

To: All Members of Compton Parish Council  
All Councillors are hereby summoned to attend the following meeting.  
Please inform the Clerk if you are unable to attend.

## NOTICE OF MEETING

**MEETING:** Full Council  
**DATE & TIME:** Monday 3<sup>rd</sup> July 2023 at 7.00pm  
**PLACE:** Wilkins Centre, Burrell Road, Compton, Newbury, RG20 6NP

*S. Marshman*

Dr S. Marshman, PSLCC, Clerk to the Council

28<sup>th</sup> June 2023

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## Agenda

1. To receive, and consider for acceptance, apologies for absence from Members of the Council
2. To receive any [declarations of Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests](#) and to consider any requests for dispensation from Members declaring a [Disclosable Pecuniary Interest](#)  
*Councillors should use the [flow-chart](#) below to identify which type of interest they have and what action should be taken. Please declare what type of interest you have in the meeting.*
3. To receive:
  - 3.1 Questions or comments from members of the public regarding items on the agenda
  - 3.2 Representations from any member who has declared an [Other Registerable Interest or a Non-Registerable Interest](#)
4. To approve the [Minutes of the Full Council Meeting held on 5<sup>th</sup> June 2023](#)
5. To discuss any matters arising from the previous meeting
6. To receive a report from the District Councillor
7. To consider co-opting to fill one vacancy
8. To review the minutes and recommendations from the following committees:

Committee	Date	Minute Numbers	Recommendations to Full Council
Planning	None		
Personnel	None	PER23/001-PER23/008	

9. To receive an update and review recommendations from the following working parties:
  - 9.1 Burial Ground
  - 9.2 Village Enhancement
  - 9.3 Digital
  - 9.4 Street lighting
  - 9.5 Sports Pavilion
  - 9.6 Allotments
  
10. Planning Applications
  - 10.1 To consider the following new planning applications:
    - None
  - 10.2 To consider whether to request the District Councillor calls in any planning applications to the Western Area Planning Committee
  - 10.3 To consider whether to refer any planning applications for further response from the Council's planning consultants
  - 10.4 To receive a [report on recent planning decisions taken by West Berkshire Council](#)
  
11. Finance:
  - 11.1 To consider approving the payments listed on the [Finance Report](#)
  - 11.2 To note the most recent Bank Reconciliation
  - 11.3 To receive any reports from the Internal Controller
  - 11.4 To note the Quarterly Budget Report (*if applicable*)
  
12. To consider appointing an Internal Controller (*this is a role held by a Councillor*)
  
13. To consider reimbursing expenses for the Coronation event
  
14. To consider improvements to the football pitch and to apply for funding from the Football Foundation
  
15. To receive an update on vandalism and anti-social behaviour (ASB) in the village
  
16. To receive reports on the following:
  - 16.1. Recreation Ground
  - 16.2. Rights of Way
  - 16.3. Village Hall
  - 16.4. Downland Practice Patient Representation Group
  - 16.5. Communications
  
17. To discuss matters for future consideration and for information

Date and time of next scheduled meeting:

Full Council: Monday 4<sup>th</sup> September 2023 at 7pm

## Supporting Documentation

### 3. To receive any declarations of Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests and to consider any requests for dispensation

Members are invited to declare Disclosable Pecuniary Interests, Other Registerable Interests and Non-Registerable Interests in items on the agenda as required by the Compton Parish Council [Code of Conduct](#) for Members, as adopted on 5<sup>th</sup> July 2021, Minute 21/22-087, and by the [Localism Act 2011 Chapter 7](#).

Please use the flow chart below to ascertain the type of interest you have and what action you are required to take.

