

Compton Parish Council

Minutes of the Parish Council Meeting

Held on Monday 2nd March 2020 at 7:00pm in the Wilkins Centre, Compton

Councillors present: Councillors Mark Birtwistle (Chair), Peter McGeehin, Linda Moss, Dan Neate, Keith Simms, Alison Strong and Ian Tong.

Councillors not present: Councillors David Aldis and Rebecca Pinfold.

In attendance: Sarah Marshman (Clerk).

- 19/20-237** | **To receive apologies for absence from members of the Council**
Apologies were received from Councillors David Aldis and Rebecca Pinfold.
- 19/20-238** | **To receive any declarations of disclosable pecuniary interests or non-registerable interests by members or the Clerk and to consider any requests for dispensation**
DN declared a personal interest in 19/20-244(b) application 20/00324/FUL.
- 19/20-239** | **To receive: Questions or comments from members of the public**
Representations from any member who has declared a personal interest
There were none.
- 19/20-240** | **To approve the minutes of the Parish Council Meeting held on 3rd February 2020**
It was resolved that the minutes be accepted as a true record. They were then signed by the Chairman.
- 19/20-241** | **To discuss any matters arising from the minutes of the Council Meeting on 3rd February 2020**
There were none.
- 19/20-242** | **To receive a report from the District Councillor, Carolyne Culver**
CC sent her apologies. CC has provided some stickers regarding dog fouling from West Berkshire Council.
- 19/20-243** | **To receive the Clerk's report**
West Berkshire Council has provided a revised cost for the lower production quantity of Compilations which is the same per unit.
The work on the Sports Pavilion is due to start in the next 2 weeks.
- 19/20-244** | **Planning Applications**
a) To review the minutes of any planning committee meeting occurring since the previous Full Council Meeting
There were none.
b) To consider the following new applications

App. Ref.	Location	Proposed Work	Recommendation
20/00232/ HOUSE	18 Newbury Lane, Compton, RG20 6PB	Conversion of existing garage to include the replacement of exiting flat roof with mono-pitched roof and a small rear single storey extension. Single storey mono-pitched side extension. Thermal update to dormers with new timber cladding.	No objections
20/00324/ FUL	The Annexe at Danetree, Coombe Road, Compton, RG20 6RQ	Change of Use from residential garage (C3) to gin distillery (B1).	No objections
Comments: The Council would like the planning officer to review the hours of operations and possible noise issues.			
20/00374/ HOUSE & 20/00375/ LBC2	7 Church Farm Barns, Aldworth Road, Compton, RG20 6RD	Three new windows, new door, two new rooflights and a replacement door to a window at first floor level.	No objections
Comments: The Council has no objections provided this is consistent with the surrounding scene.			

- c) **To consider whether to request our District Councillor call in any planning applications to the Western Area Planning Committee**
There were no applications requiring call in.
- d) **To consider whether to refer any planning applications for further response from our planning consultants**
There were no applications requiring referral.
- e) **To receive a report on West Berkshire Council recent planning decisions**

App. Ref.	Location	Proposed Work	Response from CPC	WBC Decision
19/02737/ COND1	Roden Farm, Compton, Newbury, RG20 7PY	Application for approval of details reserved by Condition (16) - Fire hydrants of approved 18/01293/FULMAJ - Demolition of existing house (retaining a small section to become a self contained annexe), demolish existing barn, stable block and various outbuildings, erect replacement dwelling with basement, erect stables and garage, provision of tennis court, new driveway.	Not consulted	Approved
20/00039/ HOUSE	31 Shepherds Mount, Compton, RG20 6QY	Side single storey extension.	No objections	Approved

- 19/20-245 To consider setting a budget for a VE Day event**
It was resolved to set a budget of £500.
- 19/20-246 To consider quotes to refurbish a bench**
It was resolved to accept a quote from CJM Services for £245 to refurbish the bench on the corner of Wilson Close and the High Street.
- 19/20-247 To consider quotes to install a gate at Newbury Lane allotments**
It was resolved to accept a quote from IJ Agricultural and Equestrian for £250 to install the gate.
- 19/20-248 To consider quotes for the aqua boards required for the Sports Pavilion refurbishment**
It was resolved to accept a quote for the aqua boards from SJS Plumbing and Gas Services Ltd for £440.
- 19/20-249 To consider quotes for the electrical work required for the Sports Pavilion refurbishment**
The quotes had not been received so this item was deferred.
- 19/20-250 To consider a quote to receive a routine inspection checklist for the play area from the Council's play inspection company**
It was resolved to accept the quote from RoSPA Playsafety for £30 to receive the routing inspection checklist tailored to the Council's equipment.
- 19/20-251 To consider a response to West Berkshire Council regarding the Housing and Economic Land Availability Assessment (HELAA), the review of the settlement boundary and the review of the services and facilities in Compton**
The Council have deferred this to be discussed at an extra meeting to be scheduled during March.
- 19/20-252 To consider digitising Compilations**
Suggestions of the format were made and will need to be researched. This item was therefore deferred.
- 19/20-253 To consider the specification for the tender document for a parking survey for Compton**
It was resolved to compare this document to a previous survey carried out by Sovereign in 2010 and to approach Sovereign and West Berkshire Council to see if they are willing to carry out a survey.
- 19/20-254 To consider quotes for an independent traffic consultant to advise on the proposed 20mph speed limit and associated traffic calming on School Road/High Street**
The Clerk was requested to contact the District Councillor for confirmation of the status of this project. This item was deferred.
- 19/20-255 To consider recruiting volunteers to litter pick within Compton**
Further information was required. This item was deferred.
- 19/20-256 To receive an update on vandalism and anti-social behaviour (ASB) in the village**
No reports had been received.

