

# Compton Parish Council

Wilkins Centre, Burrell Road, Compton, Newbury, RG20 6NP

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To: All Members of Compton Parish Council

All Councillors are hereby summoned to attend the following meeting.

Please inform the Clerk if you are unable to attend.

## NOTICE OF MEETING

**MEETING:** Full Council

**DATE & TIME:** Monday 11<sup>th</sup> January 2021 at 7.00pm

**PLACE:** Online via Zoom - Meeting ID: 886 3811 4637, Passcode: 014664

<https://us02web.zoom.us/j/88638114637?pwd=OHJiMkNpak1CZnpmOUt0ZTBuWFpoUT09>

Please note, due to the current Covid-19 situation and as permitted by The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, this meeting will be conducted online via zoom.

*S. Marshman*

Dr. S. Marshman, CiLCA, Clerk to the Council

5<sup>th</sup> January 2021

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## Agenda

1. To receive, and consider for acceptance, apologies for absence from Members of the Council
2. To receive any declarations of disclosable pecuniary interests or non-registerable interests by members or the Clerk and to consider any requests for dispensation
3. To receive:
  - a) Questions or comments from members of the public regarding items on the agenda
  - b) Representations from any member who has declared a personal interest
4. To approve the minutes of the Parish Council Meeting held on 7<sup>th</sup> December 2020
5. To discuss any matters arising from the minutes of the Council Meeting on 7<sup>th</sup> December 2020
6. To receive a report from the District Councillor
7. To receive the Clerk's report

8. To note the Minutes and Recommendations from any Committees that have met since the last Full Council Meeting:
  - a) Personnel Committee Minutes
  - b) Planning Committee Minutes
9. Planning Applications
  - a) To consider the following new planning applications:
    - None
  - b) To consider whether to request the District Councillor calls in any planning applications to the Western Area Planning Committee
  - c) To consider whether to refer any planning applications for further response from the Council's planning consultants
  - d) To receive a report on recent planning decisions taken by West Berkshire Council
10. To consider quotes for the grounds maintenance contract for 2021-2023
11. To consider costs associated with the development of the new website
12. To consider the draft budget and set the precept for 2021/2022
13. To consider responding to the consultation by West Berkshire Council on the emerging draft Local Plan Review 2020-2037
14. To consider responding to the consultation on the West Berkshire Proposed Submission Minerals and Waste Local Plan (MWLP)
15. To consider responding to the consultation by West Berkshire Council on proposed term dates for 2022/23
16. To discuss the council structure
17. To receive an update on vandalism and anti-social behaviour (ASB) in the village
18. To receive reports on the following:
  - a) Recreation Ground
  - b) Sports Pavilion
  - c) Rights of Way
  - d) Village Hall
  - e) Allotments
  - f) Downland Practice Patient Representation Group
  - g) Communications
  - h) Parish Assets and Management Working Party
  - i) Neighbourhood Development Plan
  - j) Burial Ground
  - k) GDPR

19. Finance:

- a) To consider approving payments to be made or made between meetings
- b) To note the bank reconciliations to 30<sup>th</sup> November 2020
- c) To receive any reports from the Internal Controller

20. To discuss matters for future consideration and for information

Date and time of next scheduled meeting:

Parish Council Meeting: Monday 1<sup>st</sup> February 2021 at 7pm

## Supporting Documentation

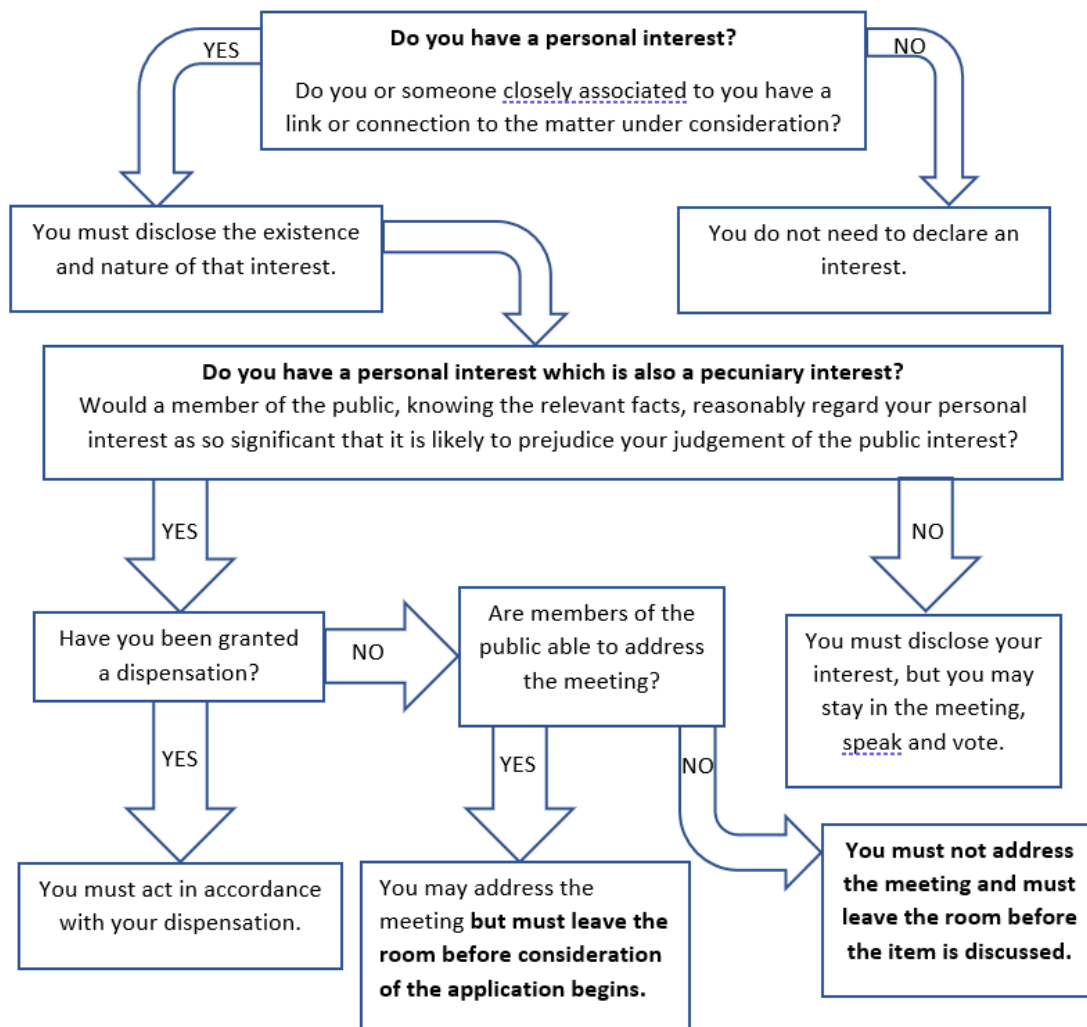
### 1. To receive, and consider for acceptance, apologies for absence from Members of the Council

The Council (including committees) should approve (or not) the reason for apologies given by absent councillors.

