

Compton Parish Council

FULL COUNCIL MINUTES

Minutes of the Full Council meeting held Online via Zoom on Monday 7th December 2020 commencing at 7:01pm.

Members Present: Dave Aldis, Chairman Mark Birtwistle Linda Moss
Dan Neate Rebecca Pinfold Keith Simms
Alison Strong

Members Absent: Jude Cunningham Ian Tong

Officers Present: Sarah Marshman, Clerk/RFO

In Attendance: Carlyne Culver, District Councillor

Minutes

20/21-164 To receive, and consider for acceptance, apologies for absence from Members of the Council

Apologies were received and accepted from Jude Cunningham.

20/21-165 To receive any declarations of disclosable pecuniary interests or non-registerable interests by members or the Clerk and to consider any requests for dispensation

No declarations of interests or requests for dispensation were received.

20/21-166 To receive:

**Questions or comments from members of the public regarding items on the agenda
Representations from any member who has declared a personal interest**

No questions, comments or representations were received.

20/21-167 To approve the minutes of the Parish Council Meeting held on 2nd November 2020

Resolved: Members agreed the minutes of the last meeting be accepted as a true record. The minutes will be signed at the first opportunity the Council has to meet face to face.

20/21-168 To discuss any matters arising from the minutes of the Council Meeting on 2nd November 2020

There were no matters arising.

20/21-169 To receive a report from the District Councillor

The consultation on the Local Plan begins on 11th December.

CC has received an enquiry regarding installing a footpath along Aldworth Road from Downs Road/Coombe Road. West Berkshire Council has been consulted and say it is not possible to install one.

20/21-170 To receive the Clerk's report

A request was received for Laura Farris MP to attend the Annual Parish Meeting – the Council agreed to this.

20/21-171 To note the Minutes and Recommendations from any Committees that have met since the last Full Council Meeting:

a) Personnel Committee Minutes

b) Planning Committee Minutes

There have been no meetings of either committee since the last Full Council meeting.

20/21-172 Planning Applications

a) To consider the following new planning applications:

[20/02409/HOUSE 25 Meadow Close, Compton, RG20 6QQ](#) - Single storey rear extension and garage conversion

Resolved: To submit a response of 'no objections'.

[20/02445/HOUSE 39 Burrell Road, Compton, RG20 6NP](#) - The construction of single and two storey rear extensions and a front entrance porch, together with internal alterations and ancillary works

Resolved: To submit a response of 'no objections'.

b) To consider whether to request the District Councillor call in any planning applications to the Western Area Planning Committee

No applications were requested to be referred to the Western Area Planning Committee.

c) To consider whether to refer any planning applications for further response from the Council's planning consultants

No applications were referred to the planning consultant.

d) To receive a report on recent planning decisions taken by West Berkshire Council

- 20/02195/HOUSE 3 Shepherds Rise, Compton, Newbury, RG20 6RA - Convert bungalow into house with first floor extension. The Parish Council objected. West Berkshire Council approved the application.
- 20/02199/HOUSE 1 Whitewalls Close, Compton, RG20 6QG – Construction of utility with opening through to new re-configured kitchen. The Parish Council submitted a response of 'no objections'. West Berkshire Council approved the application.

- 20/02293/FUL Nielia, Downs Road, Compton, Newbury RG20 6RE - Demolition of existing dwelling, erection replacement dwelling and garage. (Resubmission 17/02914FULD)
- 20/02409/HOUSE 25 Meadow Close, Compton, Newbury, RG20 6QQ - Single storey rear extension and garage conversion

