

To: All Members of Compton Parish Council  
 All Councillors are hereby summoned to attend the following meeting.  
 Please inform the Clerk if you are unable to attend.

## NOTICE OF MEETING

**MEETING:** Full Council  
**DATE & TIME:** Monday 17<sup>th</sup> April 2023 at 7.00pm  
**PLACE:** Wilkins Centre, Burrell Road, Compton, Newbury, RG20 6NP

*S. Marshman*

Dr S. Marshman, PSLCC, Clerk to the Council

11<sup>th</sup> April 2023

## Agenda

1. To receive, and consider for acceptance, apologies for absence from Members of the Council
2. To receive any [declarations of Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests](#) and to consider any requests for dispensation from Members declaring a [Disclosable Pecuniary Interest](#)  
*Councillors should use the [flow-chart](#) below to identify which type of interest they have and what action should be taken. Please declare what type of interest you have in the meeting.*
3. To receive:
  - 3.1 Questions or comments from members of the public regarding items on the agenda
  - 3.2 Representations from any member who has declared an [Other Registerable Interest or a Non-Registerable Interest](#)
4. To approve the [Minutes of the Full Council Meeting held on 21<sup>st</sup> March 2023](#)
5. To discuss any matters arising from the previous meeting
6. To receive a report from the District Councillor
7. To review the minutes and recommendations from the following committees:

Committee	Date	Minute Numbers	Recommendations to Full Council
Planning	None		
Personnel	None		

8. To receive an update and review recommendations from the following working parties:
  - 8.1 Burial Ground
  - 8.2 Village Enhancement
  - 8.3 Digital
  - 8.4 Street lighting
  - 8.5 Sports Pavilion
  - 8.6 Allotments
  
9. Planning Applications
  - 9.1 To consider the following new planning applications:
    - [23/00711/COND Institute For Animal Health, High Street, Compton, RG20 7NN](#) - Application for approval of details reserved by condition 18 Part A (Contaminated Land) of approved 20/01336/OUTMAJ - Hybrid planning application seeking: 1) Outline planning permission (all matters reserved with the exception of access), for development comprising of up to 160 residential units (Class C3), the provision of landscaping, construction of access and street lighting, car and cycle parking, other associated infrastructure, sustainable drainage systems, engineering works and mitigation measures including the construction of internal roads. The proposal includes at least 1.75 hectares of employment land (Class B1) associated with the retention of the Intervet building and a playing field (Class D2) associated with the retention of the existing Cricket Pitch. 2) Full planning permission for the demolition of existing buildings, structures and hardstanding along with preparatory works including earthworks, remediation, utility works and associated mitigation measures. The change of use of land including the creation of public open space and wildlife area.
    - [23/00713/COND Institute For Animal Health, High Street, Compton, RG20 7NN](#) - Application for approval of details reserved by Condition 21 (Ecological Mitigation and Enhancement Plan) of planning permission 20/01336/OUTMAJ - Hybrid planning application seeking: 1) Outline planning permission (all matters reserved with the exception of access), for development comprising of up to 160 residential units (Class C3), the provision of landscaping, construction of access and street lighting, car and cycle parking, other associated infrastructure, sustainable drainage systems, engineering works and mitigation measures including the construction of internal roads. The proposal includes at least 1.75 hectares of employment land (Class B1) associated with the retention of the Intervet building and a playing field (Class D2) associated with the retention of the existing Cricket Pitch. 2) Full planning permission for the demolition of existing buildings, structures and hardstanding along with preparatory works including earthworks, remediation, utility works and associated mitigation measures. The change of use of land including the creation of public open space and wildlife area.
    - [23/00716/COND Institute For Animal Health, High Street, Compton, RG20 7NN](#) - Application for approval of details reserved by Condition 20 (Construction Environmental Management Plan) of planning permission 20/01336/OUTMAJ - Hybrid planning application seeking: 1) Outline planning permission (all matters reserved with the exception of access), for development comprising of up to 160 residential units (Class C3), the provision of landscaping, construction of access and street lighting, car and cycle parking, other associated infrastructure, sustainable

drainage systems, engineering works and mitigation measures including the construction of internal roads. The proposal includes at least 1.75 hectares of employment land (Class B1) associated with the retention of the Intervet building and a playing field (Class D2) associated with the retention of the existing Cricket Pitch. 2) Full planning permission for the demolition of existing buildings, structures and hardstanding along with preparatory works including earthworks, remediation, utility works and associated mitigation measures. The change of use of land including the creation of public open space and wildlife area.