### 2. To receive any declarations of disclosable pecuniary interests or non-registerable interests by members or the Clerk and to consider any requests for dispensation

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Compton Parish Council [Code of Conduct for Members](#), as adopted on 4<sup>th</sup> June 2018, minute 18/19-404, and by the [Localism Act 2011 Chapter 7](#).

The following is provided for guidance:



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**3. To receive:**

- a) Questions or comments from members of the public regarding items on the agenda
  - b) Representations from any member who has declared a personal interest
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This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 12 minutes (3 minutes per person). [Public Bodies \(Admission to Meetings\) Act 1960 s1](#) extended by the [Local Government Act 1972 s 100](#).

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**4. To approve the minutes of the Parish Council Meeting held on 7<sup>th</sup> December 2020**

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LGA 1972 Sch 12 para 41(1) Minutes of the proceedings of a meeting of a local authority shall be signed at the next meeting of the Council by the person presiding.

Members are asked to consider the Minutes of the Full Council Meeting held on 7<sup>th</sup> December 2020 (below).

## FULL COUNCIL MINUTES

Minutes of the Full Council meeting held Online via Zoom on Monday 7<sup>th</sup> December 2020 commencing at 7:01pm.

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**Members Present:**      Dave Aldis, Chairman                      Mark Birtwistle                      Linda Moss  
                                 Dan Neate                                      Rebecca Pinfold                      Keith Simms  
                                 Alison Strong

**Members Absent:**      Jude Cunningham                      Ian Tong

**Officers Present:**      Sarah Marshman, Clerk/RFO

**In Attendance:**      Carolyne Culver, District Councillor

### Minutes

**20/21-100      To receive, and consider for acceptance, apologies for absence from Members of the Council**

Apologies were received and accepted from Jude Cunningham.

**20/21-101      To receive any declarations of disclosable pecuniary interests or non-registerable interests by members or the Clerk and to consider any requests for dispensation**

No declarations of interests or requests for dispensation were received.

**20/21-102      To receive:**

**Questions or comments from members of the public regarding items on the agenda**  
**Representations from any member who has declared a personal interest**

No questions, comments or representations were received.

- 20/21-103 To approve the minutes of the Parish Council Meeting held on 2<sup>nd</sup> November 2020**  
Resolved: Members agreed the minutes of the last meeting be accepted as a true record. The minutes will be signed at the first opportunity the Council has to meet face to face.
- 20/21-104 To discuss any matters arising from the minutes of the Council Meeting on 2<sup>nd</sup> November 2020**  
There were no matters arising.
- 20/21-105 To receive a report from the District Councillor**  
The consultation on the Local Plan begins on 11<sup>th</sup> December.  
CC has received an enquiry regarding installing a footpath along Aldworth Road from Downs Road/Coombe Road. West Berkshire Council has been consulted and say it is not possible to install one.
- 20/21-106 To receive the Clerk's report**  
A request was received for Laura Farris MP to attend the Annual Parish Meeting – the Council agreed to this.
- 20/21-107 To note the Minutes and Recommendations from any Committees that have met since the last Full Council Meeting:**  
**c) Personnel Committee Minutes**  
**d) Planning Committee Minutes**  
There have been no meetings of either committee since the last Full Council meeting.
- 20/21-108 Planning Applications**  
**a) To consider the following new planning applications:**  
**[20/02409/HOUSE 25 Meadow Close, Compton, RG20 6QQ](#) - Single storey rear extension and garage conversion**  
Resolved: To submit a response of 'no objections'.  
**[20/02445/HOUSE 39 Burrell Road, Compton, RG20 6NP](#) - The construction of single and two storey rear extensions and a front entrance porch, together with internal alterations and ancillary works**  
Resolved: To submit a response of 'no objections'.  
**b) To consider whether to request the District Councillor call in any planning applications to the Western Area Planning Committee**  
No applications were requested to be referred to the Western Area Planning Committee.  
**c) To consider whether to refer any planning applications for further response from the Council's planning consultants**

No applications were referred to the planning consultant.

**d) To receive a report on recent planning decisions taken by West Berkshire Council**

- 20/02195/HOUSE 3 Shepherds Rise, Compton, Newbury, RG20 6RA - Convert bungalow into house with first floor extension. The Parish Council objected. West Berkshire Council approved the application.
- 20/02199/HOUSE 1 Whitewalls Close, Compton, RG20 6QG – Construction of utility with opening through to new re-configured kitchen. The Parish Council submitted a response of ‘no objections’. West Berkshire Council approved the application.
- 20/02293/FUL Nielia, Downs Road, Compton, Newbury RG20 6RE - Demolition of existing dwelling, erection replacement dwelling and garage. (Resubmission 17/02914FULD)
- 20/02409/HOUSE 25 Meadow Close, Compton, Newbury, RG20 6QQ - Single storey rear extension and garage conversion

**20/21-109 To consider responding to the Regulation 14 consultation on the Compton Neighbourhood Development Plan**

Resolved: Not to comment on the Regulation 14 consultation.

**20/21-110 To consider responding to a consultation run by West Berkshire Council on the Proposed development of additional resourced provision in West Berkshire as part of the SEND Strategy 2018-2023**

Resolved: Not to respond to the consultation.

**20/21-111 To consider quotes to replace Waste and Dog Bins and provide Additional Picnic tables for all users in the Recreation Ground, plus improve the seating in the Youth Shelter**

Resolved: To fund the installation of new bins, improve the seating on the youth shelter and install picnic tables at a total cost of £10,740.34+VAT. The funding will come from the following earmarked reserves funds: Sovereign Housing Grant, Estate Dr A MacKenzie, s106 Pangside, s106 Former Bank, CIL Uplands Farm, CIL 6 Mayfield 17/02029.

**20/21-112 To consider quotes to produce a Written Scheme of Investigation for the Burial Ground**

Resolved: To accept a quote from Foundations Archaeology for £250.

**20/21-113 To consider ratifying the purchase of Arnold-Baker on Local Council Administration**

Resolved: To ratify the purchase of Arnold-Baker on Local Council Administration for £119.99.

**20/21-114 To consider grant applications**

Resolved: To make a grant of £285 to assist with the maintenance of the churchyard.

