

To: All Members of Compton Parish Council
All Councillors are hereby summoned to attend the following meeting.
Please inform the Clerk if you are unable to attend.

NOTICE OF MEETING

MEETING: Full Council
DATE & TIME: Monday 3rd October 2022 at 7.00pm
PLACE: Wilkins Centre, Burrell Road, Compton, Newbury, RG20 6NP

S. Marshman

Dr S. Marshman, PSLCC, Clerk to the Council

27th September 2022

Agenda

Prior to the commencement of the meeting, a one-minute silence will be observed to pay respects to HM Queen Elizabeth II following her death on 8th September 2022.

1. To receive, and consider for acceptance, apologies for absence from Members of the Council
2. To receive any [declarations of Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests](#) and to consider any requests for dispensation from Members declaring a [Disclosable Pecuniary Interest](#)
Councillors should use the flow-chart below to identify which type of interest they have and what action should be taken. Please declare what type of interest you have in the meeting.
3. To receive:
 - 3.1 Questions or comments from members of the public regarding items on the agenda
 - 3.2 Representations from any member who has declared an [Other Registerable Interest or a Non-Registerable Interest](#)
4. To approve the [Minutes of the Full Council Meeting held on 5th September 2022](#)
5. To discuss any matters arising from the previous meeting
6. To receive a report from the District Councillor

7. To review the minutes and recommendations from the following committees:

Committee	Meeting Date	Minute Numbers	Recommendations
Planning	None		
Personnel	None		

8. To receive an update and review recommendations from the following working parties:

- 8.1 Burial Ground
- 8.2 Village Enhancement
- 8.3 Digital
- 8.4 Street lighting
- 8.5 Sports Pavilion
- 8.6 Allotments

9. Planning Applications

- 9.1 To consider the following new planning applications:

- [22/02176/HOUSE Raglan Cottage, Newbury Lane, Compton, RG20 6PB](#) - Proposed single storey front extension after the demolition of existing dilapidated front conservatory extension.
- [22/02198/LBC2 1 Horn Street, Compton, RG20 6QS](#) - Laying of new Limecrete floor to Sitting Room. plus Glasroc and Geotextile membrane. Currently terracotta tiles on compacted earth.
- [22/02294/PDNOT Street Record Land Between School Road and Wilson Close, Compton](#) - Permitted Development under Part 13, Class A (e) of the Town and Country Planning (General Permitted Development) Order 2015 (the GPDO): Above ground metering pillar and integral communications mast.

- 9.2 To consider whether to refer any planning applications for further response from the Council's planning consultants

- 9.3 To receive a [report on recent planning decisions taken by West Berkshire Council](#)

10. To receive the Clerk's report

11. Finance:

- 11.1 To consider approving the payments listed on the [Finance Report](#)
- 11.2 To note the most recent [Bank Reconciliation](#)
- 11.3 To note the Quarterly Budget Report (*if applicable*)
- 11.4 To receive any reports from the Internal Controller

12. To review the External Auditor's report from the [Annual Governance and Accountability Return \(AGAR\) 2021/22](#) – please see page 6 of the [AGAR](#)

13. To consider [requests for grant funding](#)

14. To consider quotes for a tree and bench to commemorate the Jubilee

15. To review:

- 15.1. The [Training and Development Policy](#)
- 15.2. Councillor training needs

16. To discuss the [devolution information provided by West Berkshire District Council](#)
17. To consider the potential use of the Recreation Ground for a dog show including fees to be applied
18. To consider quotes for flooring in the Sports Pavilion
19. To receive an update on vandalism and anti-social behaviour (ASB) in the village
20. To receive reports on the following:
 - 20.1 Recreation Ground
 - 20.2 Rights of Way
 - 20.3 Village Hall
 - 20.4 Downland Practice Patient Representation Group
 - 20.5 Communications
21. To discuss matters for future consideration and for information

Date and time of next scheduled meeting:

Full Council: Monday 7th November 2022 at 7pm

Supporting Documentation

4. To receive any declarations of Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests and to consider any requests for dispensation

Members are invited to declare Disclosable Pecuniary Interests, Other Registerable Interests and Non-Registerable Interests in items on the agenda as required by the Compton Parish Council [Code of Conduct](#) for Members, as adopted on 5th July 2021, Minute 21/22-087, and by the [Localism Act 2011 Chapter 7](#).