- [23/00718/COND Institute For Animal Health, High Street, Compton, RG20 7NN](#) - Application for approval of details reserved by Condition 19 (Construction Method Statement) of planning permission 20/01336/OUTMAJ - Hybrid planning application seeking: 1) Outline planning permission (all matters reserved with the exception of access), for development comprising of up to 160 residential units (Class C3), the provision of landscaping, construction of access and street lighting, car and cycle parking, other associated infrastructure, sustainable drainage systems, engineering works and mitigation measures including the construction of internal roads. The proposal includes at least 1.75 hectares of employment land (Class B1) associated with the retention of the Intervet building and a playing field (Class D2) associated with the retention of the existing Cricket Pitch. 2) Full planning permission for the demolition of existing buildings, structures and hardstanding along with preparatory works including earthworks, remediation, utility works and associated mitigation measures. The change of use of land including the creation of public open space and wildlife area.
  - [23/00719/COND Institute For Animal Health, High Street, Compton, RG20 7NN](#) - Application for approval of details reserved by conditions 16 (Archaeological Supervision) and 17 (Building Recording) of planning permission 20/01336/OUTMAJ - Hybrid planning application seeking: 1) Outline planning permission (all matters reserved with the exception of access), for development comprising of up to 160 residential units (Class C3), the provision of landscaping, construction of access and street lighting, car and cycle parking, other associated infrastructure, sustainable drainage systems, engineering works and mitigation measures including the construction of internal roads. The proposal includes at least 1.75 hectares of employment land (Class B1) associated with the retention of the Intervet building and a playing field (Class D2) associated with the retention of the existing Cricket Pitch. 2) Full planning permission for the demolition of existing buildings, structures and hardstanding along with preparatory works including earthworks, remediation, utility works and associated mitigation measures. The change of use of land including the creation of public open space and wildlife area.
  - [23/00686/HOUSE 9 Newbury Lane, Compton, RG20 6PB](#) - Proposed two-storey front and side extension and part two-storey part single storey rear extension.
- 9.2 To consider whether to request the District Councillor calls in any planning applications to the Western Area Planning Committee
- 9.3 To consider whether to refer any planning applications for further response from the Council's planning consultants
- 9.4 To receive a [report on recent planning decisions taken by West Berkshire Council](#)

10. Finance:
  - 10.1 To consider approving the payments listed on the [Finance Report](#)
  - 10.2 To note the most recent [Bank Reconciliation](#)
  - 10.3 To receive any reports from the Internal Controller
  - 10.4 To note the Quarterly Budget Report (*if applicable*)
11. To receive the Clerk's report
12. To consider investing funds in the [CCLA Public Sector Deposit Fund](#)
13. To receive an update on vandalism and anti-social behaviour (ASB) in the village
14. To receive reports on the following:
  - 14.1. Recreation Ground
  - 14.2. Rights of Way
  - 14.3. Village Hall
  - 14.4. Downland Practice Patient Representation Group
  - 14.5. Communications
  - 14.6. Coronation Event
15. To discuss matters for future consideration and for information

Date and time of next scheduled meeting:  
Full Council: Monday 22<sup>nd</sup> May 2023 at 7pm

## Supporting Documentation

### 4. To receive any declarations of Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests and to consider any requests for dispensation

Members are invited to declare Disclosable Pecuniary Interests, Other Registerable Interests and Non-Registerable Interests in items on the agenda as required by the Compton Parish Council [Code of Conduct](#) for Members, as adopted on 5<sup>th</sup> July 2021, Minute 21/22-087, and by the [Localism Act 2011 Chapter 7](#).

Please use the flow chart below to ascertain the type of interest you have and what action you are required to take.