- 20/21-115 To consider accepting the offer of a free website from Aubergine (with ongoing costs)**  
Resolved: To accept the offer of a free website and the ongoing costs that result.
- 20/21-116 To consider the costs of the Clerk attending the SLCC Practitioners' Conference**  
Resolved: To cover the costs of the Clerk attending the SLCC Practitioners' Conference.
- 20/21-117 To review the draft budget for 2021/22**  
The draft budget was reviewed. Some alterations were suggested. These will be revised for adoption at the January meeting.
- 20/21-118 To receive an update on vandalism and anti-social behaviour (ASB) in the village**  
No items were reported.
- 20/21-119 To receive reports on the following:**  
**Sports Pavilion:** The renovation of the Sports Pavilion had cost a total £17,956. Of this £9,740 had been received through grants received from Greenham Common Trust, Englefield Charitable Trust and West Berkshire Council's Members Bid. The remaining £8,216 was funded from CIL contributions.  
**Village Hall:** The AGM has been delayed this year.  
**Allotments:** The allotment representative will contact the allotment managers regarding ensuring allotment holders are aware of their responsibilities.
- 20/21-120 Finance:**  
**a) To consider approving payments to be made or made between meetings**  
Resolved: To approve payments to be made and payments made between meetings. The list of payments is on the Finance Report in Appendix 1.  
**b) To note the bank reconciliations to 31<sup>st</sup> October 2020**  
Resolved: To note the bank reconciliation figures as provided on the Finance Report.
- 20/21-121 To discuss matters for future consideration and for information**  
All the Christmas events have been cancelled due to the current COVID-19 restrictions, however, the number of categories for the household decorations has been widened.
- There being no further business, the meeting was closed at 8:00pm.



Appendix 1: Finance Report

*Status at last bank reconciliation 31<sup>st</sup> October 2020*

Account	Amount
Unity Trust Current Account	£59,613.65
Unity Trust Deposit Account	£122,634.57
Lloyds Multipay Corporate Card	-£11.28
<b>Total</b>	<b>£182,236.94</b>

*Income received 26<sup>th</sup> October – 29<sup>th</sup> November 2020*

Account	Income Detail	Amount
Unity Current	Allotment rent	£213.00
Unity Current	Compton book	£10.00
Unity Current	Grant from The Good Exchange	£5,000.00
<b>Total</b>		<b>£5,223.00</b>

*Payments made on Lloyds Corporate Card to be approved*

Method	Payment Date	Voucher No	Payee	Payment Detail	Amount
CC	02-Nov-20	122	Lloyds Bank	Monthly fee for corporate card	£3.00
CC	17-Nov-20	123	Trophy Store	Xmas event trophies	£41.34
CC	25-Nov-20	124	Microsoft	Office 365 subscription	£11.28
<b>Total</b>					<b>£55.62</b>

*Payments to be approved*

Method	Payment Date	Voucher No	Payee	Payment Detail	Amount
DD	13-Nov-20	125	Castle Water	Water Newbury Lane allotments Aug-Feb	£105.54
DD	17-Nov-20	126	Castle Water	Water School Road allotments Aug-Feb	£148.87
DD	18-Nov-20	127	Vodafone	Mobile phone monthly charge	£18.75
BACS	01-Dec-20	128	SSE	Electricity Sports Pavilion Q3	£119.40
BACS	07-Dec-20	129	Member of NDP steering group	Printing costs for Reg 14 consultation	£213.00
BACS	07-Dec-20	130	AD Clark	Grounds maintenance Oct	£669.00
BACS	07-Dec-20	131	PKF Littlejohn	External audit 2019/20	£360.00
BACS	07-Dec-20	132	West Berkshire Council	Compilations Oct	£365.93
BACS	07-Dec-20	133	CJM Services	Play area repairs	£2,545.40
BACS	07-Dec-20	134	Ian Sharland Limited	Review of planning application documents & report	£480.00
BACS	07-Dec-20	135	Staff Costs	Including salary, expenses, PAYE and pension contributions Nov	£1,601.33
<b>Total</b>					<b>£6,627.22</b>

### Transfers

Method	Payment Date	Voucher No	From Account	To Account	Amount
DD	16-Nov-20	136	Unity Current	Lloyds Corporate Card	£14.28
<b>Total</b>					<b>£14.28</b>

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#### 5. To discuss any matters arising from the minutes of the Council Meeting on 2<sup>nd</sup> November 2020

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For information or inclusion on a future agenda only.

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#### 6. To receive a report from the District Councillor

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A verbal report will be invited from the District Councillor for the Ridgeway Ward, Carolyne Culver.

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#### 7. To receive the Clerk's report

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A verbal report will be invited from the Clerk to provide an update on actions taken since the previous meeting.

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#### 8. To note the Minutes and Recommendations from any Committees that have met since the last Full Council Meeting:

- a) Personnel Committee Minutes
  - b) Planning Committee Minutes
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There have been no meetings of the Planning Committee since the last Full Council meeting.

The Personnel Committee met on 14<sup>th</sup> December 2020. The minutes are given below. The following recommendation was made to Full Council:

The Council website should move to a gov.uk domain name.

## PERSONNEL COMMITTEE MINUTES

Minutes of the Personnel Committee meeting held Online via Zoom on Monday 14<sup>th</sup> December 2020 commencing at 8:01pm.

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**Members Present:** Ian Tong, Chairman  
David Aldis  
Mark Birtwistle

**Members Absent:** None

**Officers Present:** Sarah Marshman, Parish Clerk/RFO

## Minutes

- 20/21-079**      **To receive, and consider for acceptance, apologies for absence from Members of the Committee**  
All members of the Committee were present.
- 20/21-080**      **To receive any declarations of disclosable pecuniary interests or non-registerable interests by members or the Clerk and to consider any requests for dispensation**  
The Clerk declared a pecuniary interest in Minutes PER20/21-029 and PER20/21-030.
- 20/21-081**      **To receive:**  
**Questions or comments from members of the public regarding items on the agenda**  
**Representations from any member who has declared a personal interest**  
No questions, comments or representations were received.
- 20/21-082**      **To approve the minutes of the Personnel Committee Meeting held on 14<sup>th</sup> July 2020**  
It was resolved that the minutes be accepted as a true record. They were then signed by the Chairman.
- 20/21-083**      **To discuss any matters arising from the minutes of the Personnel Committee Meeting held on 14<sup>th</sup> July 2020**  
There were no matters arising.
- 20/21-084**      **To consider adopting role descriptions for the following roles:**  
**a) Flood Warden**  
Resolved: To adopt the role description for the Flood Warden.
- b) Allotment Manager**  
Resolved: To adopt the role description for the Allotment Manager.
- 20/21-085**      **To discuss the role description for the role of Sports Pavilion Manager**  
Various aspects of the role were discussed. IT will draft a job description for consideration at the next meeting of the committee.
- 20/21-086**      **To review working practices during Covid-19**  
Working practices were reviewed.  
Resolved: The Clerk should purchase hand sanitiser and gloves for herself and for the Councillor that carries out play area inspections.
- 20/21-087**      **To review pension scheme rates for the Berkshire Pension Fund**  
The pension scheme rates for the Berkshire Pension Fund were reviewed.
- 20/21-088**      **To review the NALC/SLCC salary scale for 2020/21**  
The NALC/SLCC salary scale for 2020/21 was reviewed.

**20/21-089**      **To resolve under Section 1(2) of the Public Bodies (Admission to Meetings Act 1960) that as publicity would be prejudicial to the public interest by reason of the Confidential nature of the business about to be transacted, it is advisable in the public interest that the Public and Press be temporarily excluded from this meeting and they are herewith instructed to withdraw.**

Resolved: To exclude the Public and Press from the remainder of the meeting due to the confidential nature of the business in Minutes PER20/21-028, PER20/21-029 and PER20/21-030.

**20/21-090**      **To review employee appraisals**

Employee appraisals were reviewed.

Resolved: To make a recommendation to Full Council that the Council website should move to a gov.uk domain name.

The Clerk left the meeting for the discussion and resolution of Minutes PER20/21-029 and PER20/21-030.

**20/21-091**      **To consider employee salaries for 2021/22**

Resolved: For staff to remain on the same point on the NALC/SLCC salary scale for 2021/22.

**20/21-092**      **To consider the working from home allowance for employees for 2021/22**

Resolved: For staff to receive the same working from home allowance for 2021/22.

There being no further business, the meeting was closed at 8:12pm.

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## **9. Planning Applications**

**a) To consider the following new planning applications:**

- None

**b) To consider whether to request the District Councillor calls in any planning applications to the Western Area Planning Committee**

**c) To consider whether to refer any planning applications for further response from the Council's planning consultants**

**d) To receive a report on recent planning decisions taken by West Berkshire Council**

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a) Members are requested to review the planning applications listed above and agree any comments to be forwarded to West Berkshire Council.

b) Members are requested to consider whether any current planning applications within the Parish should be referred to the District Councillor for call in to the Western Area Planning Committee.

c) Members are requested to consider whether any current planning applications within the Parish should be referred to the Council's Planning consultants.

d) Members are requested to note the following planning decisions made by West Berkshire Council:

- 20/02445/HOUSE 39 Burrell Road, Compton, Newbury, RG20 6NP - The construction of single and two storey rear extensions and a front entrance porch, together with internal alterations and ancillary works. The Parish Council raised no objections. West Berkshire Council approved the application.
- 20/01226/FUL Land at Old Station Business Park, High Street, Compton - External works, m/e works to include ductwork, steel gantry, external plant, external enclosure (fencing), retaining walls, air handling unit and chiller, gas bottle store, solvent stores all concerning unit 10, 11, 12 (existing building). Building alterations include modifications to internal space planning, revised external door design to fire escape doors, omitting roof lights + glazed top and side panel to entrance doors (front elevation) + two windows on the east elevation at first floor and adjusted soil vent pipes (SVP) positions. The Parish Council objected to the application. West Berkshire Council approved the application.
- 20/02215/COMIND Mayfield Farm, Ilsley Road, Compton, Newbury RG20 7BR - The change of use of land and agricultural buildings no longer needed for modern agriculture, to self-storage units (use class B8), with associated parking. The Parish Council raised no objections. West Berkshire Council approved the application.

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#### **10. To consider quotes for the grounds maintenance contract for 2021-2023**

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Members are requested to consider quotes received for the grounds maintenance contract for 2021-2023.

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#### **11. To consider costs associated with the development of the new website**

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Quotes have been received regarding the cost for a payment page on the website and for the design of a logo for the council.

Members are requested to consider whether to request either service from the new website providers.

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#### **12. To consider the draft budget and set the precept for 2021/2022**

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The draft budget has been amended in light of discussions at the previous meeting and is shown below.

Members are requested to consider adopting the budget and setting the precept amount for 2021/2022.

## Annual Budget - By Centre

Note: 2021/22 Draft Budget v2

	2019/20		2020/21				2021/22		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>100 Administration</b>									
1050 Other Income	0	0	0	10	0	0	0	0	0
1060 Interest	250	490	350	122	209	0	0	0	0
1076 Precept	45,850	45,850	49,050	49,050	49,050	0	49,050	0	0
1081 CIL	0	27,562	0	0	0	0	0	0	0
1085 VAT Refund	3,000	3,467	3,000	2,448	3,000	0	3,000	0	0
1090 Grants	0	3,000	0	5,000	7,220	0	0	0	0
1150 Village Hall Loan Repayment	480	480	0	0	0	0	0	0	0
1155 Scout Hall Loan Repayment	150	750	150	0	0	0	0	0	0
<b>Total Income</b>	<b>49,730</b>	<b>81,599</b>	<b>52,550</b>	<b>56,630</b>	<b>59,479</b>	<b>0</b>	<b>52,050</b>	<b>0</b>	<b>0</b>
4000 Staff Salaries/PAYE/NI/Pension	10,000	12,265	17,400	11,646	17,368	0	17,900	0	0
4005 Staff Costs	200	909	220	57	86	0	200	0	0
4010 Office	720	720	960	620	960	0	960	0	0
4050 Office Supplies	150	161	130	39	67	0	90	0	0
4052 Mobile Phone	150	151	150	110	162	0	150	0	0
4055 Website Development	20	0	0	0	0	0	350	0	0
4058 Bank Charges	72	135	108	63	103	0	108	0	0
4060 Subscriptions	500	565	550	438	550	0	570	0	0
4062 Software Fees	350	285	1,500	376	600	0	400	0	0
4065 Insurance	1,750	1,704	1,900	923	923	0	1,000	0	0
4068 Election Fees	750	0	320	75	75	0	320	0	0
4070 Audit Fees	350	790	600	230	530	0	550	0	0
4072 General Data Protection Regs	0	0	1,600	0	0	0	0	0	0
4075 Chairmans Allowance	200	70	120	0	0	0	80	0	0

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## Annual Budget - By Centre

