

# Compton Parish Council

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## Minutes of the Parish Council Meeting

Held on Monday 4<sup>th</sup> February 2019 at 7:00pm in the Wilkins Centre, Compton

Councillors present: Councillors David Aldis (Chair), Linda Moss, Michael Pinfold, Rebecca Pinfold, Keith Simms and Alison Strong

Councillors not present: Councillors Mark Birtwistle, Patricia Burnett and Ian Tong.

In attendance: Sarah Marshman (Clerk).  
District Councillor Virginia von Celsing.  
1 member of the public.

- 18/19-183** | **To receive apologies for absence**  
Apologies were received from Councillors Mark Birtwistle, Patricia Burnett and Ian Tong.
- 18/19-184** | **To receive any declarations of pecuniary interests by members or the Clerk and to consider any requests for dispensation**  
AS declared a personal interest in 18/19-189, planning application 19/00177/HOUSE.
- 18/19-185** | **To receive: Questions or comments from members of the public**  
**Representations from any member who has declared a pecuniary interest**  
The member of the public raised a query regarding the refilling of the salt bin on Shepherds Mount. The Council confirmed they have no specific powers to provide salt next to a road. It was highlighted that the Council had publicised they would be willing to consider an application from a group of residents for funding to buy salt, however there were a number of roads in the parish that could also request funding for this throughout the parish and this could have a significant effect on the precept for the whole parish or the ability of the council to provide grant funding for other purposes within the parish. It was suggested that residents should contact the District Councillor if they wished to complain about West Berkshire Council policy.
- 18/19-186** | **To approve the minutes of the Parish Council Meeting held on 7<sup>th</sup> January 2019**  
It was resolved that the minutes be accepted as a true record. They were then signed by the Chairman.
- 18/19-187** | **To discuss any matters arising from the minutes of the Council Meeting on 7<sup>th</sup> January 2019**  
There were none.
- 18/19-188** | **To receive the Clerk's report**  
The footpath at Tithe Barn Close that was being used by vehicles now has bollards in place to prevent this.
- 18/19-189** | **Planning Applications**  
**a) To review the minutes of any planning committee meeting occurring since the previous Full Council Meeting**  
There were none.

**b) To consider the following new applications**

<b>App. Ref.</b>	<b>Location</b>	<b>Proposed Work</b>	<b>Recommendation</b>
18/03237/ FUL	Compton Downs Gallops, Churn Road, Compton	Installation of a gallops for equestrian use. Change of use from agricultural land to 3m wide gallops and 965m in length.	Object
<p><b>Comments:</b> Compton Parish Council do not object to the principle of an all-weather gallops, however, the Council has objected because there is currently no existing hedging and its proximity to the National Trail. The site also falls in the AONB. Without any protective hedging, as it sits immediately adjacent to the Ridgeway, it is believed this is dangerous to the public.</p> <p>If permission should be granted, please ensure there is a condition that hedging, and a good protective border should be put in place.</p> <p>Point 2.4 of the design and access statement states that the proposed development is sheltered from the Ridgeway by existing vegetation. Also, if the position is correct on the location map, then the gallops sit higher than the Ridgeway, not lower as stated in 2.9.</p>			
19/00177/ HOUSE	35 Burrell Road, Compton, RG20 6NP	Single storey extension to form semi independent accommodation for elderly parent.	No objections

**c) To consider whether to request our District Councillor call in any planning applications to the Western Area Planning Committee**

There were no applications requiring call in, however, the Council will request the District Councillor asks Countryside and Environment to ensure they make comment on this application.

**d) To consider whether to refer any planning applications for further response from our planning consultants**

There were no applications requiring referral.

