



Minutes of the Full Council Meeting

Held on Monday 7th November 2022 in the Wilkins Centre, Compton. Commencing at 7:00 pm.

Members Present: Councillor Dave Aldis, Chair
Councillor Rebecca Pinfold, Vice-Chair
Councillor Stephen Dearn
Councillor Linda Moss
Councillor Sharon Tiller
Councillor Ian Tong (from 7:07pm)

Members Absent: Councillor Tracy Brown
Councillor Jude Cunningham
Councillor Alison Strong

Officers Present: Sarah Marshman, Clerk/RFO

In Attendance: District Councillor Carolyne Culver
0 Members of the Public

Minutes

22/23-138 To receive, and consider for acceptance, apologies for absence from Members of the Council

Apologies were received and accepted from Councillors Tracy Brown, Jude Cunningham and Alison Strong

22/23-139 To receive any declarations of Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests and to consider any requests for dispensation from Members declaring a Disclosable Pecuniary Interest

Councillor Aldis declared an interest in Minute 22/23-161.

**22/23-140 To receive:
Questions or comments from members of the public regarding items on the agenda
Representations from any member who has declared an Other Registerable Interest or a Non-Registerable Interest**

There were no questions, comments or representations.

22/23-141 To approve the Minutes of the Full Council Meeting held on 26th October 2022
Resolved: Members agreed the minutes of the last meeting be accepted as a true record. The Chair signed the minutes.

22/23-142 To discuss any matters arising from the previous meeting
There were no matters arising.

22/23-143 To receive a report from the District Councillor
CC will be meeting with the Service Director for Development and Regulation at West Berkshire District Council regarding the s106 agreement for planning application 20/01336/OUTMAJ. Reassurance has been given that figures in these agreements are index-linked.
CC attended the rural business forum where subjects included planning, rural housing, farming, grants, and local pubs.

Councillor Tong arrived 7:07pm

22/23-144 To review the minutes and recommendations from the following committees:

Committee	Meeting Date	Minute Numbers	Recommendations
Planning	None		
Personnel	The meeting scheduled in Oct has been postponed and will be rescheduled ASAP.		

22/23-145 To receive an update and review recommendations from the following working parties:
Burial Ground – a meeting is required with the solicitor and the planning consultants. AS will organise this.
Street lighting – the company is currently on-site installing the next set of lights.

22/23-146 Planning Applications :

22/23-146.1 To consider the following new planning applications:

22/02399/HOUSE 1 Shepherds Mount, Compton, RG20 6QY - Loft conversion, roof to be raised, many internal modifications.

Resolved: To respond with 'no objections and to submit the below comments.
The old site notice was displayed and not the notice for this application. Please ensure this is corrected.

There was a query as to why application 22/01804/HOUSE, which was for the same proposed works, is no longer visible on the website.

22/02537/HOUSE Floodscross Cottage, Newbury Road, Compton, RG20 7RH - Garage conversion and loft conversion.

Resolved: To respond with 'no objections and to submit the below comment.
There are no objections based on the information given but there were concerns at the lack of information in the application.

- 22/23-146.2 To consider whether to request the District Councillor calls in any planning applications to the Western Area Planning Committee**
No applications were requested to be referred to the Western Area Planning Committee.
- 22/23-146.3 To consider whether to refer any planning applications for further response from the Council's planning consultants**
No applications were requested to be referred to the Council's planning consultants.
- 22/23-146.4 To receive a report on recent planning decisions taken by West Berkshire Council**
The following decisions have been reported by West Berkshire Council since the last Parish Council meeting:
- 22/01912/HOUSE Greyladies, Downs Road, Compton, Newbury RG20 6RE - Demolition of existing single storey rear conservatory and replacement with single storey rear extension incorporating first floor balcony. Removal of rear window and replacement with French Doors. Infilling of existing side window and enlargement of existing side window openings. Approved.
 - 22/01359/FUL 1 - 2 Ilsley Gardens, Ilsley Road, Compton, RG20 7PF - Rear ground floor extension to No.1 and No.2 Ilsley Gardens. Rear first floor extension to No.2 Ilsley Gardens. General internal alterations to both. Refused.
- 22/23-147 To receive the Clerk's report**
An application for funding through the Members' Bid has been submitted for half the cost of the benches and concrete pads for the Jubilee Commemoration. The Clerk queried whether the council want the Book of Condolence for HM Queen Elizabeth II bound, or whether a springback binder would be more suitable given the number of pages. The Council confirmed it would be happy with a springback binder. The Clerk will purchase this from the stationery budget.
- 22/23-148 Finance:**
- 22/23-148.1 To consider approving the payments listed on the Finance Report**
Resolved: To approve the payments listed in the Finance Report in Appendix 1.
- 22/23-148.2 To note the most recent bank reconciliations**
Resolved: To note the bank reconciliation figures as provided in the Finance Report in Appendix 1.
- 22/23-148.3 To note the Quarterly Budget Report**
Resolved: To note the Quarterly Budget Report to 30th September 2022.
- 22/23-149 To consider quotes for flooring in the Sports Pavilion**
This item was deferred.
- 22/23-150 To consider advertising rates for Compilations for 2023**
Resolved: To keep costs the same for 2023 at £30 for a full-page advert per issue.

