

Compton Parish Council

FULL COUNCIL MINUTES

Minutes of the Full Council meeting held Online via Zoom on Monday 11th January 2021 commencing at 7:00pm.

Members Present: Dave Aldis, Chairman Mark Birtwistle Jude Cunningham
Linda Moss Dan Neate Rebecca Pinfold
Keith Simms Alison Strong (7:05pm) Ian Tong

Members Absent: None

Officers Present: Sarah Marshman, Clerk/RFO

In Attendance: Carlyne Culver, District Councillor

Minutes

20/21-186 To receive, and consider for acceptance, apologies for absence from Members of the Council

All members were present so no apologies for absence were received.

20/21-187 To receive any declarations of disclosable pecuniary interests or non-registerable interests by members or the Clerk and to consider any requests for dispensation

No declarations of interests or requests for dispensation were received.

20/21-188 To receive:

**Questions or comments from members of the public regarding items on the agenda
Representations from any member who has declared a personal interest**

No questions, comments or representations were received.

20/21-189 To approve the minutes of the Parish Council Meeting held on 7th December 2020

Resolved: Members agreed the minutes of the last meeting be accepted as a true record. The minutes will be signed at the first opportunity the Council has to meet face to face.

20/21-190 To discuss any matters arising from the minutes of the Council Meeting on 7th December 2020

There were no matters arising.

- 20/21-191 To receive a report from the District Councillor**
The following planning application has been refused: 20/01002/COMIND Ilsley Barn Farm, Sunrise Hill, East Ilsley - Change of use and redevelopment of agricultural research buildings to workspace units (Class B1).
The COVID vaccination programme through the Downland Practice is due to begin the following week.
- AS joined the meeting.
- 20/21-192 To receive the Clerk's report**
Several of the footway lights in Compton have failed and the maintenance contractor is unable to obtain the correct bulbs. The Clerk has prepared a tender document for the replacement of all CPC owned lighting that has not already been replaced by LED.
- 20/21-193 To note the Minutes and Recommendations from any Committees that have met since the last Full Council Meeting:**
- a) Personnel Committee Minutes**
The Minutes of the Personnel Committee meeting held on 14th December 2020 were noted. The following recommendation was made to Full Council: The Council website should move to a gov.uk domain name.
- b) Planning Committee Minutes**
There have been no meetings of the Planning Committee since the last Full Council meeting.
- 20/21-194 Planning Applications**
- a) To consider the following new planning applications:**
There were no applications to consider.
- b) To consider whether to request the District Councillor call in any planning applications to the Western Area Planning Committee**
No applications were requested to be referred to the Western Area Planning Committee.
- c) To consider whether to refer any planning applications for further response from the Council's planning consultants**
No applications were referred to the planning consultant.
- d) To receive a report on recent planning decisions taken by West Berkshire Council**
There were no decisions to review.
- 20/21-195 To consider responding to the Regulation 14 consultation on the Compton Neighbourhood Development Plan**
Resolved: Not to comment on the Regulation 14 consultation.

- 20/21-196 To consider quotes for the grounds maintenance contract for 2021-2023**
Resolved: To accept a quote from AD Clark from March 2021 – February 2024 at a total cost of £4,471 plus £285 for total weed control for year 1 with increases for years 2 and 3 in line with inflation.
- 20/21-197 To consider costs associated with the development of the new website**
Resolved: Not to include additional costs associated with a payment page or development of a Council logo.
KS, AS and LM will work on the development of a Council logo.
IT, MB and the Clerk will research the use of emails and obtaining a gov.uk website address for consideration at a future meeting.
- 20/21-198 To consider the draft budget and set the precept for 2021/2022**
Resolved: To adopt the budget for 2021/22 and to keep the precept at £49,050.
- 20/21-199 To consider responding to the consultation by West Berkshire Council on the emerging draft Local Plan Review 2020-2037**
Resolved: Not to respond to the consultation.
- 20/21-200 To consider responding to the consultation on the West Berkshire Proposed Submission Minerals and Waste Local Plan (MWLP)**
Resolved: Not to respond to the consultation.
- 20/21-201 To consider responding to the consultation by West Berkshire Council on proposed term dates for 2022/23**
Resolved: Not to respond to the consultation.
- 20/21-202 To discuss the council structure**
The Council Structure will be discussed further before a final proposal is considered at the March meeting.
- 20/21-203 To receive an update on vandalism and anti-social behaviour (ASB) in the village**
An incident had occurred at the shop related to the requirement to wear a face mask.
- 20/21-204 To receive reports on the following:**
Sports Pavilion: The painting of the floors has been completed and so all works are now complete.
Neighbourhood Development Plan: The public consultation close on 21st December. The responses will be collated and circulated to the Council.
GDPR: The use of WhatsApp needs to be added to the Council's communications policy and data retention policy.

20/21-205 Finance:

a) To consider approving payments to be made or made between meetings

Resolved: To approve payments to be made and payments made between meetings. The list of payments is on the Finance Report in Appendix 1.

b) To note the bank reconciliations to 30th November 2020

Resolved: To note the bank reconciliation figures as provided on the Finance Report.

20/21-206 To discuss matters for future consideration and for information

Three trees have been planted on the land owned by Compton Parish Council on Manor Crescent by the corner to Burrell Road. The Clerk will contact the tree officer at West Berkshire Council.

It was agreed to move the meeting date for February to the 8th.

The Clerk was requested to contact Sovereign for an update on vehicles driving across the Parish Council land at Gordon Crescent.

There being no further business, the meeting was closed at 8:32pm.

Appendix 1: Finance Report

Status at last bank reconciliation 30th November 2020

Account	Amount
Unity Trust Current Account	£62,584.20
Unity Trust Deposit Account	£122,634.57
Lloyds Multipay Corporate Card	-£52.62
Total	£185,166.15

Income received 30th November 2020 – 3rd January 2021

Account	Income Detail	Amount
Unity Current	Compilations advertising 2021	£1,290.00
Total		£1,290.00

Payments made on Lloyds Corporate Card to be approved

Method	Payment Date	Voucher No	Payee	Payment Detail	Amount
CC	02-Dec-21	137	Lloyds Bank	Monthly fee for corporate card	£3.00
CC	25-Dec-21	138	Microsoft	Office 365 subscription	£11.28
Total					£14.28

Payments to be approved

Method	Payment Date	Voucher No	Payee	Payment Detail	Amount
DD	16-Dec-21	139	The Good Exchange	Fee for grant received	£300.00
DD	18-Dec-21	140	Vodafone	Mobile phone monthly charge	£15.75
DD	31-Dec-21	141	Unity Trust Bank	Service charge	£18.00
DD	10-Jan-21	142	SSE	Electricity Q3	£1,192.10
BACS	11-Jan-21	143	Compton Parochial Church Council	Grant	£285.00
BACS	11-Jan-21	144	Chris Bolt Property Maintenance	Painting of referee room/kitchen in sports pavilion	£395.00
BACS	11-Jan-21	145	Lexis Nexis	Arnold Baker Book	£119.99
BACS	11-Jan-21	146	Staff Costs	Including salary, expenses, PAYE and pension contributions Nov	£1,485.81
DD	04-Feb-21	147	Information Commissioner's Office	Registration fee 2021	£35.00
Total					£3,846.65

Transfers

Method	Payment Date	Voucher No	From Account	To Account	Amount
DD	16-Dec-21	148	Unity Current	Lloyds Corporate Card	£55.62
Total					£55.62