Please use the flow chart below to ascertain the type of interest you have and what action you are required to take.

DPI = Disclosable Pecuniary Interest

ORI = Other Registerable Interest

NRI = Non-Registerable Interest

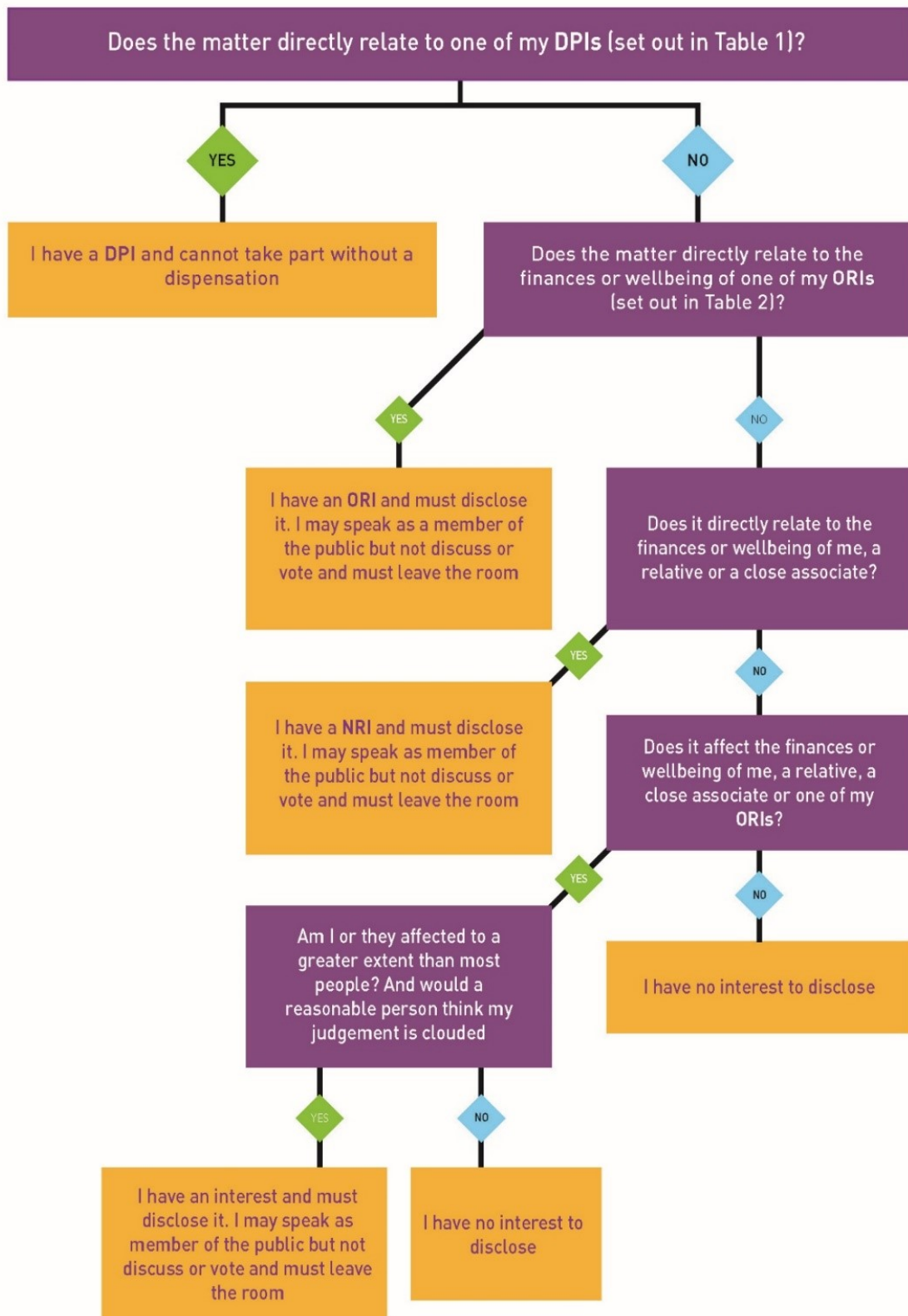


Table 1: Disclosable Pecuniary Interests

Subject	Description
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	<p>Any payment or provision of any other financial benefit (other than from the council) made to the councillor during the previous 12-month period for expenses incurred by him/her in carrying out his/her duties as a councillor, or towards his/her election expenses.</p> <p>This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.</p>
Contracts	<p>Any contract made between the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners (or a firm in which such person is a partner, or an incorporated body of which such person is a director* or a body that such person has a beneficial interest in the securities of*) and the council —</p> <p>(a) under which goods or services are to be provided or works are to be executed; and</p> <p>(b) which has not been fully discharged.</p>
Land and property	Any beneficial interest in land which is within the area of the council. 'Land' excludes an easement, servitude, interest or right in or over land which does not give the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners (alone or jointly with another) a right to occupy or to receive income.
Licenses	Any licence (alone or jointly with others) to occupy land in the area of the council for a month or longer
Corporate tenancies	<p>Any tenancy where (to the councillor's knowledge)—</p> <p>(a) the landlord is the council; and</p> <p>(b) the tenant is a body that the councillor, or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners is a partner of or a director* of or has a beneficial interest in the securities* of.</p>
Securities	<p>Any beneficial interest in securities* of a body where—</p> <p>(a) that body (to the councillor's knowledge) has a place of business or land in the area of the council; and</p> <p>(b) either—</p> <p>(i) the total nominal value of the securities* exceeds £25,000 or one hundredth of the total issued share</p>

