



Compton Parish Council

Wilkins Centre, Burrell Road, Compton, Newbury, RG20 6NP

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www.comptonparishcouncil.org

All Members of the Personnel Committee are hereby summoned to attend the following meeting.

NOTICE OF MEETING

MEETING: Personnel Committee

DATE & TIME: Tuesday 25th May 2021 at 7:30pm

PLACE: Online via Zoom - Meeting ID: 873 9492 5548, Passcode: 197552, [Meeting Link](#)

S. Marshman

Dr. S. Marshman, CiLCA, Clerk to the Council

19th May 2021

Agenda

1. To consider the election of a Chairman for the Personnel Committee for 2021/22
2. To receive, and consider for acceptance, apologies for absence from Members of the Committee
3. To receive:
 - 3.1 Questions or comments from members of the public regarding items on the agenda
 - 3.2 Representations from any member who has declared a personal interest
4. To approve the [minutes of the Personnel Committee Meeting held on 14th December 2020](#)
5. To discuss any matters arising from the minutes of the Personnel Committee Meeting held on 14th December 2020
6. To review the following policies:
 - [Health and Safety Policy](#)
 - [Equality Policy](#)
 - [Home Working Policy](#)
 - [Lone Working Policy](#)
 - [Dignity at Work/Bullying and Harassment Policy](#)
 - [Grievance Procedure](#)
 - [Member/Officer Protocol](#)

- [Volunteer Policy](#)

7. To review the Pension Scheme Employer Policy Statement
8. To review the Flood Warden vacancy
9. To review the pension scheme rates for 2021/22
10. To discuss matters for future consideration and for information
11. To resolve under Section 1(2) of the Public Bodies (Admission to Meetings Act 1960) that as publicity would be prejudicial to the public interest by reason of the Confidential nature of the business about to be transacted, it is advisable in the public interest that the Public and Press be temporarily excluded from this meeting and they are herewith instructed to withdraw.
12. To review employee working hours

Supporting Documentation

3. To receive any declarations of disclosable pecuniary interests or non-registerable interests by members or the Clerk and to consider any requests for dispensation

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Compton Parish Council [Code of Conduct for Members](#), as adopted on 4th June 2018, minute 18/19-404, and by the [Localism Act 2011 Chapter 7](#).

The following is provided for guidance:

