

Compton Parish Council

Minutes of the Parish Council Meeting

Held on Monday 4th June 2018 at 7:00pm in the Wilkins Centre, Burrell Road, Compton

Councillors present: Councillors Keith Simms (Chair), David Aldis (from 7:45pm), Patricia Burnett, Linda Moss, Michael Pinfold, Rebecca Pinfold and Alison Strong.

Councillors not present: Councillors Mark Birtwistle and Ian Tong.

In attendance: Sarah Marshman (Clerk).
1 member of the public.

Due to the absence of the Chairman and Vice-Chairman, it was resolved to elect Councillor Keith Simms to act as Chairman for the meeting.

- 18/19-029 To receive apologies for absence**
Apologies were received from Councillors Mark Birtwistle and Ian Tong, and from David Aldis who would arrive late.
- 18/19-030 To receive any declarations of pecuniary interests by members or the Clerk**
KS and LM declared a personal interest in planning application 18/00956/OUTD.
- 18/19-031 To receive: Questions or comments from members of the public
Representations from any member who has declared a pecuniary interest**
There were none.
- 18/19-032 To approve the minutes of the Parish Council Meeting held on 14th May 2018**
It was resolved that the minutes be accepted as a true record. They were then signed by the Chairman.
- 18/19-033 To discuss any matters arising from the minutes of the Council Meeting on 14th May 2018**
There were none.
- 18/19-034 To receive a report from our District Councillor**
District Councillor Virginia von Celsing sent her apologies.
- 18/19-035 To receive the Clerk's report**
Confirmation has been received that the Council will receive a grant through the member's bid process at West Berkshire Council for £4,922.50 awarded towards the cost of the purchase and installation of the zip wire.
The damaged street light near the Downs School was reported, has been removed by WBC and is awaiting repair.
- 18/19-036 Planning Applications**
a) To consider the following new applications:

App. Ref.	Location	Proposed Work	Recommendation
18/00956/ OUTD	1 Mayfield Villas, Warnham Lane, Compton, RG20 7PN	Outline application for construction of a four bedroom detached dwellinghouse on part of the garden of The Hatchery, 1 Mayfield Villas. Matters to be considered: Access and Layout	Object
Comments: Compton Parish Council objects to building outside the settlement boundary, especially infilling in gardens.			
18/01136/ HOUSE	2 Warnham Cottages, Warnham Lane, Compton, RG20 7PW	Removal of existing single garage and replace with double car port and adjoining garden shed	No objections
18/01240/ FUL	2 Lansdowne Cottages, Ilsley Road, Compton, RG20 7PQ	Provision of new vehicular access from the highway	No objections

- b) To consider whether to request our District Councillor call in any planning applications to the Western Area Planning Committee**
There were no applications requiring call in.
- c) To consider whether to refer any planning applications for further response from our planning consultants**
There were no applications requiring referral.
- d) To receive a report on West Berkshire Council recent planning decisions**

App. Ref.	Location	Proposed Work	Response from CPC	Decision
18/00881/ HOUSE	6 Whitewalls Close, Compton, RG20 6QG	Two storey rear extension and single storey side extension.	No objections	Approved

18/19-037 | **To review the internal audit report and consider any actions that are required**
The report was reviewed, and one recommendation made that the external audit report should be reviewed when received.

18/19-038 | **To: a) consider the findings of the Annual Governance review; b) approve the Annual Governance Statement; and c) ensure the Annual Governance Statement is signed and dated**
The council considered the statements on the Annual Governance Statement and resolved to approve the Statement. The Chairman and the Clerk then signed and dated the Annual Governance Statement.

18/19-039 | **To: a) consider the Accounting Statements; b) approve the Accounting Statements; and c) ensure the Accounting Statements are signed and dated**
The council considered the Accounting Statements and resolved to approve the statement. The Chairman then signed the Accounting Statements.