Note: 2021/22 Draft Budget v2

	2019/20		2020/21				2021/22		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4085 Training	500	235	500	85	146	0	500	0	0
4090 Other Expenses	1,000	8	200	247	247	0	250	0	0
4100 Meeting Rental	600	402	600	430	430	0	200	0	0
<b>Overhead Expenditure</b>	<b>17,312</b>	<b>18,400</b>	<b>26,858</b>	<b>15,338</b>	<b>22,247</b>	<b>0</b>	<b>23,828</b>	<b>0</b>	<b>0</b>
<b>100 Net Income over Expenditure</b>	<b>32,418</b>	<b>63,199</b>	<b>25,692</b>	<b>41,292</b>	<b>37,232</b>	<b>0</b>	<b>28,422</b>	<b>0</b>	<b>0</b>
6000 plus Transfer from EMR	0	0	0	75	75	0	0	0	0
6001 less Transfer to EMR	0	27,562	0	4,500	4,500	0	0	0	0
<b>Movement to/(from) Gen Reserve</b>	<b>32,418</b>	<b>35,637</b>	<b>25,692</b>	<b>36,867</b>	<b>32,807</b>		<b>28,422</b>		
<b>110 Events</b>									
4130 Christmas Events	200	114	200	34	100	0	200	0	0
4132 Xmas Day Lunch Room Hire	50	0	50	0	0	0	50	0	0
<b>Overhead Expenditure</b>	<b>250</b>	<b>114</b>	<b>250</b>	<b>34</b>	<b>100</b>	<b>0</b>	<b>250</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(250)</b>	<b>(114)</b>	<b>(250)</b>	<b>(34)</b>	<b>(100)</b>		<b>(250)</b>		
<b>120 Grounds Maintenance</b>									
4150 Grounds Maintenance	5,000	4,970	4,800	4,758	5,427	0	5,600	0	0
<b>Overhead Expenditure</b>	<b>5,000</b>	<b>4,970</b>	<b>4,800</b>	<b>4,758</b>	<b>5,427</b>	<b>0</b>	<b>5,600</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(5,000)</b>	<b>(4,970)</b>	<b>(4,800)</b>	<b>(4,758)</b>	<b>(5,427)</b>		<b>(5,600)</b>		
<b>130 Allotments</b>									
1100 Allotment Rent - Newbury Lane	300	533	300	457	445	0	400	0	0
1105 Allotment Rent - School Road	300	227	350	425	404	0	380	0	0
<b>Total Income</b>	<b>600</b>	<b>760</b>	<b>650</b>	<b>882</b>	<b>849</b>	<b>0</b>	<b>780</b>	<b>0</b>	<b>0</b>

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## Annual Budget - By Centre

Note: 2021/22 Draft Budget v2

	2019/20		2020/21				2021/22		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4200 Newbury Lane Expenses	200	248	200	227	209	0	0	0	0
4201 Newbury Lane Water	0	0	0	0	0	0	200	0	0
4205 Newbury Lane Capital	200	0	200	250	250	0	150	0	0
4210 School Road Expenses	300	493	400	808	1,130	0	0	0	0
4211 School Road Water	0	0	0	0	0	0	150	0	0
4212 School Road Other Expenses	0	0	0	0	0	0	150	0	0
4215 School Road Capital	350	0	200	0	0	0	0	0	0
4218 Allotments Skips	0	0	400	398	398	0	200	0	0
<b>Overhead Expenditure</b>	<b>1,050</b>	<b>741</b>	<b>1,400</b>	<b>1,683</b>	<b>1,987</b>	<b>0</b>	<b>850</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(450)</b>	<b>19</b>	<b>(750)</b>	<b>(801)</b>	<b>(1,138)</b>		<b>(70)</b>		
<b>140 Village Scene</b>									
1170 Football Clubs	100	0	400	0	0	0	0	0	0
<b>Total Income</b>	<b>100</b>	<b>0</b>	<b>400</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
4305 Recreation Ground	1,000	275	500	0	200	0	200	0	0
4308 Play Equipment Maintenance	2,500	104	1,500	134	2,650	0	3,000	0	0
4310 Sports Pavilion Maintenance	200	96	15,200	17,856	17,856	0	0	0	0
4311 Sports Pavilion Running Costs	0	216	0	150	250	0	0	0	0
4312 Tree Works	750	0	900	0	900	0	1,000	0	0
4315 Litter/dog Bins	750	427	480	380	380	0	0	0	0
4318 Vandalism Repair	0	0	300	0	0	0	300	0	0
4325 War Memorial Maintenance	220	0	0	0	0	0	300	0	0
<b>Overhead Expenditure</b>	<b>5,420</b>	<b>1,118</b>	<b>18,880</b>	<b>18,519</b>	<b>22,236</b>	<b>0</b>	<b>4,800</b>	<b>0</b>	<b>0</b>
<b>140 Net Income over Expenditure</b>	<b>-5,320</b>	<b>-1,118</b>	<b>-18,480</b>	<b>-18,519</b>	<b>-22,236</b>	<b>0</b>	<b>-4,800</b>	<b>0</b>	<b>0</b>

Continued on next page



## Annual Budget - By Centre

Note: 2021/22 Draft Budget v2

	2019/20		2020/21				2021/22		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
6000 plus Transfer from EMR	0	0	0	7,703	7,702	0	0	0	0
<b>Movement to/(from) Gen Reserve</b>	<b>(5,320)</b>	<b>(1,118)</b>	<b>(18,480)</b>	<b>(10,816)</b>	<b>(14,534)</b>		<b>(4,800)</b>		
<b>145 Sports Pavilion</b>									
1171 Football Club Income - Senior	0	0	0	0	0	0	825	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>825</b>	<b>0</b>	<b>0</b>
4330 Sports Pavilion Building Maint	0	0	0	0	0	0	250	0	0
4331 Sports Pavilion Running Costs	0	0	0	0	0	0	500	0	0
4335 Football Pitch Marking/Mainten	0	0	0	0	0	0	825	0	0
<b>Overhead Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,575</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>(750)</b>		
<b>150 Compilations</b>									
1160 Compilations (Inc)	2,500	2,459	2,400	153	2,100	0	1,800	0	0
<b>Total Income</b>	<b>2,500</b>	<b>2,459</b>	<b>2,400</b>	<b>153</b>	<b>2,100</b>	<b>0</b>	<b>1,800</b>	<b>0</b>	<b>0</b>
4350 Compilations (Exp)	3,650	2,007	3,100	2,101	2,975	0	2,300	0	0
<b>Overhead Expenditure</b>	<b>3,650</b>	<b>2,007</b>	<b>3,100</b>	<b>2,101</b>	<b>2,975</b>	<b>0</b>	<b>2,300</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(1,150)</b>	<b>452</b>	<b>(700)</b>	<b>(1,949)</b>	<b>(875)</b>		<b>(500)</b>		
<b>160 Grants</b>									
4370 Grants (GPC)	1,900	1,883	1,900	535	750	0	0	0	0
4375 Donation to WBC Mobile Library	0	0	500	0	500	0	0	0	0
<b>Overhead Expenditure</b>	<b>1,900</b>	<b>1,883</b>	<b>2,400</b>	<b>535</b>	<b>1,250</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Continued on next page

