

Compton Parish Council

FULL COUNCIL MINUTES

Minutes of the Full Council meeting held Online via Zoom on Wednesday 19th August 2020 commencing at 7:32pm.

Members Present:	David Aldis, Chairman Dan Neate	Mark Birtwistle Keith Simms	Linda Moss
Members Absent:	Peter McGeehin Ian Tong	Rebecca Pinfold	Alison Strong
Officers Present:	Sarah Marshman, Parish Clerk/RFO		
In Attendance:	Carolyn Culver, District Councillor One member of the public		

Minutes

- 20/21-079 To receive, and consider for acceptance, apologies for absence from Members of the Council**
No apologies for absence were received.
- 20/21-080 To receive any declarations of disclosable pecuniary interests or non-registerable interests by members or the Clerk and to consider any requests for dispensation**
KS declared an interest in planning application 20/01658/FUL and 20/01768/HOUSE.
- 20/21-081 To receive:**
Questions or comments from members of the public regarding items on the agenda
Representations from any member who has declared a personal interest
No questions, comments or representations were received.
- 20/21-082 To approve the minutes of the Parish Council Meeting held on 16th July 2020**
Resolved: Members agreed the minutes of the last meeting be accepted as a true record. The minutes will be signed at the first opportunity the Council has to meet face to face.
- 20/21-083 To discuss any matters arising from the minutes of the Council Meeting on 16th July 2020**
There were no matters arising.

20/21-084 To receive a report from the District Councillor

There is currently no indication on when the planning applications for either Ilsley Barn Farm or the Institute site will be considered at committee if either are recommended for approval.

CC highlighted that Government White Paper – Planning for the Future, regarding changes to the planning system.

20/21-085 Planning Applications

a) To consider the following new planning applications:

[20/01658/FUL Units 4, 5, 6, and 7, 8, 9 Old Station Business Park Compton Newbury RG20 6NE](#) - External works to include new external chemstores/storage/chiller containers positioned outside unit 4,5,6 and 7, 8, 9. New adjoining covered walkway/canopy between 4, 5, 6 and 7, 8, 9. Building alterations to include new extraction ductwork, fan and general fittings. New retaining wall to east (outside unit 6), Internal modifications to floor plans, replacement external doors to rear elevation to Unit 4, 5, 6.

Resolved: To object to this application and to provide the following comments:

New extraction vents are proposed; however, the application is not supported by any details on noise and emissions. There is insufficient information to understand the impact on amenity.

An independent noise impact assessment report was carried out in relation to planning application 20/01226/FUL Land at Old Station Business Park High Street Compton Newbury - External works, m/e works to include ductwork, steel gantry, external plant, external enclosure (fencing), retaining walls, air handling unit and chiller, gas bottle store, solvent stores all concerning unit 10, 11, 12 (existing building). Building alterations include modifications to internal space planning, revised external door design to fire escape doors, omitting roof lights + glazed top and side panel to entrance doors (front elevation) + two windows on the east elevation at first floor and adjusted soil vent pipes (SVP) positions. This application is still being decided. The noise impact assessment report has not been appended to this application, however, it identifies the low vibration noise generated by the chiller units as having a significant impact. There has been no attempt to mitigate the noise nuisance generated by chiller units in this application.

The site plan shows the new storage containers positioned outside and this would result in the loss of 12 car parking spaces, including 1 disabled parking space. This is a significant loss of car parking and presumably contrary to the original planning permission and the West Berkshire parking standards. There is already a significant issue with parking on the site, with employees often parking outside of the car park provided.

[20/01768/HOUSE 1A Mayfield Villas Warnham Lane Compton Newbury RG20 7PN](#) -

Attic conversion

Resolved: To submit a response of no objections to this application and to provide the following comments:

Plans show parking for three cars, but as the telegraph pole has not yet been moved there is currently only parking for two cars. This conversion will result in more car parking needed.

b) To consider whether to request the District Councillor call in any planning applications to the Western Area Planning Committee

Resolved: To request the District Councillor call in planning application 20/01658/FUL to the Western Area Planning Committee.

c) To consider whether to refer any planning applications for further response from the Council's planning consultants

No applications were referred to the planning consultant.

d) To receive a report on recent planning decisions taken by West Berkshire Council

- 20/01161/ FUL Institute For Animal Health, High Street, Compton, RG20 7NN - To install a Portakabin to be used as offices for a temporary period of 104 weeks. The Parish Council submitted a response of 'no objections'. West Berkshire Council approved the application.

20/21-086 To consider setting a budget to receive professional advice with regards to the land transfer to the Council for the burial ground

Resolved: To set a budget of £2,500 to obtain professional advice on this matter.

20/21-087 Finance:

a) To consider approving payments to be made or made between meetings

Resolved: To approve payments to be made and payments made between meetings. The list of payments can be viewed on the Finance Report in Appendix 1.

b) To note the bank reconciliations to 31st July 2020

Resolved: To note the bank reconciliation figures as provided on the Finance Report.

c) To receive any reports from the Internal Controller

There was no report, but the finance files for April-June are now with the Internal Controller to check.

d) To note the quarterly budget report

Resolved: To note the quarterly budget report for the first quarter of 2020/21.

20/21-088 To discuss matters for future consideration and for information

A lack of social distancing has been noted in the Recreation Ground, particularly in the play area. The PCSO is attempting to patrol on a regular basis. The Clerk was requested to publicise reminders about social distancing.

There being no further business, the meeting was closed at 8:16pm.

Appendix 1: Finance Report

Status at bank at last bank reconciliation 31st July 2020

Unity Trust Current Account	£60,215.27
Unity Trust Deposit Account	£122,634.57
Lloyds Multipay Corporate Card	-£25.67
Total	£182,824.17

Income received 29th June - 11th August 2020

Unity Trust Current Account	Allotment rent	£159.25
Unity Trust Current Account	Compilations advertising	£37.50
Total		£196.75

Payments made on Lloyds Corporate Card to be approved

Method	Payment Date	Voucher No	Payee	Payment Detail	Amount
CC	26-Jul-20	68	Microsoft	Microsoft Office Business subscription monthly	£11.28
CC	31-Jul-20	69	Zoom	Monthly fee for video conferencing service	£14.39
CC	03-Aug-20	70	Lloyds	Monthly fee for corporate card	£3.00
Total					£28.67

Payments to be approved

Method	Payment Date	Voucher No	Payee	Payment Detail	Amount
DD	20-Jul-20	71	Vodafone	Mobile phone monthly charge	£15.75
BACS	04-Aug-20	72	Castle Water	Sports Pavilion water	£51.64
BACS	06-Aug-20	73	Clerk	Salary/expenses Jul	£1,062.88
BACS	06-Aug-20	74	HMRC	PAYE	£172.59
BACS	19-Aug-20	75	Berks Pension Fund	Pension contributions	£321.22
BACS	19-Aug-20	76	AD Clark	Grounds maintenance July	£669.00
BACS	19-Aug-20	77	CCB	Subscription 20/21	£35.00
BACS	19-Aug-20	78	SSE	Sports Pavilion electricity	£51.21
Total					£2,363.54

Transfers

Method	Payment Date	Voucher No	From Account	To Account	Amount
DD	20-Jul-20	79	Unity Current	Lloyds Multipay Corporate Card	£56.06
DD	17-Aug-20	80	Unity Current	Lloyds Multipay Corporate Card	£28.67
Total					£84.73