

Compton Parish Council

Minutes of the Parish Council Meeting

Held on Monday 7th January 2019 at 7:00pm in the Wilkins Centre, Compton

Councillors present: Councillors David Aldis (Chair), Mark Birtwistle, Patricia Burnett, Linda Moss, Michael Pinfold, Rebecca Pinfold, Keith Simms, Alison Strong and Ian Tong.

Councillors not present: None.

In attendance: Sarah Marshman (Clerk).
District Councillor Virginia von Celsing.

- 18/19-165 To receive apologies for absence**
There were none.
- 18/19-166 To receive any declarations of pecuniary interests by members or the Clerk and to consider any requests for dispensation**
There were none.
- 18/19-167 To receive: Questions or comments from members of the public
Representations from any member who has declared a pecuniary interest**
There were none.
- 18/19-168 To approve the minutes of the Parish Council Meeting held on 3rd December 2018**
It was resolved that the minutes be accepted as a true record. They were then signed by the Chairman.
- 18/19-169 To discuss any matters arising from the minutes of the Council Meeting on 3rd December 2018**
There were none.
- 18/19-170 To receive the Clerk's report**
A response to the West Berkshire Local Plan Review to 2036 Regulation 18 Consultation was submitted by the Council's planning consultants.
The pot holes on Churn Road have been repaired and the sign will be repaired soon.
- 18/19-171 Planning Applications**
a) **To review the minutes of any planning committee meeting occurring since the previous Full Council Meeting**
There were none.
b) **To consider the following new applications**

App. Ref.	Location	Proposed Work	Recommendation
18/03220/ ADV	Compton Swan, High Street, Compton, RG20 6NJ	Installation of replacement illuminated and non illuminated signs to the exterior of the building	No objections

- c) **To consider whether to request our District Councillor call in any planning applications to the Western Area Planning Committee**
There were no applications requiring call in.
- d) **To consider whether to refer any planning applications for further response from our planning consultants**
There were no applications requiring referral.
- e) **To receive a report on West Berkshire Council recent planning decisions**
There were none.

App. Ref.	Location	Proposed Work	Response from CPC	Decision
18/02139/ COND1	Roden Farm, Compton, RG20 7PY	Approval of details reserved by Condition 12: Surface water of planning permission 18/01293/FULMAJ.	Not consulted	Approved
18/02326/ FULD	Geoffrey Deacon Training, Hamilton Stables, Hockham Road, Compton, RG20 6QJ	Conversion of existing barn and two stable boxes to two flats for staff accommodation, office and race horse owners reception area.	No objections	Approved
18/03067/ NONMAT	Mayfield Farm, Ilsley Road, Compton, RG20 7BR	Non-material amendment of planning permission 18/00490/FUL (AMENDMENT): Reduction of storage unit height to allow for single pitch roof.	Not consulted	Approved

It was noted that the new footpath running from the new development at Tithe Barn Close to the area outside the surgery had been used by several vehicles for access into the road. The Clerk was requested to contact the developers initially to request bollards be installed to prevent this, and, if this were not successful, to contact planning enforcement at West Berkshire Council.

18/19-172

To receive a report from our District Councillor

A consultation had recently closed regarding the West Berks Council budget for 2019/20.

VvC has attended a number of meetings regarding the ownership and responsibility for maintenance of the land on the corner of Meadow Close and Cheap Street. She is currently discussing this with Countryside.

VvC met with a member of the Neighbourhood Development Plan steering group.

18/19-173

To consider whether to install a plaque on or near to the memorial bench

As a result of the installation of the memorial bench on the High Street, a request had been received by the Council to install a plaque on the bench. The Council felt that, although the bench had been timed for the WW1 commemorations, it was intended to commemorate all conflicts and that WW1 had been commemorated by the plaque situated by the noticeboard. It was resolved not to install a plaque on or near the memorial bench.

- 18/19-174 To consider covering the hire costs for the Christmas day lunch**
The Village Hall have refused to provide an invoice to the Council for the hire costs and the Autumn Group have therefore paid the invoice issued to them. It was therefore resolved to provide a donation of £20 to the Autumn Group using the Chairman's Allowance to cover the hire costs and to ensure this is a budgeted item in future with the Parish Council making the booking for the room.
- 18/19-175 To consider the Clerk attending the SLCC regional training seminar**
It was resolved to contribute towards these costs, and, if necessary, cover the full cost of the Clerk attending the training seminar.
- 18/19-176 To consider quotes for printing Compilations**
More details were required in order to obtain further quotes. This item was deferred.
- 18/19-177 To review the draft budget for 2019/20**
Some alterations to the draft budget were made. It was resolved to adopt the revised budget and to set the precept at £45,850. This is an increase of £3,850 and results in a Band D charge of £70.10.
- 18/19-178 To receive an update on vandalism and anti-social behaviour (ASB) in the village**
No reports had been received. The PCSO has been visiting The Downs School to meet the students.
- 18/19-179 To receive reports on the following:**
- a) Recreation Ground**
The football pitch needs to be spiked and rolled. The Clerk will seek advise from the grounds maintenance contractors and add this to the grounds maintenance specification.
 - b) Football Pavilion**
The land and assets working party have met with the football club. The football club have provided them with a profile of the club. Further discussion is required to ascertain what needs to be done to the football pavilion and the specification from the football league is required for this.
Repairs are needed to the shower drain, toilet and sink and the Clerk will seek quotes to be considered at the next meeting.
 - c) Rights of Way**
None of the signage that needs reinstating has been displayed. AS will contact Beeswax Dyson.
 - f) Patient Representation**
The new doctors are now in place. The entrance to the Compton surgery no longer meets regulations and therefore the practice is looking for grants in order to make the necessary alterations. The practice is looking to ensure a receptionist is in place in Compton but the current short staffing will affect this.
 - g) Communications**
The Parish Council now has a mobile phone.
 - j) Neighbourhood Development Plan**
A meeting recently took place with the consultant, who will be overseeing some of the working group sessions. A meeting took place with West Berkshire Council who appear to be very strong on following the SPD housing allocation for the site.