## Annual Budget - By Centre

Note: 2021/22 Draft Budget v2

	2019/20		2020/21				2021/22		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>Movement to/(from) Gen Reserve</b>	<b>(1,900)</b>	<b>(1,883)</b>	<b>(2,400)</b>	<b>(535)</b>	<b>(1,250)</b>		<b>0</b>		
<b>170 Street Lighting</b>									
4400 Electricity	3,500	3,475	3,600	3,003	5,147	0	4,200	0	0
4405 Street Light Routine Maintenan	2,000	1,211	2,000	1,359	2,329	0	2,500	0	0
4410 Street Light Chargable Repairs	400	548	650	407	697	0	750	0	0
4415 Street Light Replacement	3,000	0	3,000	0	3,000	0	0	0	0
<b>Overhead Expenditure</b>	<b>8,900</b>	<b>5,233</b>	<b>9,250</b>	<b>4,769</b>	<b>11,173</b>	<b>0</b>	<b>7,450</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(8,900)</b>	<b>(5,233)</b>	<b>(9,250)</b>	<b>(4,769)</b>	<b>(11,173)</b>		<b>(7,450)</b>		
<b>180 Reserves</b>									
4500 Reserves	2,000	3,410	0	385	385	0	0	0	0
<b>Overhead Expenditure</b>	<b>2,000</b>	<b>3,410</b>	<b>0</b>	<b>385</b>	<b>385</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(2,000)</b>	<b>(3,410)</b>	<b>0</b>	<b>(385)</b>	<b>(385)</b>		<b>0</b>		
<b>190 Cemetery</b>									
4600 Burial Ground	5,000	2,756	4,000	0	2,000	0	4,000	0	0
<b>Overhead Expenditure</b>	<b>5,000</b>	<b>2,756</b>	<b>4,000</b>	<b>0</b>	<b>2,000</b>	<b>0</b>	<b>4,000</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(5,000)</b>	<b>(2,756)</b>	<b>(4,000)</b>	<b>0</b>	<b>(2,000)</b>		<b>(4,000)</b>		
<b>200 Professional Advice</b>									
4700 Professional Advice	2,000	0	2,000	1,575	3,000	0	3,200	0	0
<b>Overhead Expenditure</b>	<b>2,000</b>	<b>0</b>	<b>2,000</b>	<b>1,575</b>	<b>3,000</b>	<b>0</b>	<b>3,200</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(2,000)</b>	<b>0</b>	<b>(2,000)</b>	<b>(1,575)</b>	<b>(3,000)</b>		<b>(3,200)</b>		

Continued on next page

## Annual Budget - By Centre

Note: 2021/22 Draft Budget v2

	2019/20		2020/21				2021/22			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward	
<b>210</b>	<b>Neighbourhood Development Plan</b>									
1180	NDP Funding	3,000	0	3,000	4,500	4,500	0	5,000	0	0
	<b>Total Income</b>	<b>3,000</b>	<b>0</b>	<b>3,000</b>	<b>4,500</b>	<b>4,500</b>	<b>0</b>	<b>5,000</b>	<b>0</b>	<b>0</b>
4650	Neighbourhood Development Plan	3,000	1,908	3,000	3,502	5,000	0	5,000	0	0
	<b>Overhead Expenditure</b>	<b>3,000</b>	<b>1,908</b>	<b>3,000</b>	<b>3,502</b>	<b>5,000</b>	<b>0</b>	<b>5,000</b>	<b>0</b>	<b>0</b>
	<b>210 Net Income over Expenditure</b>	<b>0</b>	<b>-1,908</b>	<b>0</b>	<b>999</b>	<b>-500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
6000	plus Transfer from EMR	0	0	0	3,150	3,150	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	<b>0</b>	<b>(1,908)</b>	<b>0</b>	<b>4,148</b>	<b>2,650</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>999</b>	<b>VAT Data</b>									
515	VAT on Payments	4,000	2,448	2,800	2,289	3,894	0	2,800	0	0
	<b>Overhead Expenditure</b>	<b>4,000</b>	<b>2,448</b>	<b>2,800</b>	<b>2,289</b>	<b>3,894</b>	<b>0</b>	<b>2,800</b>	<b>0</b>	<b>0</b>
	<b>Movement to/(from) Gen Reserve</b>	<b>(4,000)</b>	<b>(2,448)</b>	<b>(2,800)</b>	<b>(2,289)</b>	<b>(3,894)</b>	<b>0</b>	<b>(2,800)</b>	<b>0</b>	<b>0</b>
	<b>Total Budget Income</b>	<b>55,930</b>	<b>84,818</b>	<b>59,000</b>	<b>62,165</b>	<b>66,928</b>	<b>0</b>	<b>60,455</b>	<b>0</b>	<b>0</b>
	<b>Expenditure</b>	<b>59,482</b>	<b>44,988</b>	<b>78,738</b>	<b>55,489</b>	<b>81,674</b>	<b>0</b>	<b>61,453</b>	<b>0</b>	<b>0</b>
	<b>Net Income over Expenditure</b>	<b>-3,552</b>	<b>39,830</b>	<b>-19,738</b>	<b>6,676</b>	<b>-14,746</b>	<b>0</b>	<b>-998</b>	<b>0</b>	<b>0</b>
	plus Transfer from EMR	0	0	0	10,928	10,927	0	0	0	0
	less Transfer to EMR	0	27,562	0	4,500	4,500	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	<b>(3,552)</b>	<b>12,268</b>	<b>(19,738)</b>	<b>13,103</b>	<b>(8,319)</b>	<b>0</b>	<b>(998)</b>	<b>0</b>	<b>0</b>

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### **13. To consider responding to the consultation by West Berkshire Council on the emerging draft Local Plan Review 2020-2037**

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The following correspondence has been received from West Berkshire Council.

Members are requested to consider whether to respond to the consultation and, if so, the response.

#### **West Berkshire Council invites feedback on emerging draft Local Plan Review 2020 - 2037**

West Berkshire Council is inviting members of the public to have their say on the emerging draft version of its Local Plan Review 2020 - 2037. The 8 week public consultation period commences 11 December 2020 and closes on Friday, 5 February 2021. Residents, partners and other key stakeholders can read the draft Local Plan Review and provide feedback on the Council's Local Plan Consultation Portal <http://consult.westberks.gov.uk/kse>.

The emerging draft Local Plan Review sets out the vision that West Berkshire will be a welcoming place for business, provide residents with sufficient housing, and facilitate well-designed and sustainable development.

The draft plan looks at future levels of need for new homes, employment and other land uses along with the associated infrastructure requirements. In line with published government policy, the Local Plan Review includes the requirements for new market, affordable and specialist housing as well as Gypsy and Traveller accommodation.

The draft proposal extends the existing Local Plan from 2026 to 2037 to accommodate new housing needs as well as adopt environmentally-friendly development measures. This includes new policies for contributing to the health and wellbeing of residents, minimising the demand for energy, and protecting the water environment.

The draft plan also takes into account the Council's declaration of a climate emergency in July 2019, and as such the plan seeks to have the majority of development in places that reduce car dependency. In addition, the plan proposes policies that seek to make the fullest contribution towards transitioning to a low carbon society.

The plan also proposes working with partners to conserve and enhance the district's heritage, local distinctive character of towns and villages, and North Wessex Downs area of outstanding natural beauty.