DPI = Disclosable Pecuniary Interest

ORI = Other Registerable Interest

-NRI = Non-Registerable Interest

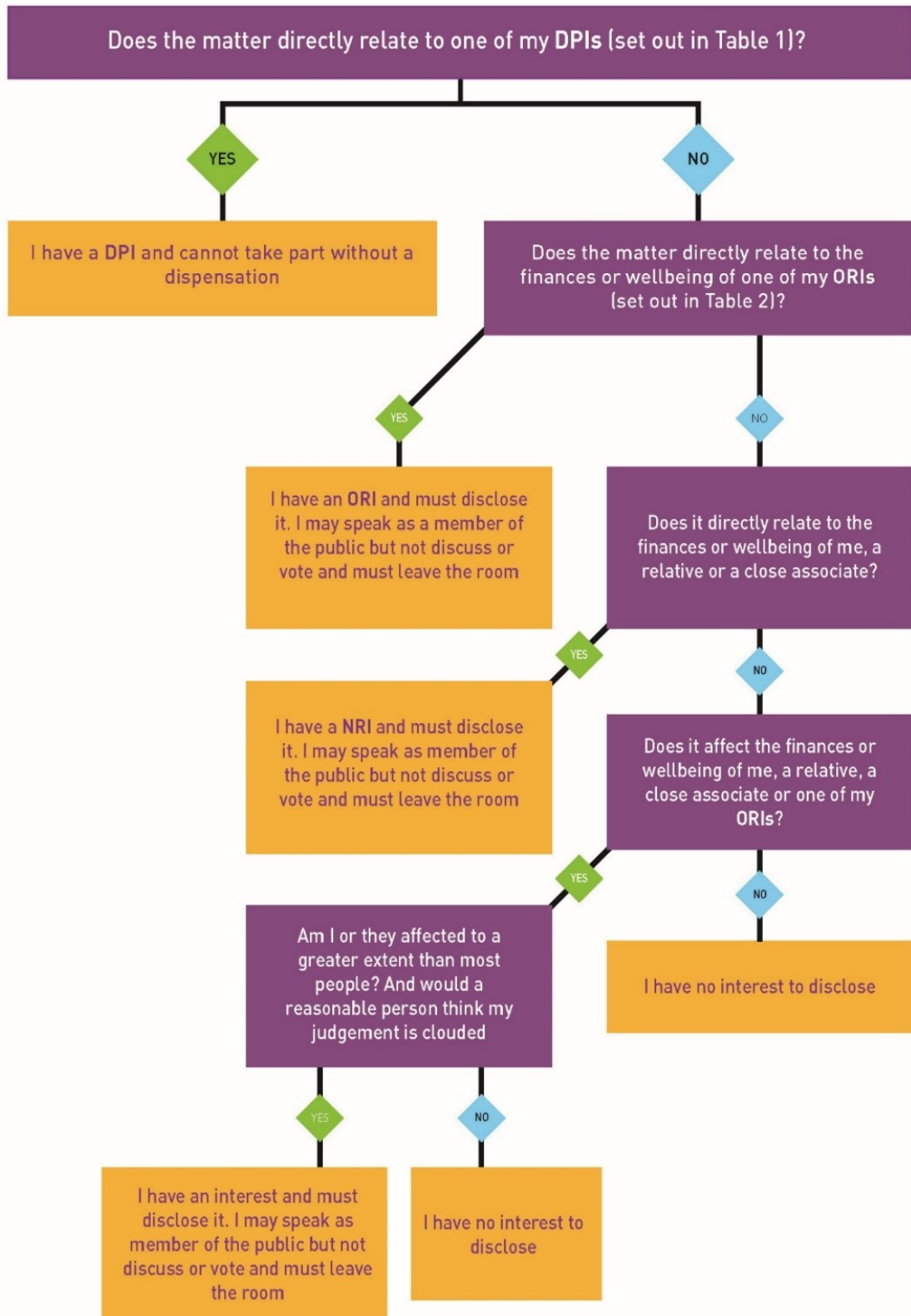


Table 1: Disclosable Pecuniary Interests

Subject	Description
<b>Employment, office, trade, profession or vocation</b>	Any employment, office, trade, profession or vocation carried on for profit or gain.
<b>Sponsorship</b>	<p>Any payment or provision of any other financial benefit (other than from the council) made to the councillor during the previous 12-month period for expenses incurred by him/her in carrying out his/her duties as a councillor, or towards his/her election expenses.</p> <p>This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.</p>
<b>Contracts</b>	<p>Any contract made between the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners (or a firm in which such person is a partner, or an incorporated body of which such person is a director* or a body that such person has a beneficial interest in the securities of*) and the council —</p> <p>(a) under which goods or services are to be provided or works are to be executed; and</p> <p>(b) which has not been fully discharged.</p>
<b>Land and property</b>	<p>Any beneficial interest in land which is within the area of the council. 'Land' excludes an easement, servitude, interest or right in or over land which does not give the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners (alone or jointly with another) a right to occupy or to receive income.</p>
<b>Licenses</b>	<p>Any licence (alone or jointly with others) to occupy land in the area of the council for a month or longer</p>
<b>Corporate tenancies</b>	<p>Any tenancy where (to the councillor's knowledge)—</p> <p>(a) the landlord is the council; and</p> <p>(b) the tenant is a body that the councillor, or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners is a partner of or a director* of or has a beneficial interest in the securities* of.</p>
<b>Securities</b>	<p>Any beneficial interest in securities* of a body where—</p> <p>(a) that body (to the councillor's knowledge) has a place of business or land in the area of the council; and</p> <p>(b) either—</p> <p>(i) the total nominal value of the securities* exceeds £25,000 or one hundredth of the total issued share</p>