- 19/20-257** | **To receive reports on the following:**
- a) Recreation Ground**
The suggestion of marking out a rounders pitch during the summer was discussed.
 - c) Rights of Way**
The Clerk was requested to contact the landowner regarding Byway 17 being blocked.
- 19/20-258** | **Finance:**
- a) To receive the finance report and approve payments made/due**
It was resolved to approve the payments listed on the Finance Report, which is at Attachment 1.
 - b) To note the bank reconciliations to 31st January 2019**
The bank reconciliation to 30th November 2019 were noted.
 - c) To receive any reports from the Internal Controller**
The internal controller reported that the November and December finances had been inspected and all was in order. It was suggested the finance policy be reviewed with regards to use of the Council and the Clerk's address for receipt of invoices and bank statements.
- 19/20-259** | **To receive the correspondence report**
An email was received regarding parking on Horn Street. It was agreed the resident should be given the District Councillors contact details.
- 19/20-260** | **To discuss matters for future consideration and for information**
It was requested our District Councillor should be contacted for information on West Berkshire's Council's plans for COVID-19.
- Meeting closed 9:24pm.

Date and time of next scheduled meeting:

Parish Council Meeting: Monday 6th April 2020 at 7pm in the Wilkins Centre

Chairman:

Date:

Attachment 1: Finance Report

Status at bank at last bank reconciliation 31st January 2020

Unity Trust Current Account	£58,301.28
Unity Trust Deposit Account	£122,390.33
HSBC Current Account	£748.50
Pockit Pre-paid Debit Card	£50.79
Total	£181,490.90

Income received 27th January - 23rd February 2020

Unity Trust	Current Account	Compilations advertising	£90.50
Unity Trust	Current Account	Allotment rent	£105.00
Unity Trust	Current Account	Repayment of Scout loan	£150.00
Total			£345.50

Payments made on pre-paid debit card to be approved

Method	Payment Date	Voucher No	Payee	Payment Detail	Minute	Amount
POCKIT	16-Feb-20	144	Pockit	Monthly fee		£0.99
Total						£0.99

Payments made on Lloyds Corporate Card to be approved

Method	Payment Date	Voucher No	Payee	Payment Detail	Minute	Amount
POCKIT	03-Feb-20	145	Lloyds Bank plc	Monthly fee		£3.00
Total						£3.00

Payments to be approved

Method	Payment Date	Voucher No	Payee	Payment Detail	Minute	Amount
DD	03-Feb-20	146	SSE	Electricity		£1,192.40
DD	04-Feb-20	147	ICO	Data protection fee		£35.00
DD	17-Feb-20	148	Lloyds Bank plc	Payment of transactions on Corporate Card		£3.00
DD	19-Feb-20	149	Vodafone	Mobile phone		£15.37
DD	20-Feb-20	150	Castle Water	Water Newbury Lane allotments		£20.09
BACS	02-Mar-20	151	Member of the NDP Committee	Printing for NDP		£63.70
BACS	02-Mar-20	152	Volunteer	Expenses for litter picking event		£36.64
BACS	02-Mar-20	153	IJ Agricultural and Equestrian Fencing	Replacement bollard at Recreation Ground		£36.00
BACS	02-Mar-20	154	1st Compton Rainbows	Grant		£222.00
BACS	02-Mar-20	155	Autumn Group	Grant		£165.00
BACS	02-Mar-20	156	Pang Valley Flood Forum	Grant		£100.00
BACS	02-Mar-20	157	Compton Primary School	Grant		£199.96
BACS	02-Mar-20	158	Compton Pre-school	Grant		£199.95
BACS	02-Mar-20	159	Chris Bolt Property Maintenance	Deposit on Sports Pavilion works		£2,302.50

BACS	06-Mar-20	160	Clerk	Salary/expenses Feb		£798.32
BACS	06-Mar-20	161	HMRC	PAYE		£51.30
BACS	19-Mar-20	162	Berks Pension Fund	Pension contributions		£221.36
BACS	02-Mar-20	163	SSE	Electricity for Sports Pavilion Q4		£126.53
					Total	£4,523.26

Transfers

Method	Payment Date	Voucher No	From Account	To Account	Minute	Amount
-	-	-	-	-	-	-
					Total	£0.00