DPI = Disclosable Pecuniary Interest

ORI = Other Registerable Interest

NRI = Non-Registerable Interest

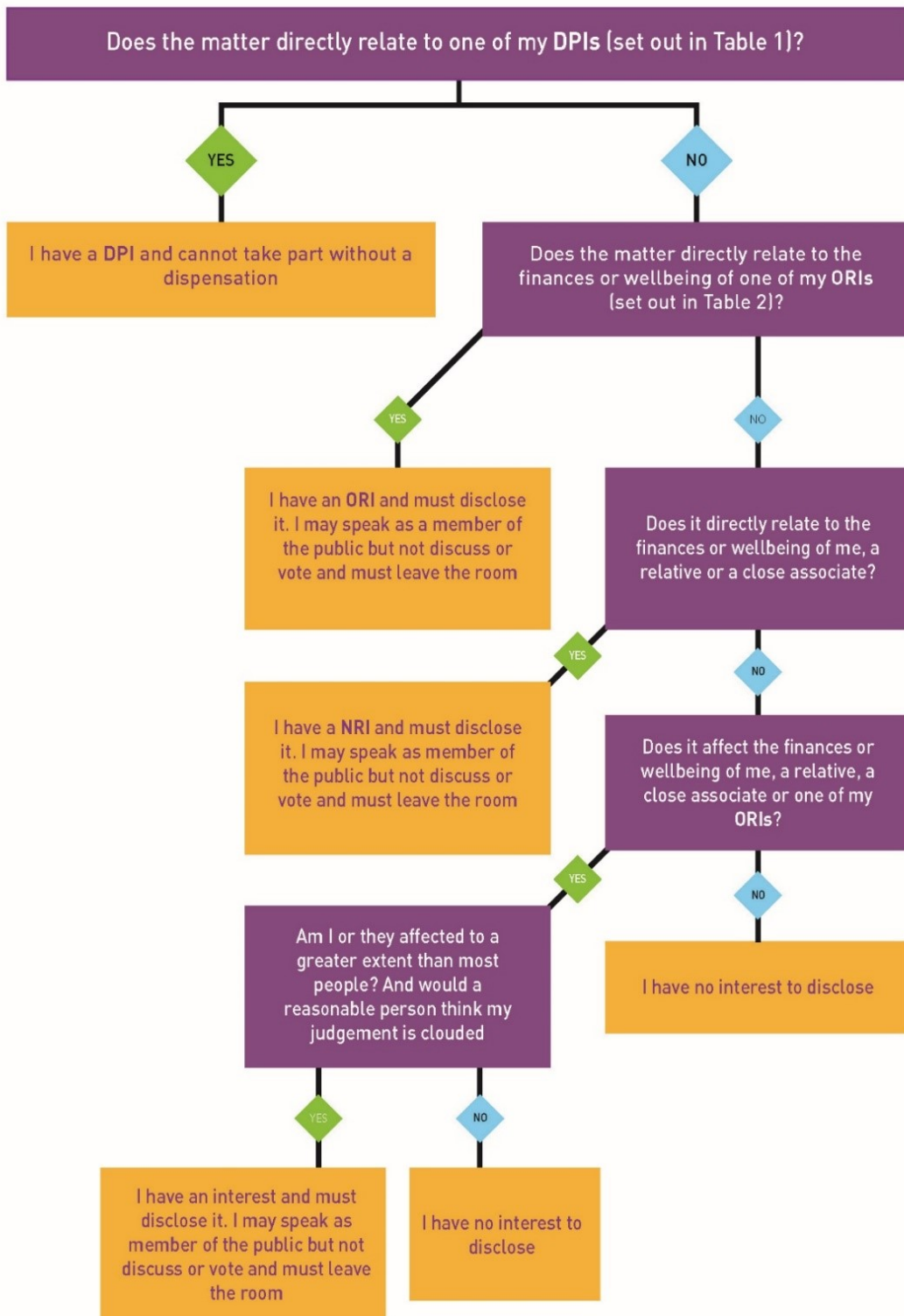


Table 1: Disclosable Pecuniary Interests

Subject	Description
<b>Employment, office, trade, profession or vocation</b>	Any employment, office, trade, profession or vocation carried on for profit or gain.
<b>Sponsorship</b>	<p>Any payment or provision of any other financial benefit (other than from the council) made to the councillor during the previous 12-month period for expenses incurred by him/her in carrying out his/her duties as a councillor, or towards his/her election expenses.</p> <p>This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.</p>
<b>Contracts</b>	<p>Any contract made between the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners (or a firm in which such person is a partner, or an incorporated body of which such person is a director* or a body that such person has a beneficial interest in the securities of*) and the council —</p> <p>(a) under which goods or services are to be provided or works are to be executed; and</p> <p>(b) which has not been fully discharged.</p>
<b>Land and property</b>	Any beneficial interest in land which is within the area of the council. 'Land' excludes an easement, servitude, interest or right in or over land which does not give the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners (alone or jointly with another) a right to occupy or to receive income.
<b>Licenses</b>	Any licence (alone or jointly with others) to occupy land in the area of the council for a month or longer
<b>Corporate tenancies</b>	<p>Any tenancy where (to the councillor's knowledge)—</p> <p>(a) the landlord is the council; and</p> <p>(b) the tenant is a body that the councillor, or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners is a partner of or a director* of or has a beneficial interest in the securities* of.</p>
<b>Securities</b>	<p>Any beneficial interest in securities* of a body where—</p> <p>(a) that body (to the councillor's knowledge) has a place of business or land in the area of the council; and</p> <p>(b) either—</p> <p>(i) the total nominal value of the</p>

	<p>securities* exceeds £25,000 or one hundredth of the total issued share capital of that body; or</p> <p>(ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the councillor, or his/ her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners have a beneficial interest exceeds one hundredth of the total issued share capital of that class.</p>
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\* 'director' includes a member of the committee of management of an industrial and provident society.