	<p>capital of that body; or</p> <p>(ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the councillor, or his/ her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners have a beneficial interest exceeds one hundredth of the total issued share capital of that class.</p>
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* 'director' includes a member of the committee of management of an industrial and provident society.

* 'securities' means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

Table 2: Other Registerable Interest

<p>You must register as an Other Registerable Interest :</p> <ol style="list-style-type: none"> 1. any unpaid directorships 2. any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority 3. any body <ol style="list-style-type: none"> (i) exercising functions of a public nature (ii) directed to charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management

9.4 To receive a report on recent planning decisions taken by West Berkshire Council

The following decisions have been reported by West Berkshire Council since the last Parish Council meeting:

- None.

11. Finance:

Finance Report

Status at last bank reconciliation 31st August 2022

Account	Amount
Unity Trust Current Account	£17,243.78
Unity Trust Deposit Account	£122,814.56
Lloyds Multipay Corporate Card	-£11.28
Total	£140,047.06

Income received until 25th September 2022

Account	Income Detail	Amount
Current	Allotments rent	£60.00
Total		£60.00

Payments made on Lloyds Corporate Card to be approved

Method	Date	Payee	Payment Detail	Amount
CC	02-Sep-22	Lloyds	Monthly card fee	£3.00
CC	07-Sep-22	Amazon Marketplace	Descaler	£9.20
CC	08-Sep-22	Shaws & Sons Ltd	Book of Condolences	£199.68
CC	08-Sep-22	Royal Images	Official image of the Queen	£139.21
CC	10-Sep-22	Amazon Marketplace	Folders	£17.37
CC	10-Sep-22	Amazon Marketplace	Refund of above transaction	-£17.37
CC	13-Sep-22	Kevin Mayhew	Memorial Votive	£457.95
CC	10-Sep-22	Microsoft	Software	£11.28
Total				£820.32