- 18/19-040 Policies:**
- a) To consider adopting the revised standing orders**
It was resolved to adopt the revised standing orders.
 - b) To consider adopting the revised complaints procedure**
It was resolved to adopt the revised complaints procedure.
 - c) To consider adopting the revised code of conduct**
It was resolved to adopt the revised code of conduct.
- 18/19-041 To consider adopting a privacy statement**
It was resolved to adopt a privacy policy for the public and a privacy policy for staff, councillors and role holders.
- 18/19-042 To consider designs and quotes for a village sign**
This item was deferred.
- 18/19-043 To consider a response to the consultation on the 20mph speed limit**
The Council resolved to submit a response requesting the westerly boundary be extended to incorporate the Doctors' Surgery in order to improve the safety for the pedestrian access.
- 18/19-044 To consider quotes to replace the football pavilion doors**
Only one of the three requested quotes had been received. It was resolved to accept the quote for £710+VAT.
- 18/19-045 To consider who should carry out regular inspections of the football pavilion**
This item was deferred.
- 18/19-046 To consider whether to install a shelter for the bench that will be installed on the High Street**
It was resolved not to install a shelter.
- 18/19-047 To receive an update on vandalism and anti-social behaviour (ASB) in the village**
Youths had been climbing on to the roof of the Youth Shelter.
- 18/19-048 To receive reports on the following:**
- a) Recreation Ground**
It was suggested that the Parish Council pay for the skip for the fete in order to use it to clear the rubbish at the back of the Football Pavilion. This will be included in the next agenda.
 - c) Rights of Way**
AS is investigating possible permitted paths that may be reinstated.
 - e) Allotments**
It was agreed that regular updates should be provided by the Allotment Managers, with more visibility on the availability of plots, and that a 'contract' for the role should be put in place.
- DA arrived 7:45pm.
- f) Patient Representation**

The work in updating the Pharmacy is taking place. The ability to make appointments at Compton will depend on how busy staff are as they are dispensers not receptionists.

j) Neighbourhood Development Plan

Data analysis is still ongoing. The results will be presented at the fete.

k) Burial Ground

The application for the EA work permit has been completed.

18/19-049 To receive the finance report and approve payments made/due

It was resolved to approve the payments listed on the Finance Report, which is at Attachment 1.

18/19-050 To receive the correspondence report

There was no new correspondence to report.

18/19-051 To discuss matters for future consideration and for information

The Clerk is to contact West Berkshire Council to obtain information on options and finances if the Parish Council were to consider taking over the cutting of the roadside verges in Compton.

Meeting closed 8:12pm.

Date and time of next scheduled meeting:

Parish Council Meeting: Monday 2nd July 2018 at 7pm in the Wilkins Centre

Chairman:

Date:

Attachment 1: Finance Report

Status at bank as at 28th May 2018

Unity Trust	Current Account	£28,141.05
HSBC	Current Account	£708.00
Unity Trust	Deposit Account	£121,617.89
Pockit	Pre-paid Debit Card	£186.59
Total		£150,653.53

Income received 9th - 28th May 2018

Unity Trust	Current Account		
Unity Trust	Current Account		
Unity Trust	Current Account		
Unity Trust	Current Account		
Total			£0.00

Payments to be approved

Method	Payment Date	Voucher No	Payee	Payment Detail	Minute	Amount
BACS	04-Jun-18	027	Royal British Legion	Donation for wreath	18/19-022	£21.00
BACS	04-Jun-18	028	CCB	Membership 2018/19	18/19-014	£30.00
BACS	04-Jun-18	029	SLCC	CiLCA assessment fees	4252	£167.50
DD	04-Jun-18	030	Castle Water	School Road allotments water		£76.17
DD	04-Jun-18	031	Castle Water	Newbury Lane allotments water		£28.51
BACS	06-Jun-18	032	Clerk	Salary/expenses May		£799.73
BACS	06-Jun-18	033	HMRC	PAYE		£29.69
BACS	19-Jun-18	034	LGPS	Pension contributions		£202.64
Total						£1,355.24

Payments made on pre-paid debit card 9th May - 28th May

Method	Payment Date	Voucher No	Payee	Payment Detail	Minute	Amount
POCKIT	09-May-18	035	Microsoft	Office 365 subscription		£59.99
Total						£59.99

Transfers

Method	Payment Date	Voucher No	Payee	Payment Detail	Minute	Amount
-	-	-	-	-	-	-
Total						£0.00