k) Burial Ground

A response is still awaited from the architects regarding the next steps to be taken. A draft document of the rules and regulations for the burial ground has created.

l) GDPR

A query was raised regarding the inclusion of contact details in Compilations. IT will review.

18/19-180

To receive the finance report and approve payments made/due

It was resolved to approve the payments listed on the Finance Report, which is at Attachment 1.

18/19-181

To receive the correspondence report

Notification of the adoption of the Sustainable Drainage Systems Supplementary Planning Document was received from West Berkshire Council. A letter of thanks for their grant was received from Compton Pre-School.

18/19-182

To discuss matters for future consideration and for information

The Clerk was requested to write a letter of thanks to IT's goddaughter who had made the Parish Council Christmas card that was hung in the village during December.

The Christmas events within the village had been very successful. The Clerk was requested to write a letter of thanks to the organisers.

Various lights within the village were reported not to be working. The Clerk will ensure these are reported to the contractors.

Meeting closed 9:00pm.

Date and time of next scheduled meeting:

Parish Council Meeting: Monday 4th February 2019 at 7pm in the Wilkins Centre

Chairman:

Date:

Attachment 1: Finance Report

Status at bank as at 26th November 2018

Unity Trust	Current Account	£39,981.41
HSBC	Current Account	£9.00
Unity Trust	Deposit Account	£121,779.21
Pockit	Pre-paid Debit Card	£180.90
Total		£161,950.52

Income received 29th October - 26th November 2018

Unity Trust	Current Account	Compilations advertising	£20.25
Unity Trust	Current Account	Members bid grant towards	£4,922.50
Total			£4,942.75

Payments made on pre-paid debit card to be approved

Method	Payment Date	Voucher No	Payee	Payment Detail	Minute	Amount
POCKIT	08-Nov-18	093	Trophy Store	Xmas event - trophies	18/19-117	£19.52
POCKIT	20-Nov-18	094	Amazon	Xmas event - finger lights	18/19-117	£25.38
POCKIT	20-Nov-18	095	Amazon	Xmas event - raffle tickets	18/19-117	£2.25
POCKIT	24-Nov-18	096	Amazon	Key fobs		£0.55
Total						£0.55

Payments to be approved

Method	Payment Date	Voucher No	Payee	Payment Detail	Minute	Amount
DD	07-Nov-18	097	Castle Water	Water School Rd allotments 25/9-22/10		£41.82
DD	21-Nov-18	098	Castle Water	Water Newbury Lane allotments 25/9-31/10		£20.68
BACS	03-Dec-18	099	Almond Arborists	Cut back beech hedging	4322	£450.00
BACS	03-Dec-18	100	SLCC	Regional training seminar	18/19-094	£45.00
BACS	03-Dec-18	101	Chairman	Chairman's allowance		£8.00
BACS	03-Dec-18	102	David Ogilvie Engineering	Purchase of Lest We Forget bench	4424	£992.40
BACS	03-Dec-18	103	Fenland Leisure Products Ltd	Cableway purchase and installation	4421	£11,814.00
BACS	03-Dec-18	104	AD Clark	Grounds maintenance Oct plus hedge reduction	4411	£1,088.58
BACS	03-Dec-18	105	AD Clark	Grounds maintenance Sep	4411	£538.57
DD	06-Dec-18	105	Castle Water	Water Newbury Lane Allotments 23/10-18/11		£40.32
BACS	06-Dec-18	107	Clerk	Salary/expenses Nov		£758.02
BACS	06-Dec-18	108	HMRC	PAYE		£45.28
BACS	19-Dec-18	109	LGPS	Pension contributions		£196.69
BACS	20-Nov-18	110	RBL Poppy Appeal	Donation/wreath		£104.00
Total						£16,143.36

Transfers

Method	Payment Date	Voucher No	Payee	Payment Detail	Minute	Amount
-	-	-	-	-	-	-
Total						£0.00