Payments from Unity Trust Current Account to be approved

Method	Date	Payee	Payment Detail	Amount
DD	21-Sep-22	Vodafone	Mobile phone	£23.03
BACS	22-Sep-22	BHIB	Insurance 22/23	£946.87
DD	27-Sep-22	Nexus	Software	£11.28
BACS	03-Oct-22	PKF Littlejohn	External Audit 21/22	£360.00
BACS	03-Oct-22	GM Electrics	Lighting works in Pavilion	£200.00
BACS	03-Oct-22	Fowler Architecture and Planning	Burial Ground Planning Drawings	£2,835.00
BACS	03-Oct-22	Compton Village Hall	Room hire August	£12.50
BACS	03-Oct-22	Chairman	Reimburse lightbulb and plastic wallets	£12.99
BACS	03-Oct-22	A resident	Payment for bin for ditch clearance	£40.00
BACS	03-Oct-22	Autumn Group	Grant Minute 22/23-096	£240.00
BACS	06-Oct-22	Staff Costs	Includes salaries, PAYE, pension contributions for Sep	£1,591.59
Total				£6,273.26

Transfers

Method	Date	From Account	To Account	Amount
DD	16-Sep-22	Unity Current	Lloyds	£14.28
Total				£14.28

Bank Reconciliation

Bank Reconciliation at 31/08/2022

Cash in Hand 01/04/2022 142,237.22

ADD

Receipts 01/04/2022 - 31/08/2022 30,816.65

SUBTRACT

Payments 01/04/2022 - 31/08/2022 33,006.81

Cash in Hand 31/08/2022 (per cash book) 140,047.06

Cash in hand per Bank Statements

Petty Cash 0.00

3 Lloyds Corporate Card -11.28

2 Unity Deposit 122,814.56

1 Unity Current 17,243.78

140,047.06

Less unrepresented payments 0

Plus unrepresented receipts 0

Adjusted Bank Balance 140,047.06

A = B Checks out OK

13. To consider requests for grant funding

Name of organisation	How many members do you have?	What percentage of your members are residents of the Parish of Compton?	How much funding are you applying for?	What is the total cost of your project?	Briefly describe the project for which you require a grant, giving a breakdown of what the funding will be spent on. Please be aware that the Council do not normally give grants for running costs. If your application contains an element of running costs, please detail your plans to source alternative funding for this in future years.
1st Compton Scout Group	110	70%	£285	£450 + VAT	An external ventilated store for Gas bottles.
Compton Parochial Church Council	The church is open to all Compton residents	The church is open to all Compton residents	£285	£285	Financial support for Cafe Joy, an informal drop-in cafe held in the Welstead Room. It offers all residents in Compton the opportunity to drop in for refreshments and to meet others socially. The cafe is open for two hours in the afternoon once a week. The funding application comprises £230 for one year hire of the Welstead room and £55 towards the costs of refreshments.
Compton Pre-school	20	100%	£285	£305	A refurbished iPad to replace the current old and slow iPad we have. The iPad is used by the pre-school staff to take photos of the children doing activities for their online learning journals.
Parenting Special Children	Over 3000 parent/carers registered on our database who have accessed our services	Data redacted	£100 to be matched by The Greenham Trust to £500	Aiming to raise £31,430 for our Trauma and Attachment service	Selected for a 25k in a day Funding Campaign run by The Greenham Trust and the Good Exchange meaning that for every £1 donated they will double match to £5 up to £25,000. £100 donation will mean £500 for the charity. Funding will enable the charity to support families of children/young people with special educational needs and disabilities including children in foster care and adopted who have faced early life trauma. The funding will be used to provide specialist parenting practitioners who would deliver 1 to 1 specialist support to families in need, a series of attachment courses, support with sleep, a specialist triage and helpline service, as well as a community support group for parents/carers.

1st Compton Guides	Approx 50	All girls from 4 to 14	£285	Approx £1140	A metal shed in which to store camping equipment.
Compton CE Primary School	184 pupils	89%	£285	£5,000	To improve and extend the outdoor area for the reception class pupils to use. We plan to improve the existing area - sand play, water play, construction area etc.

Grants Awarded Previously	Funding Amount
Autumn Group	£240
Royal British Legion	£150
Grants Requested	
1st Compton Scout Group	£285
Compton Parochial Church Council	£285
Compton Pre-school	£285
Parenting Special Children	£100
1st Compton Guides	£285
Compton CE Primary School	£285

Funding available at start of year in earmarked reserves	£1,743
Funding awarded previously	£390
Funding remaining	£1,353
Funding requested	£1,525
If all requests are granted, funding remaining	-£172