- 20/21-173 To consider responding to the Regulation 14 consultation on the Compton Neighbourhood Development Plan**
Resolved: Not to comment on the Regulation 14 consultation.
- 20/21-174 To consider responding to a consultation run by West Berkshire Council on the Proposed development of additional resourced provision in West Berkshire as part of the SEND Strategy 2018-2023**
Resolved: Not to respond to the consultation.
- 20/21-175 To consider quotes to replace Waste and Dog Bins and provide Additional Picnic tables for all users in the Recreation Ground, plus improve the seating in the Youth Shelter**
Resolved: To fund the installation of new bins, improve the seating on the youth shelter and install picnic tables at a total cost of £10,740.34+VAT. The funding will come from the following earmarked reserves funds: Sovereign Housing Grant, Estate Dr A MacKenzie, s106 Pangside, s106 Former Bank, CIL Uplands Farm, CIL 6 Mayfield 17/02029.
- 20/21-176 To consider quotes to produce a Written Scheme of Investigation for the Burial Ground**
Resolved: To accept a quote from Foundations Archaeology for £250.
- 20/21-177 To consider ratifying the purchase of Arnold-Baker on Local Council Administration**
Resolved: To ratify the purchase of Arnold-Baker on Local Council Administration for £119.99.
- 20/21-178 To consider grant applications**
Resolved: To make a grant of £285 to assist with the maintenance of the churchyard.
- 20/21-179 To consider accepting the offer of a free website from Aubergine (with ongoing costs)**
Resolved: To accept the offer of a free website and the ongoing costs that result.
- 20/21-180 To consider the costs of the Clerk attending the SLCC Practitioners' Conference**
Resolved: To cover the costs of the Clerk attending the SLCC Practitioners' Conference.
- 20/21-181 To review the draft budget for 2021/22**
The draft budget was reviewed. Some alterations were suggested. These will be revised for adoption at the January meeting.

20/21-182 To receive an update on vandalism and anti-social behaviour (ASB) in the village
No items were reported.

20/21-183 To receive reports on the following:

Sports Pavilion: The renovation of the Sports Pavilion had cost a total £17,956. Of this £9,740 had been received through grants received from Greenham Common Trust, Englefield Charitable Trust and West Berkshire Council's Members Bid. The remaining £8,216 was funded from CIL contributions.

Village Hall: The AGM has been delayed this year.

Allotments: The allotment representative will contact the allotment managers regarding ensuring allotment holders are aware of their responsibilities.

20/21-184 Finance:

a) To consider approving payments to be made or made between meetings

Resolved: To approve payments to be made and payments made between meetings. The list of payments is on the Finance Report in Appendix 1.

b) To note the bank reconciliations to 31st October 2020

Resolved: To note the bank reconciliation figures as provided on the Finance Report.

20/21-185 To discuss matters for future consideration and for information

All the Christmas events have been cancelled due to the current COVID-19 restrictions, however, the number of categories for the household decorations has been widened.

There being no further business, the meeting was closed at 8:00pm.

Appendix 1: Finance Report

Status at last bank reconciliation 31st October 2020

Account	Amount
Unity Trust Current Account	£59,613.65
Unity Trust Deposit Account	£122,634.57
Lloyds Multipay Corporate Card	-£11.28
Total	£182,236.94

Income received 26th October – 29th November 2020

Account	Income Detail	Amount
Unity Current	Allotment rent	£213.00
Unity Current	Compton book	£10.00
Unity Current	Grant from The Good Exchange	£5,000.00
Total		£5,223.00

Payments made on Lloyds Corporate Card to be approved

Method	Payment Date	Voucher No	Payee	Payment Detail	Amount
CC	02-Nov-20	122	Lloyds Bank	Monthly fee for corporate card	£3.00
CC	17-Nov-20	123	Trophy Store	Xmas event trophies	£41.34
CC	25-Nov-20	124	Microsoft	Office 365 subscription	£11.28
Total					£55.62

Payments to be approved

Method	Payment Date	Voucher No	Payee	Payment Detail	Amount
DD	13-Nov-20	125	Castle Water	Water Newbury Lane allotments Aug-Feb	£105.54
DD	17-Nov-20	126	Castle Water	Water School Road allotments Aug-Feb	£148.87
DD	18-Nov-20	127	Vodafone	Mobile phone monthly charge	£18.75
BACS	01-Dec-20	128	SSE	Electricity Sports Pavilion Q3	£119.40
BACS	07-Dec-20	129	Member of NDP steering group	Printing costs for Reg 14 consultation	£213.00
BACS	07-Dec-20	130	AD Clark	Grounds maintenance Oct	£669.00
BACS	07-Dec-20	131	PKF Littlejohn	External audit 2019/20	£360.00
BACS	07-Dec-20	132	West Berkshire Council	Compilations Oct	£365.93

BACS	07-Dec-20	133	CJM Services	Play area repairs	£2,545.40
BACS	07-Dec-20	134	Ian Sharland Limited	Review of planning application documents & report	£480.00
BACS	07-Dec-20	135	Staff Costs	Including salary, expenses, PAYE and pension contributions Nov	£1,601.33
Total					£6,627.22

Transfers

Method	Payment Date	Voucher No	From Account	To Account	Amount
DD	16-Nov-20	136	Unity Current	Lloyds Corporate Card	£14.28
Total					£14.28