**e) To receive a report on West Berkshire Council recent planning decisions**

<b>App. Ref.</b>	<b>Location</b>	<b>Proposed Work</b>	<b>Response from CPC</b>	<b>Decision</b>
18/02989/ HOUSE	12 Shepherds Mount Compton Newbury Berkshire RG20 6QZ	2 storey side extension	No objections	Approved
18/03220/ ADV	Compton Swan High Street Compton Newbury Berkshire RG20 6NJ	Installation of replacement illuminated and non illuminated signs to the exterior of the building	No objections	Approved

**18/19-190**

**To consider adopting a revised Freedom of Information Publication Scheme**

It was resolved to adopt the revised Freedom of Information Publication Scheme.

- 18/19-191** | **To consider adopting revised standing orders**  
It was resolved to adopt revised standing order.
- 18/19-192** | **To consider quotes for the grounds maintenance contract for 2019/20**  
It was resolved to accept the quote from AD Clark for the grounds maintenance contract, to include spiking and rolling of the football pitch and selective weed control throughout the entire Recreation Ground.
- 18/19-193** | **To consider whether to continue using the Pockit pre-paid debit card or to apply for an alternative pre-paid debit or credit card**  
It was resolved to apply for a Unity Trust Bank corporate card and close the Pockit card. The financial regulations will be reviewed as a result.
- 18/19-194** | **To consider quotes for the rental use of a storage facility**  
It was suggested that the Council should see if there were any other organisations that may wish to share the cost of a storage unit. This was deferred to the next meeting.
- 18/19-195** | **To consider quotes for repairs to the plumbing in the Football Pavilion**  
It was resolved to accept the quote from 999 Plumbing to include the repairs and installation of a hose to prevent further blockages.
- 18/19-196** | **To consider quotes for repairs to the tap at School Road allotments**  
It was resolved to accept the quote from 999 Plumbing to repair the tap.
- 18/19-197** | **To consider setting the allotment fees for 2019/20**  
It was resolved to increase the allotment rent to £16.50 for a full size plot and £8.25 for a half size plot.
- 18/19-198** | **To consider the adoption of the rules and regulations for the burial ground**  
This item was deferred.
- 18/19-199** | **To consider the function of the Football Pavilion building**  
The Parish Assets and Management working party have met with the football club. The Council felt that the pavilion should be considered for use with the Recreation Ground. There are several possible avenues for applying for grants for the work to improve the facility.  
The Council agreed that a spec should be drawn up for the work that needs to be carried out. The Clerk was requested to obtain quotes for this work.  
The Parish Assets and Management working party will arrange another meeting with the football club to discuss further and to highlight that they must ensure mud is no longer washed down the drain.
- 18/19-200** | **To receive a report from our District Councillor**  
West Berks Council have held their budget meeting, at which the consultation responses were reviewed. It was highlighted that the online nature of the consultation had resulted in less engagement from the elder members of the district. West Berks Council will be able to retain their business rates, however, this will only result in the council effectively standing still on their budget, mainly due to staff salary increases.

The Parish Council requested VvC review planning application 18/03237/ FUL and ensure the Rights of Way Officer responds.

The Parish Council raised the funding of salt bins as they believe this is a District Council responsibility, not a Parish Council one. The Clerk was requested to forward more information about the lack of a specific power under which the Parish Council could provide funding. It was suggested that the profits from parking in Newbury should be used to fund this as this is generated from those living outside of Newbury.

**18/19-201 To consider installing a plaque on the Railway Bridge to recognise the significance of Churn Camp**

This item was deferred.

**18/19-202 To consider quotes for printing Compilations**

It was resolved to accept a quote from West Berkshire Council.

**18/19-203 To receive an update on vandalism and anti-social behaviour (ASB) in the village**

It was noted that there have been groups of students staying around Compton on the Mondays that the school closes early.

**18/19-204 To receive reports on the following:**

**f) Patient Representation**

The Practice Manager is leaving, and a new Practice Manager has been recruited. A phone has now been installed in the Compton branch to allow patients to call Chieveley to book appointments.

**i) Parish Assets and Management**

The minutes of the working party meeting held on 15<sup>th</sup> January 2019 were noted.

