	Compilations advertising	£390.00
Total		£390.00

Payments made on Lloyds Corporate Card to be approved

Method	Date	Payee	Payment Detail	Amount
CC	02-Mar	Lloyds	Monthly card fee	£3.00
CC	02-Mar	Amazon	Mouse pad and keyboard wrist rest	£10.19
CC	02-Mar	Amazon	Laptop stand	£21.99
CC	07-Mar	Amazon	Keyboard and mouse	£30.99
CC	13-Mar	Ebay	Bunting for Coronation event	£16.60
CC	13-Mar	RBLI	Flag for Coronation Event	£18.47
Total				£101.24

Payments from Unity Trust Current Account to be approved

Method	Date	Payee	Payment Detail	Amount
BACS	21-Mar	Starboard Systems Ltd	Scribe finance software	£417.60
BACS	21-Mar	Gardner Leader	Legal Services - Burial Ground	£1,444.80
BACS	21-Mar	Spires Legal Ltd	Legal advice	£78.48
BACS	21-Mar	Scion Communications Ltd	CCTV installation	£6,814.72
Total				£8,755.60

Transfers

Method	Date	From Account	To Account	Amount
BACS	08-Mar	Unity Savings	Unity Current	£25,000.00
DD	16-Mar	Unity Current	Lloyds	£264.27
Total				£25,264.27

Bank Reconciliation

Bank Reconciliation at 28/02/2023

Cash in Hand 01/04/2022		142,237.22
ADD		
Receipts 01/04/2022 - 28/02/2023		73,065.98
		215,303.20
SUBTRACT		
Payments 01/04/2022 - 28/02/2023		73,488.94
A Cash in Hand 28/02/2023		141,814.26
(per Cash Book)		
Cash in hand per Bank Statements		
Petty Cash	0.00	
3 Lloyds Corporate Card	-261.27	
2 Unity Savings	123,398.96	
1 Unity Current	18,676.57	
Subtotal		141,814.26
Less unrepresented payments		0
Subtotal		141,814.26
Plus unrepresented receipts		0
B Adjusted Bank Balance		141,814.26

A = B Checks out OK