	<p>capital of that body; or</p> <p>(ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the councillor, or his/ her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners have a beneficial interest exceeds one hundredth of the total issued share capital of that class.</p>
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\* 'director' includes a member of the committee of management of an industrial and provident society.

\* 'securities' means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

## Table 2: Other Registerable Interest

<p>You must register as an Other Registerable Interest :</p> <ol style="list-style-type: none"> <li>1. any unpaid directorships</li> <li>2. any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority</li> <li>3. any body             <ol style="list-style-type: none"> <li>(i) exercising functions of a public nature</li> <li>(ii) directed to charitable purposes or</li> <li>(iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management</li> </ol> </li> </ol>
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## 9.4 To receive a report on recent planning decisions taken by West Berkshire Council

The following decisions have been reported by West Berkshire Council since the last Parish Council meeting:

- 20/01336/OUTMAJ Institute For Animal Health, High Street, Compton, Newbury RG20 7NN - Hybrid planning application seeking: 1) Outline planning permission (all matters reserved with the exception of access), for development comprising of up to 160 residential units (Class C3), the provision of landscaping, construction of access and street lighting, car and cycle parking, other associated infrastructure, sustainable drainage systems, engineering works and mitigation measures including the construction of internal roads. The proposal includes at least 1.75 hectares of employment land (Class B1) associated with the retention of the Intervet building and a playing field (Class D2) associated with the retention of the existing Cricket Pitch. 2) Full planning permission for the demolition of existing buildings, structures and hardstanding along with preparatory works including earthworks, remediation, utility works and associated mitigation measures. The change of use of land including the creation of public open space and wildlife area. Outline permission granted.
- 23/00109/HOUSE Downe Cottage, Ilsley Road, Compton, Newbury RG20 7PG - Side extension including demolition of sunroom. Approved.
- 23/00061/LBC 1 Horn Street, Compton, Newbury, RG20 6QS - Replacement and upgrading of insulation to pitched roof of former single storey Forge element. Approved.
- 23/00316/FUL 1 - 2 Ilsley Gardens, Ilsley Road, Compton - Rear ground floor extension to No.1 and No.2 Ilsley Gardens. Rear first floor extension to No.2 Ilsley Gardens. General internal alterations to both. Approved.

## 10. Finance:

### Finance Report

#### Status at last bank reconciliation 31st March 2023

Account	Amount
Unity Trust Current Account	£5,203.80
Unity Trust Savings Account	£98,944.39
Lloyds Multipay Corporate Card	-£121.00
<b>Total</b>	<b>£104,027.19</b>

#### Income received until 10th April 2023

Account	Income Detail	Amount
Current	West Berkshire Council Members' Bid Funding	£1,118.24
Current	Allotment rent	£34.50
Savings	Interest	£545.43
<b>Total</b>		<b>£1,698.17</b>

#### Payments made on Lloyds Corporate Card to be approved

Method	Date	Payee	Payment Detail	Amount
CC	26-Mar	Microsoft	Software	£11.28
CC	29-Mar	Amazon	Descaler	£11.48
CC	03-Apr	Lloyds	Monthly card fee	£3.00
<b>Total</b>				<b>£25.76</b>

#### Payments from Unity Trust Current Account to be approved

Method	Date	Payee	Payment Detail	Amount
BACS	27-Mar	Hop Til You Drop	Deposit for Coronation entertainment	£125.00
BACS	06-Apr	Staff Costs	Staff costs March	£1,729.48
BACS	17-Apr	AD Clark	Grounds maintenance March	£698.60
BACS	17-Apr	West Berks Council	Refuse disposal 22/23	£1,058.48
BACS	17-Apr	Enerveo	Street light maintenance Q4	£748.99
BACS	17-Apr	ICCM	Membership 23/24	£95.00
BACS	17-Apr	ICCM	Training	£180.00
BACS	17-Apr	Scribe	Finance software 23/24	£561.60
<b>Total</b>				<b>£5,197.15</b>