**j) Neighbourhood Development Plan**

One of the NDP working parties is talking with the Local Education Authority.

**k) Burial Ground**

The companies that quoted for the geophysical survey had been contacted for updated quotes. As this is covered under budgeted expenditure, the Council agreed to accept the quote from Thames Valley Archaeological Services.

**l) GDPR**

A statement regarding GDPR has now been inserted in Compilations.

**m) Personnel Committee**

The minutes of the meeting held on 29<sup>th</sup> January 2019 were noted.

**18/19-205 To receive the finance report and approve payments made/due**

It was resolved to approve the payments listed on the Finance Report, which is at Attachment 1.

The Quarter 3 budget report was reviewed.

**18/19-206 To receive the correspondence report**

Notification of the consultation on Polling Districts and Places and the consultation on the School Term and Holiday Dates 2020/21 had been received from West Berks Council.

Notification of the consultation on the Proposed 20mph Speed Limit Zone & Traffic Calming for School Road, Compton had been received from West Berks Council. The clerk was requested to respond to confirm the support of the Parish Council.

**18/19-207** | **To discuss matters for future consideration and for information**  
Dr Cave will be attending the APM.  
Meeting closed 8:50pm.

Date and time of next scheduled meeting:

**Parish Council Meeting:**      **Monday 4<sup>th</sup> March 2019 at 7pm** in the Wilkins Centre

Chairman: .....      Date: .....

## Attachment 1: Finance Report

### Status at bank at last bank reconciliation 31st December 2018

Unity Trust	Current Account	£24,605.42
Unity Trust	Deposit Account	£121,901.99
HSBC	Current Account	£748.50
Pockit	Pre-paid Debit Card	£134.50
<b>Total</b>		<b>£147,390.41</b>

### Income received 31st December 2018 - 27th January 2019

Unity Trust	Current Account	Contribution from East Ilsley Parish Council to Compilations	£385.21
Unity Trust	Current Account	Compilations advertising	£783.00
Unity Trust	Current Account	Repayment of Scout loan	£150.00
<b>Total</b>			<b>£1,318.21</b>

### Payments made on pre-paid debit card to be approved

Method	Payment Date	Voucher No	Payee	Payment Detail	Minute	Amount
None						£0.00
<b>Total</b>						<b>£0.00</b>

### Payments to be approved

Method	Payment Date	Voucher No	Payee	Payment Detail	Minute	Amount
DD	18-Jan-19	128	Castle Water	Water Newbury Lane Allotments 1/12-31/12		£17.33
DD	18-Jan-19	129	Vodafone	Mobile phone fee		£24.94
DD	30-Jan-19	130	Castle Water	Water School Rd Allotments 11/12-10/01		£46.30
DD	04-Feb-19	131	ICO	Registration fee 19/20		£35.00
BACS	04-Feb-19	132	GeoXphere Ltd	Parish Online subscription	18/19-137	£120.00
BACS	04-Feb-19	133	West Berks Council	Installation of memorial bench (carried out by Volker, charged by WBC)	18/19-113	£567.18
BACS	04-Feb-19	134	Mursell and Company (Newbury) Ltd	Professional services in connection with burial ground	3722	£1,380.00
BACS	04-Feb-19	135	Heelis and Lodge	Internal audit fee 17/18	4394	£370.00
BACS	04-Feb-19	136	Chairman	Chairman's allowance	18/19-174	£20.00
BACS	06-Feb-19	137	Clerk	Salary/expenses Jan		£785.63
BACS	06-Feb-19	138	HMRC	PAYE		£75.54
BACS	19-Feb-19	139	LGPS	Pension contributions		£214.50
<b>Total</b>						<b>£3,656.42</b>

### Transfers

Method	Payment Date	Voucher No	Payee	Payment Detail	Minute	Amount
-	-	-	-	-	-	-
<b>Total</b>						<b>£0.00</b>