- 22/23-151 To ratify the purchase of a votive and book of condolences**
Resolved: To ratify the purchase of the votive at £381.62+VAT and the book of condolence at £166.40+VAT.
- 22/23-152 To consider the purchase of allotments software**
This item was deferred.
- 22/23-153 To pass a resolution to sign up for the Civility and Respect Pledge**
Resolved: To sign up for the Civility and Respect Pledge. By signing the Pledge, the Council is agreeing that it will treat councillors, clerks, employees, members of the public, and representatives of partner organisations and volunteers with civility and respect in their roles, and that it:
- has put in place a training programme for councillors and staff
 - has signed up to the Code of Conduct for councillors
 - has good governance arrangements in place including staff contracts and a Dignity at Work policy
 - will seek professional help at early stages should civility and respect issues arise
 - will commit to calling out bullying and harassment if and when it happens
 - will continue to learn from best practice in the sector and aspire to being a role model / champion council e.g., via Local Council Award Scheme
 - supports the continued lobbying for change in legislation to support the civility and respect, including sanctions for elected members where appropriate
- 22/23-154 To consider adopting revised Terms of Reference for the Personnel Committee**
Resolved: To adopt revised Terms of Reference for the Personnel Committee and to elect Councillor Tiller as substitute.
- 22/23-155 To consider creating, and setting a budget for, a memorial garden in memory of HM Queen Elizabeth II**
This item was deferred.
- 22/23-156 To consider quotes to replace the remaining streetlights with LED and to make an application for funding from West Berkshire District Council from the Community Infrastructure Levy (CIL) Bid Fund**
Resolved: The Clerk should apply for the CIL Bid Fund if a quote is received from the contractors in time for deadline next week. Any quotes received will be considered at the next meeting.
- 22/23-157 To receive an update on vandalism and anti-social behaviour (ASB) in the village**
There were no reports.
- 22/23-158 To receive reports on the following**
Recreation Ground – the Clerk will seek quotes for repairing the play area surface and building up the ground close to the railings at the rear.

22/23-159 To discuss matters for future consideration and for information
It was noted that the Remembrance Parade takes place on Sunday. Wreaths will be laid at the War Memorial and the WWI Memorial Plaque in Compton, and at the War Memorial in Hampstead Norreys Church at the Remembrance Parade.

22/23-160 To resolve under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the Confidential nature of the business about to be transacted, it is advisable that the Public and Press be temporarily excluded from this meeting, and they are herewith instructed to withdraw

Resolved: That under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the Confidential nature of the business about to be transacted, the Public and Press be temporarily excluded for Minute 22/23-161.

Councillor Aldis left the meeting. The Vice-Chairman, Councillor Pinfold, chaired Minute 22/23-161.

22/23-161 To consider actions relating to plot 2 at Newbury Lane Allotments

Resolved: To instruct the solicitor as per Confidential Report 07/11/2022-01.

There being no further business, the meeting was closed at 8:10 pm.

Date and time of next scheduled Full Council Meeting: Monday 5th December 2022 at 7 pm.

Chairman: _____

Date: _____

Appendix 1: Finance Report

Status at last bank reconciliation 30th September 2022

Account	Amount
Unity Trust Current Account	£14,668.52
Unity Trust Deposit Account	£123,000.30
Lloyds Multipay Corporate Card	-£817.32
Total	£136,851.50

Income received until 25th September 2022

Account	Income Detail	Amount
Current	Football pitch/Sports Pavilion hire	£150.00
Current	Precept	£25,500.00
Current	Allotments rent	£4,505.64
Total		£30,155.64

Payments made on Lloyds Corporate Card to be approved

Method	Date	Payee	Payment Detail	Amount
CC	03-Oct-22	Lloyds	Monthly card fee	£3.00
CC	03-Oct-22	Bowcom	Line marking paint	£109.02
CC	04-Oct-22	Amazon Marketplace	Descaler and screwdrivers	£28.84
CC	21-Oct-22	The Poppy Shop	Remembrance wreaths	£59.97
CC	26-Oct-22	Microsoft	Software	£11.28
CC	28-Oct-22	Amazon	Broom	£14.45
Total				£226.56

Payments from Unity Trust Current Account to be approved

Method	Date	Payee	Payment Detail	Amount
DD	14-Oct-22	Southern Electric	Electricity	£3,117.25
DD	17-Oct-22	Vodafone	Mobile phone	£23.03
BACS	07-Nov-22	AD Clark	Grounds mintonance Sept	£858.06
BACS	07-Nov-22	Enerveo	Street light maintenance qtr2	£748.99
BACS	07-Nov-22	SLCC Enterprises	Training fee	£36.00
BACS	07-Nov-22	SLCC Enterprises	Conference fee	£37.50
BACS	07-Nov-22	Staff Costs	Includes salaries, PAYE, pension contributions for Oct	£1,587.14
BACS	07-Nov-22	1st Compton Guides	Grant Minute 22/23-121	£285.00
BACS	07-Nov-22	1st Compton Scout Group	Grant Minute 22/23-121	£285.00
BACS	07-Nov-22	Compton Parochial Church Council	Grant Minute 22/23-121	£285.00
BACS	07-Nov-22	Compton Preschool	Grant Minute 22/23-121	£285.00
Total				£7,547.97

Transfers

Method	Date	From Account	To Account	Amount
DD	17-Oct-22	Unity Current	Lloyds	£820.32
Total				£820.32