In addition, the draft proposal supports the council's 2019 – 2023 strategies for developing local infrastructure including housing to support and grow the local economy, as well as to maintain a green district. The plan also incorporates findings from reviews and consultations held since 2018.

[Councillor Hilary Cole](#), Executive Member for Housing at West Berkshire Council, said:

“We are inviting residents and stakeholders to provide their feedback on our emerging draft Local Plan Review, which is our planned approach to the sustainable development of housing and associated infrastructure across West Berkshire until 2037.

“We want to ensure that we meet forecast needs for housing for residents over the next 17 years, whatever their stage of life, income and level of ability. All developments and land uses must be of high quality design and construction, and contribute to an attractive, safe and accessible environment for all. Furthermore, we are very keen to facilitate and support a strong economic base with employment land that provides for a range of local job opportunities.

“It’s important that people get involved and have their say so that plans are truly representative of our District’s requirements. The best way to provide feedback is via our Local Plan Consultation Portal (<http://consult.westberks.gov.uk/kse>), where any comments made by registrants will be stored for their personal use.”

The Local Plan Review proposes to meet the majority of development needs through an increased focus on Newbury and Thatcham area, with a specific concentration on Northeast Thatcham (approximately 2500 homes). Sandford will also roll forward as a strategic allocation (approx. 1500 homes).

Additional units will be allocated through Neighbourhood Development Plans across the district (315 homes).

Further proposed sites are listed in Policies SP13-15. Due to the publication of a revised Detailed Emergency Planning Zone (DEPZ) by the Emergency Planning Authority in March 2020, which precludes residential development within the DEPZ, no strategic development is proposed at Grazeley.

The draft review also sets out a strategy for distributing development in the district and the policies for protecting, conserving and enhancing the natural and built environment.

The plan is being produced in close partnership with neighbouring authorities to ensure that cross-boundary planning issues are being taken into account.

Following this consultation period, the amended plan will be subject to further consultation and will subsequently be submitted to the Government for examination in 2021.

#### **About the Local Plan Consultation Portal**

The Local Plan Consultation Portal is an electronic system used by the planning policy team to help people to get involved in the planning process. One-time registration is required to access the portal. Registrants can opt to safely and securely sign up to the portal with their Facebook or Twitter account should they wish to do so.

Registering on the Local Plan Consultation Portal will allow members of the community to receive email updates on the progress of the Local Plan and planning policy consultations, view the Council’s consultation documents and make comments online. The [privacy notice](#) explains more about how the Council uses the data that participants provide.

The emerging draft Local Plan Review 2020 – 2037 document can also be downloaded from: <https://info.westberks.gov.uk/localplanreview2037>.

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#### 14. To consider responding to the consultation on the West Berkshire Proposed Submission Minerals and Waste Local Plan (MWLP)

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The following correspondence has been received from West Berkshire Council.

Members are requested to consider whether to respond to the consultation and, if so, the response.

#### “Consultation on the Proposed Submission Minerals and Waste Local Plan (MWLP).

**The Council has approved the Minerals and Waste Local Plan which it proposes to submit for examination and is now holding a statutory period of consultation from 4<sup>th</sup> January 2021 to 11.59pm on 15<sup>th</sup> February 2021.**

#### **What is the Minerals and Waste Local Plan?**

The Minerals and Waste Local Plan will set out policies to manage minerals and waste development across the district. The Plan includes allocated sites for minerals development to meet the Council’s primary aggregate (construction material) need over the plan period.

The plan is accompanied by a number of documents, including a Sustainability Appraisal which explains how alternative proposals were assessed and a consultation statement, setting out the outcomes of consultation so far.

#### **Where can I view the documents?**

All the documents can be found on the Council’s website at <http://info.westberks.gov.uk/mwlpps> and the Minerals and Waste Local Plan itself can be viewed easily on the Consultation Portal at <http://consult.westberks.gov.uk/kse>.

A hard copy of the Proposed Submission Minerals and Waste Local Plan can also be viewed in the West Berkshire District Council Offices, Market Street, Newbury, RG14 5LD. The offices are open Monday, Wednesday and Friday, 9:30am to 12:30pm and Tuesday and Thursday, 9:30am to 4:30pm. Please note that opening hours may be subject to change at short notice due to Covid-19 restrictions. Details of any updates can be found at: <https://info.westberks.gov.uk/marketstreet>.

#### **How can I comment on the Minerals and Waste Local Plan?**

Publication of the Proposed Submission document is a regulatory stage of plan making (Regulation 19 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended) and representations should relate specifically to legal compliance and soundness of the document. **Guidance notes and Statement of Representation** for completing the representation form are available at <http://info.westberks.gov.uk/mwlpps>.

Comments can be made in a number of ways:

- **Online:** comments can be submitted online at <http://consult.westberks.gov.uk/kse>

- **By email or post:** a response form can be downloaded from the Council's website at <http://info.westberks.gov.uk/mwlpps> which can be submitted by email to [mwdpd@westberks.gov.uk](mailto:mwdpd@westberks.gov.uk) or by post to the Minerals and Waste Team, Development and Planning, West Berkshire Council, Market Street, Newbury, RG14 5LD.

All comments must be accompanied by your full name, address and contact details (including an email address where possible) and **must be returned no later than 11.59pm on Monday 15<sup>th</sup> February 2021.**

All personal data will be handled in line with the Council's Privacy Policy on the Development Plan. You can view the Council's privacy notices at <http://info.westberks.gov.uk/privacynotices>

### **What happens next?**

All comments will be made available to view on the Council's Local Plan Consultation Portal and will be submitted to the Secretary of State, together with the submission Minerals and Waste Local Plan, supporting documentation and a summary of all the representations in summer 2021. A planning Inspector will be appointed to carry out an independent examination of the Minerals and Waste Local Plan.

If you require any further information please do not hesitate to contact the Minerals and Waste Team on 01635 551111 or by email at [mwdpd@westberks.gov.uk](mailto:mwdpd@westberks.gov.uk)

The following questions are asked in the consultation:

#### 1. Legally Compliant

Please see the guidance notes for an explanation of what 'legally compliant' means.

Do you consider the Minerals and Waste Local Plan is legally compliant? Yes/No

Please give reasons for your answer:

#### 2. Soundness

Please see the guidance notes for an explanation of what 'soundness' means.

Do you consider the Minerals and Waste Local Plan is sound? Yes/No

If no, please answer question 2b.

#### 2b. Reasons for the Minerals and Waste Local Plan not being sound

Please tick all that apply.

Positively Prepared: The plan provides a strategy which, as a minimum, seeks to meet the area's objectively assessed need and is informed by agreements with other authorities, so that unmet need from neighbouring areas is accommodated where practical to do so and is consistent with achieving sustainable development

Justified: the plan is an appropriate strategy, taking into account the reasonable alternatives, and based on proportionate evidence

Effective: the plan is deliverable over the plan period and based on effective joint working- on cross-boundary strategic matters that have been dealt with rather than deferred, as evidenced by the statement of common ground

Consistent with national policy: the plan should enable the delivery of sustainable development in accordance with the policies of the NPPF

Please give reasons as to why you think the Plan is sound / unsound:

### 3. Complies with the Duty to Co-operate

Please see the guidance note for an explanation of what 'Duty to Cooperate' means.