#### Transfers

Method	Date	From Account	To Account	Amount
None				
<b>Total</b>				<b>£0.00</b>

## Bank Reconciliation

### Bank Reconciliation at 31/03/2023

Cash in Hand 01/04/2022		142,237.22
<b>ADD</b>		
Receipts 01/04/2022 - 31/03/2023		75,119.65
Subtotal		217,356.87
<b>SUBTRACT</b>		
Payments 01/04/2022 - 31/03/2023		113,329.68
<b>A Cash in Hand 31/03/2023</b>		<b>104,027.19</b>
Cash in hand per Bank Statements		
Petty Cash	0.00	
3 Lloyds Corporate Card	-121.00	
2 Unity Savings	98,944.39	
1 Unity Current	5,203.80	
Subtotal		<b>104,027.19</b>
Less unrepresented payments		
Subtotal		104,027.19
Plus unrepresented receipts		
<b>B Adjusted Bank Balance</b>		<b>104,027.19</b>

**A = B Checks out OK**

## 16. To consider investing funds in the CCLA Public Sector Deposit Fund

The Public Sector Deposit Fund/CCLA:

- CCLA (Churches, Charities & Local Authorities) is a mutually owned firm of investment managers, owned by LAMIT (Local Authorities Mutual Investment Trust), the Church of England (Central Board of Finance) Investment Fund and the Charities (COIF) Investment Fund;
- we have 35,000+ clients and manage £12.5bn+ of cash and investments;
- the Local Government Association invited us to develop the Fund in collaboration with the sector, as a result of the Icelandic banking crisis. It was launched in May 2011;
- it is an AAmmf rated (Fitch Ratings) money market fund with the priorities of security, liquidity and yield;
- the Fund boasts strong governance with an Advisory Board made up of representatives of the LGA, CIPFA and treasury specialists from the sector, including representatives of the LB of Waltham Forest and the GLA;
- transparency is key with everything published on CCLA's website - <https://www.ccla.co.uk/investment-solutions/fund/the-public-sector-deposit-fund>. You will find the latest yield (0.0417%, net of fees at close of business on 15/03/2021), yield history, counterparty exposure, fund size, outstanding transactions by maturity date, etc - all updated at close of business each day;
- the Fund is managed on a very conservative basis (beyond the requirements of AAmmf rating), only using plain cash products and instruments with well rated (minimum F1 short term) banks: call; term and certificates of deposit - the kind of products that Councils themselves feel comfortable using. There is no exposure to the stock market, derivatives, other funds, asset backed securities - nothing exotic;
- **the minimum initial investment is just £25,000** so there are a number of parish and town councils making use of the Fund, besides principal authorities;
- access is same day. We have an 11:30 cut-off time for instructions;
- the Fund has exceeded £500m under management with 600+ clients (including 22 County/unitary Councils, 400+ Parish, Town and Community Councils and 100+ District/Borough Councils, Police, Fire plus the LGA, NALC, 6 County Associations, SLCC, NILGA, 3 Port Authorities and 2 crematoriums), a trigger point for the activation of additional share classes. However, the minimum requirement for share class 4 investors (£15m) has been waived for the time being to allow all investors to take advantage of the lowest fee and most favourable yield, highlighted above. The yield we quote on-line is net of all fees;
- finally, as the Fund grows and a dividend payment would be due to LAMIT, it has been agreed to reduce fees in the true spirit of mutuality. As a share class 4 investor the fee is currently 0.08%, reduced from 0.10% in November 2015.

The Public Sector Deposit Fund is a short term LVNAV Qualifying Money Market Fund. This change from the previous Constant Net Asset Value (CNAV) structure is the result of European reforms intended to replicate some of the utility of the previous CNAV funds but with greater sensitivity to market pricing and extra controls built into the fund structure to protect investors. The Fund is not covered by the Financial Services Compensation Scheme, nor is it a guaranteed investment. An investment in the Fund is different to an investment in deposits and Investors may not get back what

was invested. The risk of loss is borne by the Investor. The Fund does not rely on external support for guaranteeing liquidity or stabilising the share price. Further information can be found in the Scheme Prospectus.

[Fund fact sheet.](#)