\* 'securities' means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

## Table 2: Other Registerable Interest

<p>You must register as an Other Registerable Interest :</p> <ol style="list-style-type: none"> <li>1. any unpaid directorships</li> <li>2. any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority</li> <li>3. any body <ol style="list-style-type: none"> <li>(i) exercising functions of a public nature</li> <li>(ii) directed to charitable purposes or</li> <li>(iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management</li> </ol> </li> </ol>
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## 10.4 To receive a report on recent planning decisions taken by West Berkshire Council

The following decisions have been reported by West Berkshire Council since the last Parish Council meeting:

- 23/01000/HOUSE 34 Shepherds Mount, Compton, RG20 6QZ - First-floor extension over garage, single-storey extensions to front and rear. Approved.
- 23/01279/CERTP 3 Yew Tree Stables, Compton, RG20 6NG - Application for a Lawful Development Certificate for Proposed Use or Development: domestic solar panels to be mounted to house. Refused.

## 11. Finance:

### Finance Report

#### Status at last bank reconciliation 31st May 2023

Account	Amount
Unity Trust Current Account	£32,056.25
Unity Trust Savings Account	£95,944.39
Lloyds Multipay Corporate Card	-£316.35
<b>Total</b>	<b>£127,684.29</b>

#### Income received 12th May - 25th June

Account	Income Detail	Amount
Current	Allotment rent	£195.50
Current	Coronation Funding	£185.07
Current	Pitch/Pavilion hire	£55.00
<b>Total</b>		<b>£435.57</b>

#### Payments made on Lloyds Corporate Card to be approved

Method	Date	Payee	Payment Detail	Amount
CC	02-Jun-23	Lloyds	Monthly card fee	£3.00
CC	12-Jun-23	The Sign Shed	Safety signage	£36.80
CC	25-Jun-23	Microsoft	Software	£12.36
<b>Total</b>				<b>£52.16</b>

#### Payments from Unity Trust Current Account to be approved

Method	Date	Payee	Payment Detail	Amount
BACS	02-May-23	ICCM	Membership 23/24	£95.00
BACS	06-Jun-23	Staff Costs	Staff Costs May	£1,750.50
DD	12-Jun-23	Southern Electric	Sports Pavilion electricity	£89.00
DD	19-Jun-23	Southern Electric	Street light electricity May	£404.17
DD	20-Jun-23	Vodafone	Phone charges	£26.20
BACS	03-Jul-23	SLCC Enterprises	Training	£54.00
BACS	03-Jul-23	West Berkshire Council	Compilations Jun	£432.00
BACS	03-Jul-23	Traffic Technology	VAT element on SID invoice	£321.10
BACS	06-Jul-23	Staff Costs	Staff Costs June	£1,757.25
<b>Total</b>				<b>£4,929.22</b>

#### Transfers

Method	Date	From Account	To Account	Amount
DD	16-Jun-23	Unity Current	Lloyds Corporate Card	£319.35
<b>Total</b>				<b>£319.35</b>