Do you consider the Minerals and Waste Local Plan complies with the Duty to Co-operate? Yes/No

Please give reasons for your answer:

### 4. Proposed Changes

Please set out what change(s) you consider necessary to make the Minerals and Waste Local Plan legally compliant or sound, having regard to the tests you have identified above (Please note that non-compliance with the duty to co-operate is incapable of modification at examination).

You will need to say why this change will make the Plan legally compliant or sound. It will be helpful if you are able to put forward your suggested revised wording of any policy or text. Please be as precise as possible.

### 5. Independent Examination

If your representation is seeking a change, do you consider it necessary to participate at the examination hearing session(s)? Yes/No

If you wish to participate at the oral part of the examination, please outline why you consider this to be necessary:

Please note the Inspector will determine the most appropriate procedure to adopt to hear those who have indicated that they wish to participate at the oral part of the examination.

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## **15. To consider responding to the consultation by West Berkshire Council on proposed term dates for 2022/23**

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The following correspondence has been received from West Berkshire Council.

Members are requested to consider whether to respond to the consultation and, if so, the response.

### **"Consultation on proposed term dates for 2022/23**

Term dates for community and voluntary controlled schools are set by West Berkshire Council following a consultation process. West Berkshire will 'propose' term dates and would recommend that schools consider aligning term dates with other schools in the area, for example, secondary schools with primary schools, in recognition of families with children at different schools.



In West Berkshire, the set dates traditionally include a common INSET at the start of the Autumn Term. Therefore, 191 days are set with recommendations for the remaining 4 INSET days.

The 2022/23 proposal for West Berkshire sets a common INSET day on Friday 2nd September 2022 and suggests other inset days on Friday 21 October 2022, Monday 31 October 2022, Tuesday 3 January 2023 and Friday 31 March 2023. We have aligned our term dates with neighbouring authorities to try to alleviate any cross border difficulties.

The proposed dates for 2022/23 have been through our internal consultation process and are now available for public consultation. The consultation runs from 5 January until 26 February 2021. The deadline for feedback and comments is 26 February 2021.

### **Proposed Term Dates for 2022/23**

*These term dates provide a guide. Sometimes a school may adjust the dates slightly due to specific circumstances, and we recommend that you check with the school if a specific date is key to your plans, e.g. before making a holiday booking.*

### ***Proposed term dates for 2022/23***

	<b>Term 1</b>	
	5 September to 20 October 2022	34 days
Holiday	21 October to 31 October 2022	
	<b>Term 2</b>	
	1 November to 20 December 2022	36 days
Holiday	21 December to 3 January 2023	
	<b>Term 3</b>	
	4 January to 10 February 2023	28 days
Holiday	13 February to 17 February 2023	
	<b>Term 4</b>	
	20 February to 30 March 2023	29 days
Holiday	31 March to 14 April 2023	
	<b>Term 5</b>	
	17 April to 26 May 2023	29 days
Holiday	30 May to 2 June 2023	

	<b>Term 6</b>	
	5 June to 20 July 2023	34 days

Take part in this consultation opens 8:30am on 5 January until 26 February 2021

Link to survey: <https://www.surveymonkey.co.uk/r/termdates2022-23>

The following questions are asked in the consultation:

1. Do you agree with the proposed term dates for 2022/23?  
Yes/No  
Please tell us the reasons for your response
  
2. Any further comments

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**16. To discuss the council structure**

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Members are requested to discuss the council structure.

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**17. To receive an update on vandalism and anti-social behaviour (ASB) in the village**

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For information only.

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**18. To receive reports on the following:**

- a) Recreation Ground
  - b) Sports Pavilion
  - c) Rights of Way
  - d) Village Hall
  - e) Allotments
  - f) Downland Practice Patient Representation Group
  - g) Communications
  - h) Parish Assets and Management Working Party
  - i) Neighbourhood Development Plan
  - j) Burial Ground
  - k) GDPR
- 

Members are invited to give verbal reports on the above.

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**19. Finance:**

- a) To consider approving payments to be made or made between meetings  
b) To note the bank reconciliations to 30<sup>th</sup> November 2020
- 

- a) Members are asked to agree the payments listed on the Finance Report below.  
b) Members are asked to note the bank reconciliations to 30<sup>th</sup> November 2020 as listed on the Finance Report below.

### Finance Report January 2021

Status at last bank reconciliation 30th November 2020

Account	Amount
Unity Trust Current Account	£62,584.20
Unity Trust Deposit Account	£122,634.57
Lloyds Multipay Corporate Card	-£52.62
<b>Total</b>	<b>£185,166.15</b>

Income received 30th November 2020 - 3rd January 2021

Account	Income Detail	Amount
Unity Current	Compilations advertising 2021	£1,290.00
<b>Total</b>		<b>£1,290.00</b>

Payments made on Lloyds Corporate Card to be approved

Method	Payment Date	Voucher No	Payee	Payment Detail	Amount
CC	02-Dec-21	137	Lloyds Bank	Monthly fee for corporate card	£3.00
CC	25-Dec-21	138	Microsoft	Office 365 subscription	£11.28
<b>Total</b>					<b>£14.28</b>

Payments to be approved

Method	Payment Date	Voucher No	Payee	Payment Detail	Amount
DD	16-Dec-21	139	The Good Exchange	Fee for grant received	£300.00
DD	18-Dec-21	140	Vodafone	Mobile phone monthly charge	£15.75
DD	31-Dec-21	141	Unity Trust Bank	Service charge	£18.00
DD	10-Jan-21	142	SSE	Electricity Q3	£1,192.10
BACS	11-Jan-21	143	Compton Parochial Church Council	Grant	£285.00

BACS	11-Jan-21	144	Chris Bolt Property Maintenance	Painting of referee room/kitchen in sports pavilion	£395.00
BACS	11-Jan-21	145	Lexis Nexis	Arnold Baker Book	£119.99
BACS	11-Jan-21	146	Staff Costs	Including salary, expenses, PAYE and pension contributions Nov	£1,485.81
DD	04-Feb-21	147	Information Commissioner's Office	Registration fee 2021	£35.00
<b>Total</b>					<b>£3,846.65</b>

#### Transfers

Method	Payment Date	Voucher No	From Account	To Account	Amount
DD	16-Dec-21	148	Unity Current	Lloyds Corporate Card	£55.62
<b>Total</b>					<b>£55.62</b>

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#### **20. To discuss matters for future consideration and for information**

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For information or inclusion on a future agenda only.