

Compton Parish Council

Chairman: Dave Aldis

Clerk: Sarah Marshman

MINUTES of the PARISH COUNCIL MEETING

Held on Monday 15th August, 2016 at 7:00pm in the Wilkins Centre, Burrell Road.

Those present: Councillors D. Aldis (Chair), M. Birtwistle, L. Moss, M. Pinfold, K. Simms and I. Tong (from 7:15pm).

In attendance: District Councillor Virginia von Celsing, the Parish Clerk and 1 member of the public.

The meeting started at 7:30pm.

3929 Apologies for absence

Apologies were received from Cllrs. P. Burnett, R. Pinfold and A. Strong.

3930 Any declarations of pecuniary interests by members or the Clerk

The Clerk declared a pecuniary interest on item 3940. KS declared an interest in planning application 16/01971/FUL.

3931 To receive: Questions or comments from members of the public

Representations from any member who has declared a pecuniary interest

There were none.

3932 To approve the minutes of the Parish Council Meeting held on 4th July, 2016

It was resolved that the minutes be accepted as a true record and they were signed by the Chairman.

3933 Matters arising from the minutes of the Council Meeting on 4th July, 2016

The Chair and the Clerk were due to meet with Arlene Kersley on the 16th August to finalise the survey. This will be distributed with the next edition of Compilations at the end of September. Two potential designs have now been received for the cemetery. The Chair and the Clerk will meet with the architects to discuss further before the drawings are considered by the council.

3934 Planning Applications

a) To consider the following new applications:

App. Ref.	Location	Proposed Work	Recommendation
16/01971/ FUL	Units 7-9, Old Station Business Park, Compton, RG20 6NE	Retrospective planning application for new mechanical ductwork mounted on the external elevations.	NO OBJECTIONS
16/01952/ COND1	Woodlea Newbury Road Compton Newbury Berkshire RG20 7RJ	Application for approval of details reserved by conditions 3 - Materials, 4 - Boundary Treatments, 5 - Hard Surfacing, 6 - Tree Protection, 7 - Construction Precaution, 8 - Arb Method Statement, 9 - Arb Watching Brief, of planning permission reference 16/01150/FUL	The parish council is not considered a consultee for this application so resolved not to send a response.

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Chairman

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16/02121/ CERTP	21 Fairfield Compton Newbury Berkshire RG20 6PJ	To replace the entire hedge with feather board fencing of 2000mm in height using concrete fence posts	The parish council is not considered a consultee for this application so resolved not to send a response.
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b) To consider whether to request our District Councillor call in any planning applications to the Western Area Planning Committee

There were no planning applications required to be called in.

c) To receive a report on West Berkshire Council recent planning decisions

App. Ref.	Location	Proposed Work	Response from CPC	WBC Decision
16/01373/ FUL	The Bungalow, Uplands, Downs Road, Compton, RG20 6RE	Section 73a: Removal of Condition 2 of approved reference 114391: Detached bungalow.	Did not comment	Approved
16/01332/ FUL	Geoffrey Deacon Training, Hamilton Stables, Hockham Road, Compton, RG20 6QJ	Renewed planning for siting mobile home for the accommodation of horse racing staff at Hamilton Stables.	No objections	Approved

It was noted that, for application 16/1332/FUL, the mobile home should be removed from the site within three years.

The council noted the new footway currently being installed from the Greens Yard development, along the front of Compton Manor to the entrance to the surgery. The developers had not contacted the residents of Compton Manor to make them aware of this addition. There was a concern that the footway had not been properly covered in the planning application. The council are currently discussing this with West Berkshire Council.

The council had highlighted to VvC that although the planning application and the advertising outside Greens Yard showed the development to consist of 2, 3 and 4 bed homes, the website advertising shows the existence of 5 bed homes (i.e. where the study in the 4 bed home is being used as a bedroom). VvC has raised a query regarding this with WBC planning department but has been informed that they can be advertised as 5 bed homes. Further concerns were raised that this would have affected the calculation for the number of parking spaces required in the development.

3935 To discuss the trees and possible erroneous clarification at the Land at Old Station Business Park, High Street, and to consider any actions required

The Chair has contacted the tree officer regarding this to raise his awareness. This will be left to the tree officer to monitor.

3936 To consider creating a Neighbourhood Development Plan and designating a neighbourhood area

It was resolved to create a neighbourhood development plan and to designate the neighbourhood area as the entire parish of Compton.

The Chair and the Clerk will be meeting with WBC next week to discuss the process of the NDP further. The Clerk will complete the application to designate the neighbourhood area.

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Chairman

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- 3937 **To consider allocating funds for use in carrying out necessary actions for the Parish Assets and Management Working Party**
 The proposal received from the working party was as follows:
 The Parish Council has requested the Parish Assets and Management Working Party to review all assets owned by the Council and to identify if any action is required to allow the council to dispose of, or maintain the assets for the benefit of the Parish. To enable the working party to obtain professional advice that a sum of £5,000 be allocated and that this sum should be spent in stages to an agree working party plan and any expenditure must be authorised jointly by the Chair and Vice Chair. The stages were defined as: 1) Confirm ownership and boundaries; 2) Document the process or enabling the Parish Council to dispose of the asset in part or full; 3) Provide an expected timeline for disposal and identify any issues and possible mitigation options.
 It was resolved to accept the above proposal as worded and budget £5,000 to the Parish Assets and Management Working Party.
- 3938 **To receive a report on hedge removal on the Downs to the North of Compton and to consider any actions to be taken.**
 A hedge has been removed from byway 2 and the alignment of the fencing changed. This has been raised with West Berkshire Council. Both the tree officer and a rights of way officer will be visiting the site in the coming week to assess.
- 3939 **To consider whether to apply for Members bid funding**
 The council resolved to apply for match-bid funding to purchase a small set of goal posts to be sited at the far end of the Recreation Ground.
- 3940 **To review the Clerk's hours and consider any necessary actions**
 It was resolved to increase the Clerk's working hours from 10 to 13 hours per week, with optional overtime up to 4 hours per week to be authorised by the Chair or if not available, the Vice-Chair. The start date for the increase of hours was set as 1st August, 2016. This will be funded from the reserves during this financial year.
 The Clerk was requested to check the overtime regulations set by the SLCC and produce an updated contract to be completed.
- 3941 **To consider a replacement pre-paid debit card**
 Due to the removal of the current pre-paid debit card held by the council, it was resolved to apply for a Pockit pre-paid debit card.
- 3942 **To receive the finance report and approve payments due**
 It was resolved to approve the payments listed on the finance report, which is at Attachment 1.
- 3943 **Correspondence**
 The Correspondence Report was presented and is at Attachment 2.
- 3944 **Matters for future consideration and information**
 Complaints had been received regarding the speed of farm vehicles through the village. The Clerk was requested to contact Yattendon Estates and report to Highways.

 Some youths from Newbury had carried out various acts of anti-social behaviour throughout the village one evening. This has been reported to the PCSO.

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The A34 was discussed with regards to recent tragedies occurring on the A34 close to the Compton junction. An A34 action group has been set up, with a meeting taking place on the 17th August. IT agreed to represent CPC at this meeting. The Clerk was requested to write to Richard Benyon MP and District Councillor Virginia von Celsing.

The website hosting company is currently proving unreliable and it was suggested that a new solution should be found. KS, IT and the Clerk will look at alternative options.

A good response had been received to a recent request by IT in Compilations to compile information on the names on the Compton War Memorial.

IT will represent the parish council at this year's Remembrance Parade.

Meeting closed 8:45pm.

Date and time of next scheduled meeting:

➤ **Parish Council Meeting:** **Monday 5th September, 2016 at 7pm** in the Wilkins Centre

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Chairman

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Date